



OFFICE OF THE TAHASILDAR, MUNIGUDA, DIST-RAYAGADA
(email id- tah.muni-od@od.gov.in)

No. 503 /VIII-02/2026 (User Fees)

Dated. 23 .02.2026

SHORT QUOTATION CALL NOTICE

Sealed Quotation in plain papers is invited from intending authorized/registered Firms/Dealer/Agency for "**Procurement of two nos. of All-in-one desktops for carrying out hearing of cases through virtual revenue court during the year 2023-24 under Muniguda Tahasil**". The specification of the items are as detailed below. Quotations should reach this office through Registered Post/Speed Post/or by hand **on or before 06.03.2026 by 01.00 P.M** and will be opened in the presence of the quotation bidder or authorized agents at **04:30 P.M** on the same day in the chamber of Tahasildar, Muniguda. The quotation will not be received after the date and time mentioned above. The authority reserves the right to reject any Tenders/Quotations without assigning any reason thereof.

Specifications		Quantity
Brand	Any reputed brand, preferably HP/Lenovo	2 no.s
Processor	Intel Core i5 -13 th Gen H-Series or above	
Graphics	Integrated	
RAM	24 GB DDR5 (expandable up to 32GB)	
Storage	SSD 1TB	
Display	More than 27"(inches) FHD	
Camera	5.0MP + IR or higher	
Connectivity & Features	Ethernet Port, USB 3.0, HDMI, Wi-fi 6, Bluetooth 5.3, Speakers, Headphone/Microphone combo jack (3.5mm)	
OS	Windows 11 Pre-loaded (with MS Office 2024)	
Key Board & Mouse	Wireless	
UPS	600 VA (Suitable for desktop system)	
Warranty	3 Years Onsite Comprehensive	
Antivirus	Quick heal (3 Years)	

Terms and Conditions

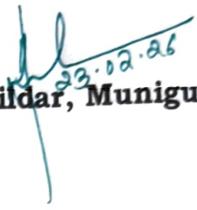
1. The Dealer/Agency has to submit GST clearance & PAN card copy with the quotation.
2. The Dealer/Agency must have an Authorization Certificate.
3. The quotation should be submitted indicating the unit cost & price quoted separately both in figure & words **inclusive of all taxes**, transportation cost and to be delivered at work site.
4. The supply should be made within 07 days from the date of indent with good condition.
5. Other deduction will be made from the bill as applicable at the time of payment, keeping in view of the Govt. norms.
6. Any dispute arised will be settled within Rayagada district jurisdiction only.
7. The payment will be made after successful delivery and installation at Tahasil Office, Muniguda.


Tahasildar, Muniguda

Copy to Notice Board of this office for public information.

Copy submitted to the Collector, Rayagada/CDO-cum-EO, Zilla Parishad, Rayagada/Sub-Collector, Gunupur & Rayagada/BDO, Muniguda/CDPO, Muniguda with a request to kindly display this quotation call Notice in their office Notice Board for wide publication.

Copy to the DeGM, Collectorate, Rayagada for information with a request to upload in the govt. site for wide publication.


23.02.26
Tahasildar, Muniguda