



COLLECTORATE, RAYAGADA

(Mission Shakti Section)

E-mail: rayagada.missionshakti@gmail.com

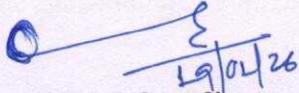
Letter No. 04.....XIV-125/2026

Date: 19 /01/2026

TENDER CALL NOTICE

SUPPLY OF BREAKFAST / LUNCH / EVENING SNACK (TEA WITH BISCUITS) / DINNER FOR SUBHADRA SHAKTI MELA BE CONDUCTED DURING THE FY 2025-26 AT GIACR GROUND, RAYAGADA

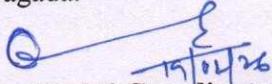
Sealed quotations are invited with following terms & conditions from interested reputed catering service agencies/restaurants/SHGs for supply of breakfast, lunch and dinner for the participants at the GIACR Ground, Rayagada from dated 02.02.2026 to 08.02.2026. The quotation completed in all respect must be received by this office through Registered Post/ Speed Post/ Courier on or before 27.01.2026 by **5.00 PM** and will be opened on the same day at **05.30 PM** in presence of the bidder or their authorized representative who wish to be present. No other mode of submission of quotation is allowed. The application form of quotation/tender containing General bid information and Terms and conditions can be downloaded from District website www.rayagada.Odisha.gov.in from 19.01.2026 to 27.01.2026


District Mission Shakti Coordinator-cum-
CDO-cum-EO-Zilla Parishad Rayagada

Memo No: 05

Date: 19.01.2026

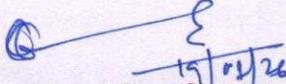
Copy to PA to Collector for kind information of Collector, Rayagada.


District Mission Shakti Coordinator-cum-
CDO-cum-EO-Zilla Parishad Rayagada

Memo No: 06

Date: 19.01.2026

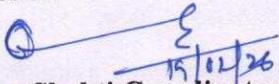
Copy to the Sub-Collector, Rayagada & Gunupur/ All BDOs / All Tahasildars of Rayagada district for information and wide publicity in their Notice Board.


District Mission Shakti Coordinator-cum-
CDO-cum-EO-Zilla Parishad Rayagada

Memo No: 07

Date: 19.01.2026

Copy to District Informatics Officer, NIC/DeGM, Rayagada for information and necessary action with a request to publish the Quotation call notice in district website.

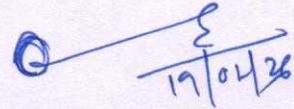

District Mission Shakti Coordinator-cum-
CDO-cum-EO-Zilla Parishad Rayagada

Terms & Conditions

1. The service provider must be registered under GST.
2. The service provider must have valid Food License.
3. The service provider must submit the copies of the up-to-date GST Return certificate.
4. Local SHGs will be given preference.
5. The details of food are annexed at Ann-I.
6. The firm should provide quality food as per the specifications given below and no compromise will be made on the quality.
7. If the food supplied is found to be of lower quality, then the firm must replace the food with better quality food within specified time.
8. The food (breakfast) should reach at the venue by 08.30 AM, lunch should reach by 01.00 PM, tea with cookies/biscuits should reach by 04.30 PM & dinner should reach by 08.30 PM on the date of the programme based on the requisition of this office.
9. **Bid Processing Fee (Non-Refundable):** The application form of quotation containing General Information & Terms and conditions for hiring of supply of tea/snacks/lunch/dinner can be downloaded from District website www.rayagada.odisha.gov.in from 19.01.2026 to 27.01.2026 and the applicant shall furnish Demand Draft for an amount of **Rs. 1000/- (Rupees One thousand)** only drawn in favor of **“District Mission Shakti Coordinator-cum-CDO-cum-EO, Zilla Parishad, Rayagada”** payable at Rayagada from any Scheduled Commercial Bank towards the cost of application along with the application.
Bids received without bid processing fee will be rejected.
10. **Earnest Money Deposit (EMD) (Refundable without interest):** The Bidder should submit an Earnest Money Deposit (EMD) of **Rs. 40,000/- (Rupees Forty Thousand)** only in shape of Demand Draft / TDR / NSC duly pledged in favour **“District Mission Shakti Coordinator-cum-CDO-cum-EO, Zilla Parishad, Rayagada”** from any Scheduled Commercial Bank payable at Rayagada.
11. After completion of the tender process, the amount will be refunded to unsuccessful bidders without interest. The EMD of the successful bidder shall be kept as security deposit and will be refunded without interest after completion of the assigned work.
12. The Quotationer is required to submit as execute a Bid Security Declaration (at Ann-II) in lieu of Bid Security (also known as EMD) with stipulation that if they withdraw or modify their bids during period of validity etc. they will be suspended for one year.
13. The quotation completed in all respect must be received by **District Project Coordinator, Misson Shakti, Collectorate Campus, Rayagada, 765001, Odisha** through Registered Post/ Speed Post/Courier on or before 27.01.26 by 5.00 PM and will be opened on the **same day at 05.30 PM** in presence of the bidder or their authorized representative who wish to be present.
No other mode of submission of quotation is allowed.



14. The supplier after supply of required item as requisitioned by this office is required to submit bills to the undersigned along with token register and the payment is to be made through account transfer only. The bidders are required to submit the bank account details to this office at the time of supply of items.
15. The firm should ensure clean & hygienic distribution of the food.
16. The distribution of food will be done by the firm with service person. In this regard, the firm shall print required no. of food tokens and distribute according under the close supervision of the undersigned.
17. The firm should be ready with additional 20% food for contingency and spot order.
18. The cost of disposable plate is to be borne by the firm.
19. Transportation cost along with tent & allied activities shall be borne by the firm.
20. The TDS will be deducted as per the actual rate.
21. The undersigned reserves the right to cancel or reject all or any of the offers without assigning any reasons thereof.
22. Any dispute arise will be settled within Rayagada district jurisdiction only.

A handwritten signature in blue ink, followed by the date 19/04/26 written below it.

**District Mission Shakti Coordinator-cum-
CDO-cum-EO, Zilla Parishad, Rayagada**

FORMAT-I

**BID DOCUMENTS FOR SUPPLY OF BREAKFAST /TEA WITH SNACKS /LUNCH FOR
DISTRICT LEVEL SUBHADRA SHAKTI MELA-2026 TO BE CONDUCTED FROM 02.02.26 TO
08.02.26 AT IACR GROUND, BARIJHOLA, RAYAGADA**

BID Details

- 1) *Name of the Qutationer* :
- 2) *Address of the firm* :
- 3) *GST Regn. No.* :
- 4) *Copies of up-to-date GST Return certificate* :
- 5) *Food License No.* :
- 6) *Name & Address* : _____

- 7) *Contact No* :

Declaration

This is to declare that the above information is true to the best of my knowledge & belief.

Date:

Place:

**Signature of the Bidder
(With Seal)**

Documents to be attached:

- 1) *Copy of Valid GST Regn. Certificate*
- 2) *Copy of Food License*
- 3) *Copy of Identity proof of the proprietor*
- 4) *Cancelled cheque/ Bank account passbook front page*
- 5) *Bid Security Declaration (Ann-II)*
- 6) *Financial Bid.*



MENU PER PERSON (DAY WISE BREAKUP)

BREAKFAST

1. Type-1 - Poha / Vada-2 pcs, Samosa/Aluchop-1 pc, sweet-1 pc with Sambar, Chatni / Aloo Sabji/Gununi

Type-II - Idili/ Puri/ Upma with Sambar, Chatni / Aloo Sabji/Gununi

(Approx. 8000 or more for Day-1 i.e. 02.02.26 & thereafter 500 nos. @ each day for 6 days i.e. from 03.02.26 to 08.02.26)

LUNCH

Veg. Lunch: Rice, Dal, Mix. Veg. Curry (Ghanta), Tomato Khata, Papad

Non-Veg Lunch (Type-I): Rice, Dal, Chicken Curry, Mix. Veg. Curry (Ghanta), Tomato Khata, Papad

Non-Veg Lunch (Type-I): Rice, Dal, Fish Curry-2Pc, Mix. Veg. Curry (Ghanta), Tomato Khata, Papad

(Approx. 8000 or more for Day-1 i.e. 02.02.26 & thereafter 500 nos. @ each day for 6 days i.e. from 03.02.26 to 08.02.26)

TEA & SNACKS

1. Tea with Biscuits (approx. 500 nos. @ each day for 7 days i.e. from 03.02.26 to 08.02.26)

DINNER

1. Rice, Roti, Veg Curry/Dal Fry

Approx. 300 nos. @ each day for 7 days i.e. from 02.02.26 to 08.02.26)

A handwritten signature in blue ink, followed by the date '19/02/26' written below it.

**District Mission Shakti Coordinator-cum-
CDO-cum-EO, Zilla Parishad, Rayagada**

Form of Bid-Security Declaration

To

**The District Mission Shakti Coordinator-cum-CDO-cum-EO,
Zilla Parishad, Rayagada**

Sir,

We, the undersigned, declare that:

I /We understand that, according to your conditions, bids must be supported by a Bid-Security Declaration.

I/We accept that, the Authority/ Employer/ Tender Inviting Authority shall cancel our empanelment and / or suspend/ prohibit debar/ blacklist from participating in bidding in any contract of the State for a minimum period of 180 days in addition to other penal action as per Quotation Call Notice, if we are in breach of our obligation(s) under the bid conditions.

Seal & Signature of the Quotationer

Financial Bid (Format-II)

BREAKFAST

<i>Type of Breakfast</i>	<i>Specifications</i>	<i>Price to be quoted (per unit) inclusive of Taxes and charges (in Rs.)</i>
<i>Breakfast (Type-I)</i>	<i>Poha / Vada-2 pcs, Samosa/Aluchop-1 pc, sweet-1 pc with Sambar, Chatni / Aloo</i>	
<i>Breakfast (Type-I)</i>	<i>Idili/ Puri/ Upma with Sambar, Chatni / Aloo Sabji/Gununi</i>	

LUNCH

<i>Type of Meal</i>	<i>Specifications</i>	<i>Price to be quoted (per unit) inclusive of Taxes and charges (in Rs.)</i>
<i>Veg. Lunch</i>	<i>Rice, Dal, Mix. Veg. Curry (Ghanta), Tomato Khata, Papad</i>	
<i>Non-veg. Lunch</i>	<i>Rice, Dal, Chicken Curry, Mix. Veg. Curry (Ghanta), Tomato Khata, Papad</i>	
	<i>Rice, Dal, Fish Curry-2Pc, Mix. Veg. Curry (Ghanta), Tomato Khata, Papad</i>	

TEA & SNACKS

<i>Type</i>	<i>Specifications</i>	<i>Price to be quoted (per unit) inclusive of Taxes and charges (in Rs.)</i>
<i>Tea & Snacks</i>	<i>Tea with Biscuits</i>	

DINNER

<i>Type</i>	<i>Specifications</i>	<i>Price to be quoted (per unit) inclusive of Taxes and charges (in Rs.)</i>
<i>Veg</i>	<i>Rice, Roti, Dal Fry, Mix Veg. curry (Ghanta)</i>	

Signature of the bidder with office seal