



ZILLA PARISHAD, RAYAGADA

DMMU-ODISHA LIVELIHOODS MISSION, RAYAGADA,

Department of Mission Shakti, Govt. of Odisha. Ph: 06856-22214,

Email: rayagadadpm.olm@gmail.com



No: 149 /OLM/2025

Date: 15.07.2025

QUOTATION CALL NOTICE

Sealed Quotations are invited from interested reputed Travel Agencies/Tour Operators /Private individuals for providing 01 (one) no. of AC Petrol / Diesel Driven vehicles (as detailed) having sitting capacity not more than seven including driver, which shall confirm to the terms and conditions (Appendix-A) for official use at Zilla Parishad, Rayagada under Odisha Livelihoods Mission on monthly rental basis.

Type of Vehicles	Maximum hire charges per month (excluding Fuel cost & GST)	Minimum Average Mileage
TUV300 / Bolero Neo / Sumo Gold / Ertiga etc. (White) or equivalent	30,000/-	10 Km per Ltr

1. The Service provider shall have a valid OGST registration to participate in the tendering.
2. The vehicle must be in road worthy condition, shall not be more than three years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Pollution Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. which are mandatory for plying of vehicle.
3. The driver of the vehicle must have a valid driving license for driving light transport passenger vehicle and should be sufficiently experienced in driving transport/passenger vehicle.
4. The Driver should be well behaved, gentle and obedient in nature.
5. A sum of Rs. 5,000/- (Rupees Five Thousand) only shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of “**CDO-cum-EO, Zilla Parishad, Rayagada**” from any Scheduled Commercial Bank payable at Rayagada and submitted along with the quotation as security deposit. After completion of the tender process, the amount will be refunded to unsuccessful bidders.
6. The monthly rate of hire charge be quoted separately in the general information (excluding fuel cost, lubricants & GST).
7. The vehicle must achieve a fuel efficiency of 10 KM per litre.
8. The details of the make and year of manufacture of the Vehicle, Registration No., Mileage (KM covered per litre) and name of the Driver, Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation (Appendix-B).
9. The quotation completed in all respect should reach the undersigned through Registered Post/ Speed Post/Courier or may be dropped at the Tender Box at Zilla Parishad, Rayagada on or


15/07/25



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before **30.07.2025** by **4PM** and shall be opened on the same day at **5PM** in presence of the bidders or their authorized representatives.

10. The application form of quotation containing General Bid Information & Terms and conditions for hiring of vehicles etc. will be available with Cashier, Zilla Parishad, Rayagada during the office hour or can be downloaded from the District website www.rayagada.odisha.gov.in from date **16.07.2025** to **30.07.2025**.


CDO-cum-EO & DMC,
OLM, ZP, Rayagada


Memo No: 150Date: 15.07.2025

Copy to the PA to Collector for kind information of Collector, Rayagada.


CDO-cum-EO & DMC,
OLM, ZP, Rayagada


Memo No: 151Date: 15.07.2025

Copy to the Sub-Collector, Rayagada & Gunupur/ RTO, Rayagada / All BDOs & Tahasildars of Rayagada district for information and wide publicity in their Notice Board.


CDO-cum-EO & DMC,
OLM, ZP, Rayagada

Memo No: 152Date: 15.07.2025

Copy to District Informatics Officer, NIC/DeGM, Rayagada for information and necessary action with request to publish the Quotation call notice in district website.


CDO-cum-EO & DMC,
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Appendix-A

TERMS & CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as valid Registration Certificates, Insurance Certificates, Pollution Certificate, Fitness Certificate, Valid Contract Carriage Permit, proof of up-to-date tax payment etc./ and D.L of the driver available all the times.
2. The department/ office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicle or loss of life/injury made to any person or damages to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
3. The hire charges to be paid for monthly basis is final but does not include cost of fuel, which is to be paid separately as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear box & differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
4. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver will be borne by the service provider.
5. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the service provider.
6. In case of the vehicle do not report regularly, the authority will be at liberty to terminate the agreement without prior notice.
7. The vehicle shall report for duty for minimum of 25 days in a month.
8. In case of emergency, the driver will have to report for duty as per the requirement. No extra payment shall be made.
9. Monthly hire charges and reimbursements towards cost of fuel (as per norm) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
10. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
11. If the services are found to be unsatisfactory, the client shall give one-month notice and terminate the agreement.
12. In case the service provider intends to withdraw the services of his/her vehicle and terminate the agreement, it shall be mandatory upon him to grant one-month notice before such withdrawal of service and termination of agreement.
13. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.
14. The undersigned reserves the right to cancel or reject all or any of the offers without assigning any reasons thereof.
15. The 1st Lowest Bidder cannot be claimed to provide the vehicle as the vehicle will be selected by the committee with the latest model.


12/07/22

CDO-cum-EO & DMC
OLM, Zilla Parishad, Rayagada

Annexure-B

General Information

Sl. No	Particulars	
1	Name of the Service Provider	
2	Complete Address	
3	GST Number	
4	GeM Registration Number	
5	Bank Account No and IFSC Code	
6	Registration No. of Vehicle	
7	Year of Manufacture	
8	Make & Model	
9	Date of registration	
10	Name & complete address of the owner of vehicle	
11	Fitness Certificate validity	
12	Pollution Certificate validity	
13	Permit validity	
14	Insurance validity	
15	Name/Address of the Driver	
16	D.L.No.&Validity of the D.L.of the Driver	
17	Contact Number of the Service provider	
18	Contact number of Driver	
19	Proposed hire Charge of the vehicle per month excluding fuel cost	
20	Rate of fuel consumption/Mileage per litre	

"Certified that the information submitted above is true to the best of my knowledge and belief."

Seal & Signature of Tenderer