

ZILLA PARISHAD, RAYAGADA

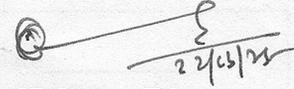
No. 2488 /2025

Date: 22.05.2025

Quotation Call Notice

Supply of Jute Bag / Cotton Folder / JuteLaptop Bag / Jute Conference Bag for official meetings & training programmes to be conducted during the FY 2025-26 in the office of the DPRC/ZP Rayagada.

Sealed quotations are invited with following terms & conditions from interested reputed agencies / SHGs Supply of Jute Bag (Cotton Folder / Jute Laptop Bag / Jute Conference Bag) for official meetings & training programmes for the participants in the office of the ZP/DPRC Rayagada. The quotation completed in all respect must be received by this office through Registered Post/ Speed Post/ or may be dropped at the Tender Box at Zilla Parishad, Rayagada on or before **05.06.2025** by **1.00 PM** and will be opened on **06.06.2025** at **10:00 AM** in presence of the bidder or their authorized representative who wish to be present. No other mode of submission of quotation is allowed. The application form of quotation/tender containing General bid information and Terms and conditions can be down loaded from District website www.rayagada.Odisha.gov.in from **22.05.2025** to **05.06.2025**.

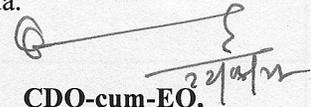


CDO-cum-EO
Zilla Parishad, Rayagada

Memo No: 2489

Date: 22.05.2025

Copy to PA to Collector for kind information of Collector, Rayagada.

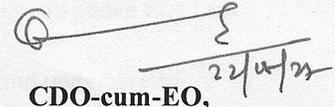


CDO-cum-EO,
Zilla Parishad, Rayagada

Memo No: 2490

Date: 22.05.2025

Copy to Sub-Collector, Rayagada & Gunupur/ All BDOs / All Tahasildars of Rayagada district for information and wide publicity in their Notice Board.

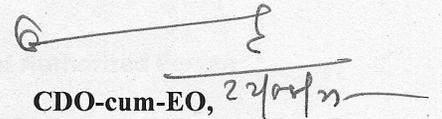


CDO-cum-EO,
Zilla Parishad, Rayagada

Memo No: 2491

Date: 22.05.2025

Copy to District Informatics Officer, NIC for information and necessary action with request to publish the Quotation call notice in district website.



CDO-cum-EO,
Zilla Parishad, Rayagada

BIDDER'S PROFILE**SUPPLY OF JUTE & COTTON FOLDER/BAGS**

(To be filed in & returned with the documents)

1	Name of Proprietor/Partner/Director. (In capital letters)	
2	Details of address (Registered office and operating branch) (Photo copy of the registration certificate to be attached)	Office: Residence: Mobile: E.Mail.I.D:
3	Details of amount towards paper cost	Rs.500/- D.D./B.C. NO. _____ Date _____ Drawn on Bank _____
4	Details of amount earnest money deposited	Rs.10,000/- D.D./B.C. NO. _____ Date _____ Drawn on Bank _____
5	GST Registration NO(photo copy must be attached)	
6	PAN(photo copy must be attached)	
7	Details of credential of similar nature of work atleast for three year in Govt. sector.(Photo copy to be attached)	

DECLARATION

- I _____ Son /Daughter/Wife of Shri _____ Proprietor/Partner/Director/authorized signatory of the Service provider mentioned above that I am competent to sign this declaration and execute these tender document.
- I have carefully read and understood all the term and condition of the tender and undertake to abide by them.
- The information/ documents furnished along with the above application are true and authentic and to the best of my knowledge and belief. I/We do hereby undertake that furnishing of any false information/fabricated documents would lead to rejection of my tender at any stage beside accruing of liabilities towards prosecution under appropriate law.

Place:

Signature of Authorized Person

Date:

Full Name:

Seal:

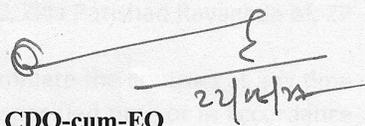
FINACIAL BID

SUPPLY OF DIFFERENT TYPE OF COTTON JUTE FOLDER / BAG

SL NO	DESCRIPTION	TYPE	SIZE	Qty.	Rate quoted (Including GST)
1	JUTE FOLDER	Appliqué work with chain	14"X10"	Each	
2	JUTE FOLDER	Appliqué work with chain and SIRD&PR logo with name	14"X10"	Each	
3	COTTON FOLDER	Appliqué work with chain	14"X10"	Each	
4	COTTON FOLDER	Appliqué work with chain and SIRD&PR logo with name	14"X10"	Each	
5	PAPER FOLDER	Without Appliqué work without chain	14"X10"	Each	
6	JUTE BAG	Without Appliqué work with chain	14"X13"	Each	
7	JUTE BAG	Appliqué work with chain and SIRD&PR logo with name	14"X13"	Each	
8	JUTE LAPTOP BAG	Appliqué work with chain	13"X16"	Each	
9	CONFERENCE BAG	Appliqué work with chain	12"X16"	Each	

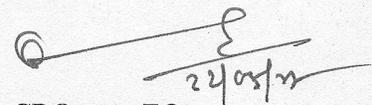
N.B:-

1. Colour Photograph as sample of each items (Both side) with tagging if rate should be attached
2. It excludes GST, which will be separately made payment as applicable from time to time


 CDO-cum-EO
 Zilla Parishad, Rayagada

TERMS & CONDITIONS
SUPPLY OF DIFFERENT TYPE OF JUTE & COTTON FOLDERS / BAGS.

1. The firm must be registered under CGST / SGST Act.
2. The tenderers are to submit photo copy of the registration certificate.
3. The bidder are to deposit Rs. 500/- towards cost of tender documents (Non Refundable) in shape of Demand Draft in favour of the CDO-cum-EO, Zilla Parishad, Rayagada.
4. The bidders have to deposit Rs. 5,000/- as EMD in shape of demand draft in favour of the CDO-cum-EO, Zilla Parishad, Rayagada along with the tender documents. The tender documents submitted without EMD shall not be entertained at any stage. The EMD deposited will be refunded (Refundable without interest) to the unsuccessful bidders soon after completion / finalization of the tender process.
5. The authorization letters if any to be enclosed in the tender with due attestation.
6. The quoted amount must be including GST and other charges if any , which will be made payment separately.
7. The bidder should preferably supply the training kits as per requirement
8. The contract of the successful bidder may be extendable, up-to two years subject to satisfactory performance review at the end of 1st year of contract.
10. No conditional tender will be accepted by the authority from the bidder.
11. No advance payment will be made to the party after acceptance of tender or execution of order.
12. Delivery of the goods should be made on proper requisition within a day or two at Zilla Parishad, Rayagada
13. Original documents have to be produced for verification by the members of the committee.
14. If any information / document furnished by the bidders with the tender papers are found to be misleading or incorrect at any stage their bidding will be rejected without assigning reasons thereof.
15. It is the responsibility of the bidder for timely delivery of the articles to the Zilla Parishad, Rayagada at their own cost.
16. Details of information have to be submitted following Two Bids i.e. Technical Bid (bidder's Profile with all relevant documents including paper cost & EMD) & Financial Bid. The technical bid and the financial bid should be sealed by the bidder in separate envelope duly super scribed and both these sealed envelope are to be put in a bigger envelope which should also be sealed and duly super scribed.
17. The bidders should furnish the particulars in the specific format attached (to be sealed on sealing wax) in a sealed envelope super scribed as "SUPPLY OF JUTE & COTTON FOLDERS/BAGS" on the top to the sealed cover within the date & time specified above by Registered / Speed Post . No Tender will be received by hand. The authority shall not be responsible for any postal delay.
18. The technical bid and the financial bid shall be opened on the scheduled date and time any authorized representative.
19. The bidders qualified in the technical bids shall be eligible for the financial bid.
20. The bidder received beyond the scheduled date and time shall not be entertained the CDO-cum-EO Zilla Parishad Rayagada.
21. The Director, SIRD&PR is not bound to accept the lowest rates and reserves the full right to accept in full or part or reject any or all the bidder without assigning any reason thereof.
22. In case of any legal dispute, it will be adjudicated within the jurisdiction of Rayagada court only.
23. All pages of the bids are to be signed & stamped by the bidder.
24. Selection of the items will be followed on finalization of samples whenever is necessary.
25. The firm / organization must not be blacklisted by any Government organization, If found later on, the action deemed to fit will be initiated against the firm as per the law.
26. The interested bidders may contact Sri Jitendra Patra Faculty, DPRC, Zilla Parishad Rayagada of, ZP RAYAGADA(Phone No.7978718250) for any clarification thereof.
27. The CDO-cum-EO Zilla Parishad Rayagada. reserves the rights to terminate the contract at any time without notice if the supplier / firm fail to make the supply within the specified time or in accordance with the specifications & samples.



CDO-cum-EO
Zilla Parishad, Rayagada