



OFFICE OF THE TAHASILDAR, RAYAGADA

No.4533/2025

Dated. 10.10.2025

QUOTATION CALL NOTICE

Sealed quotation are invited from the local Authorized Dealers / Suppliers as per the items & specification given below for the office of Tahasildar, Rayagada. The complete quotation in all respect should reach the office of the undersigned on or before **16.10.2025 till 5.30 pm** during the office hours with the following terms and conditions through Regd. Post/ by hand. No quotation will be received after the fixed date and time. The quotation will be opened on **17.10.2025 at 11.00 am** in the office chamber of the undersigned in presence of the members of the Purchase Committee and Dealers / Suppliers or his / her authorized representatives.

Sl. No.	Name of the item	Brand	Description	Unit
1	LAPTOP	HP	Intel Core i5- 13 Gen H Series RAM- 16 GB DDR4 (expandable up to 32 GB) Storage- SSD 512 GB MS Office/ Window 11/ Display- More than 15' inches/ with Bag, Keyboard & Mouse and Antivirus	08

Terms and Conditions:

1. Quotation cost should be including of GST.
2. The quotation should be inclusive of all the taxes, loading and unloading, transportation charges.
3. The successful bidder should supply the materials within 7 (seven) days from the date of issue of indent by the undersigned failing which the order will be cancelled automatically.
4. The Dealers / Suppliers should make sure of reaching the materials to the office and he has to bear the loss or damage, if any during transportation of the materials.
5. The undersigned reserves the right to reject or cancel any or all the quotations without assigning any reason.
6. Any dispute arise will be settled within Rayagada District Jurisdiction.
7. The payment will be made after delivery and installation of the Laptop.
8. The Bidder to submit copy of IT return and GST copy along with the Quotation.

[Signature]
TAHASILDAR, RAYAGADA

Dated. 10.10.2025

Memo No.4534/2025

Copy to the Notice Board of this office for information of the public.

Copy submitted to the Collector, Rayagada / CDO-cum-EO, Zilla Parishad, Rayagada/Sub-Collector, Rayagada / B.D.O, Rayagada / E.O, Rayagada Municipality with a request to kindly make Quotation Call Notice display in the office Notice Board for wide publication.

Copy to the DeGM, Collectorate, Rayagada for information with a request to upload in the Govt. site for wide publication.

[Signature]
TAHASILDAR, RAYAGADA