



**OFFICE OF THE
TAHSILDAR, PADMAPUR
Dist: RAYAGADA**

No. 3026 /2025

Dated 17.09.2025

TENDER CALL NOTICE

Sealed tenders (Technical Bid and Financial Bid (in separate covers inside a big cover) are invited from reputed registered firms/authorized dealers for the supply of 6 (Six) Laptops (Preferably HP, DELL, LENOVO) for official use by the RIs under Padmapur Tahasil, Rayagada District, as per sanction communicated by the Additional District Magistrate, Rayagada under the scheme "Procurement of new laptops for existing R.I. Circles to enable delivery of citizen-centric services in a seamless manner" for the year 2024-25.

1. Item Required

Procurement of 6 Branded Laptops (Preferably HP, DELL, LENOVO etc.) with the following minimum specifications:

Processor: Intel Core i7, 13th Gen or higher / AMD Ryzen 7 equivalent or higher

Clock Speed: Minimum 3.0 GHz, Turbo Boost up to 4.8 GHz

RAM: 16 GB DDR4 or higher (expandable)

Storage: 512 GB SSD (NVMe)

Graphics: Integrated Intel Iris Xe / AMD Radeon Graphics

Display: 15.6" FHD (1920x1080) Anti-Glare LED

Operating System: Windows 11 Pro (64-bit) with lifetime license

Battery: Minimum 8 hours backup, 3-cell Li-ion

Connectivity: Wi-Fi 6, Bluetooth 5.3, HDMI, 3 USB ports including Type-C

Webcam & Audio: HD Webcam with microphone, dual speakers

Others: Laptop Bag, Best Antivirus with 3 years validity

Warranty: 3 Years Onsite Comprehensive Warranty


17.9.2025

2. Tender Conditions

1. The bidder must be an authorized dealer with valid GST registration.
2. The quoted price must be inclusive of GST, delivery, installation, and demonstration at the Tahasil Office, Padmapur.
3. The successful bidder shall supply the HP Laptops on or before 03.10.2025.
4. Payment will be made only after successful delivery, installation, and verification of the laptops.
5. The authority reserves the right to reject any or all tenders without assigning any reason thereof.

3. Important Dates

Last date & time for submission of tender: **24.09.2025** up to **3.00 P.M.**

Date & time of opening of tender: **24.09.2025** at **04.00 P.M.** in the Office of the Tahasildar, Padmapur.

4. Submission

The sealed tender, super scribed as "Tender for Supply of Laptops to Padmapur Tahasil", should be addressed to The Tahasildar, Padmapur, Dist-Rayagada and dropped in the tender box kept at the Tahasil Office or sent through SPEED POST. **No tender shall be entertained beyond the stipulated date and time.**


17.9.2025
Tahasildar, Padmapur
Pabitra

Memo No. 3027 /2025

Dated 17.09.2025

Copy to DIO, NIC, Rayagada for information and necessary action.

Copy to E-Governance Manager, Collectorate, Rayagada for information and necessary action. He is requested to upload the Tender Call Notice for wide publicity.

Notice Board.


17.9.2025
Tahasildar, Padmapur
Pabitra

Memo No. 3028 /2025

Dated 17.09.2025

Copy to all Block Development Officers / all Tahasildars of this District for information and necessary action. They are requested to give wide publicity to the Tender Call Notice in their respective jurisdictions.


17.9.2025
Tahasildar, Padmapur
Pabitra

Memo No. 3029 /2025

Dated 17.09.2025

Copy submitted to the Additional District Magistrate, Rayagada/Sub Collector, Gunupur for kind information.


17.9.2025
Tahasildar, Padmapur
Pabitra