

**INTEGRATED TRIBAL DEVELOPMENT AGENCY, GUNUPUR**

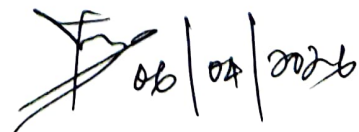
No. 842 /2026

Dated-

**Quotation/Tender Call Notice**

Sealed quotations are invited from interested reputed Travels Agencies/ Tour Operators or private individuals as per office memorandum no. 15836/FIN-COD-MV-0004-2018/F, dated 27.05.2025 of Finance Department, Govt. of Odisha for providing 02 (Two) nos. of BS-VI emission compliant Mahendra Scorpio N-2025 Model vehicle having sitting capacity not more than seven including driver, which shall conform to the Terms and Conditions (Annexure – A) and General BID Information (Annexure – B) for official use in Integrated Tribal Development Agency, Gunupur on monthly rent basis:

- 1) The service provider shall have a valid GST registration to participate in the tendering.
- 2) The vehicle must be in road worthy condition, shall not be more than 01 (One) years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Pollution Certificate, valid Contract Carriage Permit, proof of up-to-date tax payment etc. mandatory for plying of vehicle.
- 3) The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport/passenger vehicle.
- 4) The Driver should be well behaved, gentle and obedient in nature.
- 5) The Driver should be not in the habit of consuming alcohol, should possess good character and should not be convicted in any Criminal Case/no criminal case registered in any police station.
- 6) A sum of Rs. 5000/- shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of the Project Administrator, ITDA, Gunupur and submitted along with the tender as security deposit. After completion of the tender process, the amount will be refunded to unsuccessful bidders.
- 7) The maximum monthly hiring charge (exclusive of applicable Taxes) for engagement of vehicle will be Rs. 37200/- excluding fuel and applicable GST
- 8) The Vehicle must achieve a minimum fuel efficiency of 10 kilometers per liter.
- 9) The details of the make and year of manufacture of the vehicle, registration no., mileage (Kms covered per liter) and name of the Driver with Driving License No. and period of validity should be specifically provided in the General Bid Information to be furnished with the Quotation / Tender Application.

Handwritten signature and date: 06/04/2026

- 10) The Quotation/Bid application completed in all respect should reach the undersigned latest by **01:30 PM** of dated **20.04.2026** by Registered Post/ Speed Post/ by Hand drop in Office Tender Box and all received quotations/Bid applications shall be opened on the same day i.e. on dated **20.04.2026** at **3.00 PM** in presence of the bidders or their authorized representatives in office chamber of the Project Administrator, I.T.D.A, Gunupur.
- 11) The application form of Bid/Quotation containing General Bid Information & Terms and conditions for hiring of vehicles etc. will be available with ITDA, Gunupur on payment of **Rs. 500/-** during official working hours from 10:00 AM to 05:00 PM or can be downloaded from the District website i.e [www.rayagada.nic.in](http://www.rayagada.nic.in). In case the Application Form downloaded from the District website, the applicant shall furnish a Demand Draft for an amount of **Rs. 500/-** towards the cost of application along with the Terms and Conditions.
- 12) The amount paid towards application form shall be non-refundable.
- 13) The Quotation/Bid application received after the date line will not be accepted. The Authority reserves the right to reject any or all quotations without assigning any reason thereof.
- 14) The successful Bidder/Service Provider shall have to make Agreement with Project Administrator, ITDA, Gunupur within 15 days of vehicle engagement Notice/Orders issued as per Model Service Provider Agreement (Annexure II).
- 15) A Day wise vehicle running details and fuel consumption details should be maintained in prescribed Log Book (Annexure III).

Project Administrator,  
I.T.D.A, Gunupur

Dated: 06.04.2026

Memo No. 848 /2026

Copy to DIO, NIC, Rayagada for information and necessary action. He is requested to web the quotation call notice in the District Portal for information to all concerned.

Project Administrator,  
I.T.D.A, Gunupur

Dated: 06.04.2026

Memo No. 844 /2026

Copy to all BDOs/Tahsildars of Rayagada District/EO, Municipality, Gunupur & Rayagada for information and necessary action. They are requested to display the same in their office notice board for information to all concerned.

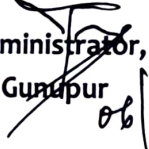
Project Administrator,  
I.T.D.A, Gunupur

**Memo No. 845 /2026**

**Dated: 06.04.2026**

Copy submitted to the Additional District Magistrate, Rayagada/ CDO-cum-EO, Zilla Parishad, Rayagada/ Sub-Collector, Gunupur/ Rayagada for kind information and necessary action. They are requested to display the same in their office notice board for information to all concerned.

**Project Administrator,  
I.T.D.A, Gunupur**

  
06/04/2026

**Memo No. 846 /2026**

**Dated: 06.04.2026**

Copy forwarded to the email: ipr.advt@gmail.com with copy to iprenews@gmail.com for information and necessary action with a request to publish the advertisement on one daily Odia wide circulated local News Papers for one day only with reference to the letter No. 5670/CS dated 27.06.2017 of Office of the Chief Secretary to Govt. of Odisha.

**Project Administrator,  
I.T.D.A, Gunupur**

  
06/04/2026