



OFFICE OF THE CHIEF DISTRICT VETERINARY OFFICER, RAYAGADA

Tel. No. 06856 291125, E-Mail ID cdvorayagada@gmail.com

EXPRESSION OF INTEREST (EOI)

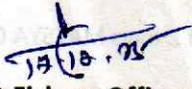
EOI No. 5585 Dt. 17.12.2025

**EOI FOR CATERING SERVICES, FOR ORGANISATION OF DISTRICT LEVEL "MATSYA O PRANEE SAMAPAD MELA-2025"
FROM 3rd JANUARY to 4th JANUARY-2026 AT G.C.D GROUND, RAYAGADA.**

Expression of interest (EOI) is invited by Chief District Veterinary Officer, Rayagada & District Fishery Officer, Rayagada from intending bidders/reputed firms of Rayagada district for event management to conduct District level "Matsya O Pranee Sampad Mela-2025" scheduled to be organized from date 3rd January to 4th January-2026 at the G.C.D GROUND, RAYAGADA, in which Catering Service is to be performed for 2000 numbers of People. The maximum quoted value of the event is Rs. 6,40,000/- (Six Lakh & Forty Thousand only). The interested reputed Event Management Organizations having experience in event management in Catering Service may offer their sealed EOI including GST latest by 23.12.2025 up to 5.00PM which will be opened by the District Tender evaluation committee on 24.12.2025 at 10.30 A.M at the office of C.D.V.O Rayagada. The bidder may remain present or send their authorized representative while opening of Technical & Financial bid. The EOI in sealed cover are to be sent by speed Post/Rgd. Post or may be dropped in the drop box placed in the office of the Chief District Veterinary Officer, Rayagada during office hours on working days only. The interested bidders can download the entire bid Document from Collectorate, Rayagada web site rayagada.odisha.gov.in and submit the tender papers along with bid processing fees of Rs. 500/- (Rupees Five Hundred only) to the under signed. The proposals received after due date will not be entertained. The authority reserves the right to cancel any or all the quotations in part or whole without assigning any reason thereof.

Contact Person :

1. Chief District Veterinary Officer, Rayagada : Convenor Tel :- 06856 291125
2. District Fishery Officer, Rayagada : Convenor Tel :- 9438234965


District Fishery Officer
Rayagada


Chief District Veterinary Officer
Rayagada

SECTION I
IMPORTANT EVENTS OF THE E.O.I

Sl. No.	Particulars of important events	Date	Time
1	Date and Time of Release of Bid	17.12.25	11.00 A.M
2	Date from which the bid documents will be submitted	18.12.25	10.00 A.M
3	Last date of submission of E.O.I(bid) documents	23.12.25	5.00 P.M
4	Date and time of opening of Technical Bid	24.12.25	10.30 A.M
5	Date of Opening of Financial Bid	24.12.25	12.30 P.M
6	Presentation of List and quality of Food to be served to Tender Committee (Catalog / Video)	24.12.25	12.30 P.M
7	Handing over of complete frame work for Catering to CDVO Rayagada	02.01.26	12.00 Noon
8	Catering in the Main Event to be Organized	03.01.26 08.00 A.M to 5. 00 P.M	04.01.26 08.00 A.M to 5. 00 P.M

SECTION II
GENERAL DEFINITION AND SCOPE OF CONTRACT

1. General Definitions

- **Department** means Fisheries and Animal Resources Development Department, Govt. of Odisha.
- **Government** means Government of Odisha.
- **Bid/EOI Inviting Authority** is the Chief District Veterinary Officer, Rayagada & District Fishery Officer, Rayagada who on behalf the Government or the funding agencies calls and finalize bids and ensure supply and procurement under this bid document.
- **Tender Evaluation Committee and Technical Committee** are Committees so constituted by the Collector & D.M Cum Chair Person, Rayagada to decide on supply/purchase of Catering for Event Management.
- **Blacklisting/debarring** – The event occurring by the operation of the conditions under which the bidders will be prevented for a period of 3 years from participating in the future bids of Tender Inviting Authority/User Institution, the period being decided on the basis of number of violations in the bid conditions and the loss/hardship caused to the Tender Inviting Authority/User Institution on account of such violations.

2. Scope:

- The bids are invited for Catering of 2000 persons for organization of 2 days MATSYA O PRANISAMPAD MELA from 03.01.2026 to 04.01.2026.
- The bidders cannot withdraw their bids after opening of technical bid within the minimum bid validity period and also after accepting the Letter of Award.
- Withdrawal or non-compliance of agreed terms and conditions after the execution of agreement will lead to invoking penal provisions and may also lead to black listing.

**SECTION III
GENERAL INSTRUCTION TO BIDDERS**

- Sealed tenders are invited in two bid system from reputed firms having valid GST Registration for **"CATERING SERVICE FOR 2000 PERSONS FOR MATSYA O PRANISAMPADA MELA 2025"** to be organized in the **G.C.D Ground, Rayagada** from **03.01.2026 to 04.01.2026**.
- The bids complete in every respect should reach the O/o the Tender Inviting Authority latest by **23.12.2025, 5:00PM** by Speed Post /Regd. Post/ Tender Drop Box kept at the office of the C.D.V.O, Rayagada.
- Any tender received after the due date & time will be rejected and this Office shall not be responsible for any postal delay.
- The bidder(s) shall have to submit their bid of EOI in two separate sealed envelopes, that is one for technical bid by super-scribing **"Cover A (Technical Bid)"** & second for **"Cover B (Price Bids)."** The Technical Bid and Final Bid should be put into a third Cover, which should be super-scribed as **"BID FOR CATERING SERVICE FOR MATSYA O PRANISAMPADA MELA 2025"** and should be addressed to:
Chief District Veterinary Officer, At-Near Kalimandir Chhak, Rayagada
Po-Rayagada/ Dist- Rayagada, Pin- 765001
- The Sealed tenders **"Cover A"** (Technical Bid) submitted by the bidders will be opened in the Office of the CDVO, Rayagada on **24.12.2025, 11.30 A.M.**
- The bidders or their duly authorized representatives may remain present during the tender evaluation. However, their absence will not debar them from participating in the bidding process.
- The interested bidders can download the entire Tender Document from Collectorate, Rayagada web site rayagada.odisha.gov.in and submit the tender paper along with required documents and all the requested fees.
- The bidders can take the tender documents from of the O/o the CDVO, Rayagada from account section by making a Govt. deposit of Rs. 500 /- (Rs. Five Hundred only) towards cost of tender paper and tender processing free.

**SECTION IV
GENERAL TERMS AND CONDITIONS**

1. The firm should have PAN & must be registered under GOODS & SERVICE TAX should have valid up-to-date TAX (Income Tax & GST) return certificate.
2. The firm should have experience of catering services in such Melas in Govt Departments for at least 3 years and should have adequate man power to supply the food in time.
3. The agency will supply food as per requirement & the payment will be made after completion of the relevant programme and within 15 days of receipt of bill.
4. The firm shall supply the food at the designated venue i.e at the G.C.D Ground Rayagada, with crockery, serving dishes and with manpower for serving of food to the attending farmers, delegates and officials.
5. **The caterer has to prepare food at the site and delivery of pre-prepared and packaged food in plates is not allowed.**
6. The firm will have to submit an undertaking in the technical bid that the firm/organization has not been black listed by any Government organization
7. The firm shall supply the hygienic food and the utensils used shall be clean and sterile.
8. The bidder has to make his own arrangement for transportation of materials, cooking of food, serving of food and supply of necessary disposable buffet plates.
9. After completion of program the bidder has to maintain the cleanliness of the area.
10. The staffs of the firm must be well dressed and well behaved.
11. The award will be given to L1 bidder who quote lowest rate for the items including GST.
12. **Incase more than one firm quoting same price for one or more items, the firm quoted lowest for maximum number of items will be selected.**

13. The selected firm will execute an agreement with the Chief District Veterinary Officer, Rayagada for supply Tea, breakfast and lunch for two days of the MATSYA O PRANISAMPAD MELA 2025 to be organized from 03.01.2026 to 04.01.2026 for 2 days.
14. After completion of programme the supplier/agency should submit the bill in duplicate along with a copy of work order within 3 days.
15. The firm will be black listed for any deviation of above terms and conditions, if found during contract period.
16. Bidders who qualify technically as per submission of valid relevant documents as asked to be submitted in Technical Bid- Tender Form (Cover A), their Financial Bid (Cover B) shall only be opened.
17. All legal disputes, if any relating to purchase etc. are subject jurisdiction in the courts of law situated at Rayagada or Hon'ble High Court of Odisha.
18. If the approved lowest eligible supplier fails to supply items within the stipulated period the EOI Inviting authority reserves the right to procure the same from the L2/L3 supplies at L1 rate, if they agree to supply at L1 approved rate or negotiated rate and claim the performance security amount by invoking the rights conferred in Banker's Guarantee form.
19. **FSSAI Certification (License) must be valid issued in the name of the bidder.**
20. **No adulteration and Colour will be used.**
21. **Packed product must be FSSAI certified and should be from reputed brand.**
22. Rates should be quoted in Indian Currency with paisa in two decimals only against each item as the payments will be made in Indian currencies only.
23. The GST shall be charged as per the guidelines given by the Finance Dept. Govt. of Odisha/India from time to time.
24. The bid documents should be clearly written/typed without any correction, interpolations, and overwriting. Each page of the tender document should bear the dated signature of the bidder and should be clearly numbered.
25. The quoted rates should be final and shall not be subject to any escalation during the validity of the bid
26. The bidder should submit/furnish a certificate to the effect that the price quoted by them is not more than the open market price.
27. The Authority is not bound to accept the highest scorer and reserves the right to inspect/verify the quality & quantity of food to ascertain the credibility of the firm.

The authority reserves the right to accept / reject all the bids or any part of it without assigning any reason thereof.

Tender processing Fee and EMD:

- a) The bidder shall deposit an amount of **Rs.500/- (Rupees five hundred only)** towards cost of tender paper and **BID processing fee (non-refundable) in shape of Account payee demand draft/ online transfer(in-favour of Chief District Veterinary Officer, Rayagada).**
- b) The demand draft / online transaction slip of online transfer or Govt. money receipt of Rs. 500/- is to be attached with the technical bid documents (non-refundable).
- c) An amount of **Rs.18,000/- (Rupees Eighteen Thousand)** towards **BID security fee(EMD)** through Account payee demand draft/ fixed deposit pledged to Chief District Veterinary Officer, Rayagada/bank guarantee from any commercial bank need to be submitted along with the bid documents. The BG form should have validity of at least 45 days beyond the BID Validity period.
- d) The bid security will be returned to unsuccessful bidders without interest within 30 days from opening of Technical bid. The bid security of successful bidder will be adjusted during deposition of Performance security.
- e) **Performance Security:-** An amount of **Rs. 45,000/- (Forty Five Thousand only)** will be deposited by the qualified bidder in shape of Banker's Cheque / Demand Draft in favor of "C.D.V.O Rayagada" drawn in any scheduled commercial bank payable at Rayagada only. The Performance security amount will be refunded back to the bidder after 60 days from the completion of the event.
- f) Local MSEs only registered in Odisha with the respective DICs, Khadi, Industry Board, HRCI, Village, and OSIC, NSIC shall be exempted from submission of EMD, subject to submission of the valid registration

certificate from the concerned authority. None of the bidders other than those specified above are exempted from submission of EMD.

- g) The online transfer of money made and A/C payee demand draft can be made in favor of the following bank particulars of Tender Inviting Authority. For online transfers the transaction slip should be attached with the BID documents.

Chief District Veterinary Officer, Rayagada

Account No: 11038920092

IFSC: SBIN0000169

SBI Main Branch Rayagada

SECTION V

Eligibility Criteria:

Bidders should confirm to the eligibility criteria given below and to this effect must produce the required supportive documents /information as indicated against each as part of their technical Bid:

Sl.No	Eligibility Criteria	Supporting Documents required
1	The Bidder should have been in the business of providing Catering Services to the State Government / Corporate Bodies / for at least <u>3 years</u> (as on 30 th November 2025).	<ul style="list-style-type: none"> • Proof of Certificate of Incorporation / FSSAI Certification of the Bidder • Copy of Adhar Card • Copy of PAN • Copy of Goods and Services Tax Identification Number (GSTIN). • Latest GST clearance in GST 3B Form recent • EPF/ESI Registration Certificate.(Not Mandatory) • IT Return for the financial years (2022-23, 2023-24 and 2024-25). • Copy of 1st Page of S.B Pass Book/Cancelled Cheque as proof of Bank Account details.
2	<ul style="list-style-type: none"> • The bidder should have an average annual turnover of Rs.10.00 lakhs from Catering works during the last 3 financial years (2022-23, 2023-24 and 2024-25). 	Copies of audited Income/expenditure, receipt/payment, balance sheet duly certified by concerned Chartered Accountant (C.A) Firm for the last three financial years and C.A certificate certifying that the agencies/ firm/ Proprietor should have an average annual turnover more than Rs.10.00 lakhs during the last three financial years. Provisional Audit Report for any of the FYs will not be accepted.
3	Experience of having successfully completed similar works during last two years (2022-23, 2023-24 and 2024-25) should be either of the following.	Work orders/ Contract Document / Completion of Work Certificates from the authorities for doing similar works are completed, to be submitted. Photos to be attached as supporting documents along with experience certificates.
4.	The Bidder should not have been blacklisted by Central / State Govt. Institutions for any means of non-obligation.	Self-Declaration from the Bidder as per the format enclosed.
5	Concern bidders should write to the C.D.V.O, Rayagada on their letter head expressing his interest to participate in the District Level Mela.	<ul style="list-style-type: none"> • Expression on Interest on bidder's Letter Head. • Declaration that the price quoted is not more than open market price
6	Refundable EMD of Rs. 18,000/- (Rupees Eighteen Thousand) only in shape of DD from any scheduled commercial banks favoring the C.D.V.O, Rayagada) should be furnished along with other documents.	Original D.D must be submitted in the Tech. bid Cover.

7	The event management organization should prepare the concept note regarding the type, quality & quantity of catering service will be provided and present before the Tender Evaluation Committee at 11.30 A.M on 24.12.2025 after opening of Technical bid.	Concept note must be presented on 24.12.2025 by 11.30 A.M
8	The completed Catering Service in all respect to be handed over to the CDVO Rayagada on 02.01.2026 by 4.00 P.M.	Should be mentioned clearly in his application form in his letter head.

N.B.- All the supporting documents should be duly self attested by the bidder.

SECTION VI

Schedule of Requirements (CORRIGENDUM)

The successful bidder (Event Management Organizer) must provide the Catering services in the ground to the attending farmers, Officials and delegates Tea, breakfast and lunch on both days from 03.01.2026 to 04.01.2026, during the Mastya O PranisampadMela-2025, as briefly described below with specifications, which may be altered/ substituted according to requirement and feasibility.

Sl No	Food items required	Minimum Menu	Quantity per day	Total Qty for 2 days	Time of Serving	Remarks
1	Tea	Milk Tea	1000 cups	2000 cups	9 to 11 A.M	
2	Breakfast	<ol style="list-style-type: none"> 1. VADA-2 (50 gm each) 2. SAMOSA-1(50gm) 3. ALUCHAP-1 (50gm) 4. SWEET-1 5. Drinking Water Bottle-200 ml/Jar (sufficiently)-ISI Mark Freshly prepared items should be packed in adequate size paper packets and given to the participants along with hand napkin.	1000 pkts	2000 pkts	9 A.M	Extra Drinking Water as per actual requirement & other requirement may vary and will be intimated in time
3	Lunch	<ol style="list-style-type: none"> 1. Plain rice (Bansuribala Boiled Rice) 2. Dal (Arnapurna Arhar) 3. Chicken Masala (150 gm /person) 4. Fish Fry (80 gm /person) 5. Mix Veg(Fresh Vegetables) with Panner Curry, Vegetable Chips(Fresh Vegetables) 6. Khata Khata(Without Sugar) 7. Papad (Triangle) 8. Drinking Water 200 ml Bottle/Jar (sufficiently)-ISI mark 	1000	2000	1 P.M	

The lunch have to be prepared on the site and served as buffet lunch over three counters of the Pantry Stall to the participants, delegates and guests. Prepackaged lunch in plates is not allowed.

Sd/-

District Fishery Officer, Rayagada

Chief District Veterinary Officer, Rayagada

SECTION VII
(Technical & Financial bid submission)

Technical Bid

Annexure-I in COVER – A

Sl No	Document type (To be self-attested and numbered)
1	Covering letter on Bidder's letterhead requesting to participate in the bidding process.
2	Bid Processing fee as mentioned above
3	Earnest Money Deposit (EMD or BID security fee) as mentioned above.
4	Copy of Certificate of Incorporation/ Registration
5	Details name, address, telephone, no Fax, e-mail of the firm in the format.
6	Copy of Adhar Card, PAN Card& GST registration certificate.
7	Copy of latest GST payment receipt.
8	Copy of latest I.T Rerun for the last three years (2022-23, 2023-24 and 2024-25).
9	Copy of EPF/ESI Registration Certificate.(Not mandatory)
10	Proof of experience of having completed similar works in last 3 years
11	Declaration for not being back listed by any Govt. institution
12	Declaration that price quoted by them is not more than the open market price in
13	Copy of 1 st page of bank pass book or a cancelled cheque as proof of Bank account details.

NB: Bidders should submit the supporting documents mentioned as above. Bids of agencies not conforming to the eligibility criteria listed above will be summarily rejected. Submission of forged documents will also result in rejection of the bid. Bidders are advised to study all instructions, terms & conditions and other information as mentioned in the EOI Document. The proposal must be complete in all respect, indexed and hard bound. Each page should be numbered and certified by the authorized representative. Failure to comply with the EOI requirements will result in outright rejection of the proposal.

DECLARATION

1. I..... Son/ Daughter/ Wife of Shri..... Proprietor/ Partner/ Director/ authorized signatory of the agency mentioned above state that I am competent to sign this declaration and execute these tender documents.
2. I have carefully read and understood all the terms and conditions of the tender and undertake to abide by them.
3. The information/ documents furnished along with the above application are true & authentic to the best of my knowledge and belief. I/ We do hereby undertake that furnishing of any false information/ fabricated document would lead to rejection of my tender at any stage besides accruing of liabilities towards prosecution under appropriate law.
4. Certified that I shall not claim for any compensation for submission of bid documents in the EOI.

Place
Date

Signature of Authorized Bidder
Full Name:
Seal

COVER-B (PRICE BID)

- a. The tender format giving the quoted rate for the items required should be sent in a separate sealed cover hereinafter called Cover "B" (price Bids) format.
- b. **Cover -B (Price Bid) will be opened only of the bidders who qualify in evaluation of Technical Bid (Cover-A) by the Tender Evaluation Committee.**
- c. The Price Bid should be quoted inclusive of Food Cost, packing, transportation, Serving and inclusive of GST (mentioned separately) if any.
- d. The bid shall be valid for a period of 180 days from the date of opening of the bid.
- e. The quoted rates shall be final and shall not be subject to any escalation during the bid validity period.

Financial Bid
Annexure-IV COVER-B

Agency/Firm name-
Address

Sl. No	Name of the item	Price quoted per unit in Rs	Total Units Rs	Total Price Rs	GST Rs	Grand Total Rs
1	Tea as specified in Section VI					
2	Breakfast as specified in Section VI					
3	Lunch as specified in Section VI					
	TOTAL					

(Total Rupees -----)

NB:

1. The price quoted should include all hidden expenses like Cooking, transportation, onsite catering, maintenance, watch and ward etc.
2. **The bidder should carefully read the schedule of requirement in section VI and quote the rate accordingly.**

Place

Signature of Authorized Bidder

Full Name :

Date

Seal

11. Evaluation:

- a. The technical bids will be opened and evaluated by the Tender Evaluation Committee at the prescheduled date and time mentioned in the Tender document and will be evaluated by the Technical parameters.
- b. The successful bidders will be selected on the basis of LCBS method (lowest Cost Based Selection) in the financial bid evaluation.
- c. If the approved lowest eligible supplier fails to supply items within the stipulated period, to meet the need, the tender inviting authority reserves right to procure the same from the L2/L3 supplier at L1 rate, if they agree to supply at L1 approved rate or negotiated rate and claim the performance security amount by invoking the rights conferred in Bankers Guarantee form.

12. Delivery

- a. The Successful bidders shall have to cook the food with all hygienic fresh materials, catering of all food items must be done at the site of Event management programme for two days from 03.01.2026 to 04.01.2026.

- b. The bidder will be allowed to start his work in the **G.C.D Ground, Rayagada** by 02.01.2026 A.N and the work should be complete in every respect by **8.00 A.M on 03.01.2026**.
- c. **The bidder shall have to arrange his personnel for watch and ward of his materials and articles and the Tender Inviting Authority will be no way responsible for any theft or fire or any unforeseen events thereof.**
- d. If the bidder fails to execute the work as per agreed terms and conditions after getting work order within the stipulated time period or violates the bid terms & conditions, he shall be blacklisted and will be debarred to participate in any tender and the Performance Security shall be forfeited and the amount will be claimed by invoking the rights conferred in Bankers Guarantee form.

13. Payment:

After successful implementation of the event and production of bills by the successful bidder, 100% payment shall be made by the CDVO, Rayagada through electronic transfer.

14. Penalties:

Violation of any term and condition laid down as above shall make liable the bidder to have the forfeiture of performance security and to be blacklisted.

D.F.O Rayagada

Sd/-
C.D.V.O Rayagada

DECLARATION for not being black listed(Annexure-II)

I/We.....(Name & Designation) having My/ourfirm at..... do hereby declare that I/We have carefully read all the terms & conditions of bid documents of the Chief District Veterinary Officer, Rayagada, Odisha, event management to conduct District level "Matsya O PraniSampad Mela" scheduled to be organised from date **3rd January to 4th January, 2026** at the **G.C.D Ground, Rayagada**. I will abide with all the terms & conditions set for in the bid paper Reference no.....

I/We do hereby declare that, I/We have not been de-recognized/ debarred/ blacklisted by any State Govt./ Union Territory/ Govt. of India/Govt. organization/ Govt. Veterinary institutions for Non-Standard Quality of event management.

That, I am not a defaulter in event management of any items to Chief District Veterinary Officer, Rayagada, Odisha, or any other indenting officers of the State of Odisha after being Lowest responsive bidder in past three years.

I/We do hereby declare that I/We will manage the Event as per the terms, conditions & specifications of the EOI documents. I/We further declare that my/our performance security deposit will be forfeited if I/we fail to manage the Event for any item after getting order from the purchaser. I/we further declare that we will manage the event and the ordered items as mentioned in the bid documents.

I/We agree that the EOI/Tender inviting Authority can debar/ blacklist me/us for period of 3 years. If, any information furnished by us is proved to be false at the time of inspection/ verification and is not complying with the Tender terms & conditions.

Signature of the bidder:

Date:

Name & Address of the Firm:

Affidavit before Executive Magistrate/Notary Public.

Annexure-III

DECLARATION FOR LOWER THAN MARKET PRICE

We, M/S-----who is a reputed firms for event management for Catering Service declare that price quoted by us for all required items under catering Service for the Event Management of "Matsya O Pranisampad Mela-2025" is not more than the open market price or also under GeM Rate Contract/CGHS/NPPA or rates fixed by Govt. of India where such rate exists.

Signature of Bidder/ Authorized person
with seal

**DOCUMENT- D 9
ANNUAL TURNOVER STATEMENT**

The annual turnover of M/S.....Address..... Who is a reputed firms for event management for the last three years are given below and certified that the statement is true and correct.

SL No	Year	Turnover in Rupees (Rs.)	Annual Turnover in Rs.	Average
	2022-2023			
	2023-2024			
	2024-2025			
Place		Signature of the Auditor with date		
Place		Signature of the Chartered Accountant with date		
Name of the Chartered Accountant :				
Registration Number of the C.A :				
Seal				

NB : This certificate should be supported by figures in PL Account & Income Tax Return.

Document No. D-17

(To be submitted with Technical Bid)

BID SECURITY DECLARATION FORM

(Rule 170 of General Financial Rule 2017)

Bid Ref. No. _____

Date: _____

To

The Chief District Veterinary Officer, Rayagada, Odisha

I/We. The undersigned, declare that:

I/We accept that I/We may be suspended to submit bids for contract(s) with you for a period of one years from the date of bid opening if I am /We are in a breach of any obligation under the bid conditions, because I/We

a) have withdrawn/modified my/our bid during the period of bid validity specified in the form of bid;

or

b) Having been notified of the acceptance of our bid by the purchaser during the period of bid validity, i.e. fail or refuse to execute the contract, or fail or refuse to submit the Performance Security of the amount specified in the bid.

Signature of the bidder

Seal

Date:

Name & Address of the firm

DOCUMENT No. D7

PERFORMANCE STATEMENT

(For the period of last Three years)

(Please furnish order copies of the client serially, the names of which are mentioned below)

Name of Bidder:

Name of the Item : Event Management

SL No.	Order placed by	Order no. & Date	Item Name	Specification & Qty	Total Value of Product	Bill No Dt. Of Supply

(Attach copy of bills of supply)

Signature and seal of the Bidder

Model Bank Guarantee Format for Performance Security

[Ref. Para 22(i)]

To

The Chief District Veterinary Officer, Rayagada, Odisha

WHEREAS.....(name and address of the bidder) (here in after called "the supplier") has undertaking, in pursuance of contact no.....dated..... to CDVO Rayagada (Here in after called "the contract"). AND WHEREAS it has been stipulated by you in the said contract that the supplier shall furnish you with a bank guarantee by a scheduled commercial bank recognized by you for the sum specified therein as security for compliance with its obligation in accordance with the contract.

AND WHEREAS we have agreed to give the supplier such a bank guarantee; NOW THEREFORE we hereby affirm that we are guarantors and responsible to you on behalf of the supplier, up to a total of(amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the supplier to be in default under the contract and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show ground or reasons for your demand or the sum specified therein. We hereby waive the necessity of your demanding the said debt from the supplier before presenting us with the demand. We further agree that no change or addition to or other modification of the terms of the contract to be Performed there under or of any of the contract documents which may be made between you and the supplier shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification. This guarantee shall be valid until theday of20.....

We theBranch.....undertake not to revoke the guarantee during its currency except with the previous consent of the CHIEF DISTRICT VETERINARY OFFICER, RAYAGADA in writing. We theBranch..... further agree that a mere demand by CHIEF DISTRICT VETERINARY OFFICER, RAYAGADA, is sufficient for us Branch at to pay the amount covered by the Bank Guarantee without reference to the Agency and protest by said Agency cannot be a valid ground for us.....Branch to decline payment to CHIEF DISTRICT VETERINARY OFFICER, RAYAGADA.

(Signature of the authorized officer of the Bank)

Name and designation of the officer

Seal, Name & Address of the Banks and address of the Branch

Memo No 5586 Date 17-12-2025

Copy submitted to the Collector, Cum Chairman" Matsya O Pranisampad Mela-2025" Rayagada for favor of kind information and necessary action.

Chief District Veterinary Officer

Rayagada

Memo No 5587 Date 17-12-2025

Copy submitted to the Director, Animal Husbandry & Veterinary Services Odisha, Cuttack for favor of kind information and necessary action.

Chief District Veterinary Officer

Rayagada