



ଜିଲ୍ଲାପରିଷଦ, ରାୟଗଡ଼
ପଞ୍ଚାୟତିରାଜ ଓ ପାନୀୟ ଜଳ ବିଭାଗ, ଓଡ଼ିଶା ସରକାର
ZILLA PARISHAD, RAYAGADA
PANCHAYATI RAJ & DRINKING WATER DEPARTMENT, GOVT. OF ODISHA.
e-mail id: ori-drayagada@nic.in

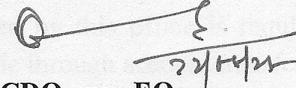
No. 2484 /2025

Date: 22.05.2025

TENDER CALL NOTICE

Supply of breakfast /tea with snacks / lunch/ dinner for official meetings & training programmes to be conducted during the FY 2025-26 in the office of the DPRC/ZP Rayagada.

Sealed quotations are invited with following terms & conditions from interested reputed catering service agencies/restaurants/ for supply of breakfast, tea with snacks, lunch & dinner for the participants during the training programme /Meeting in the office of the ZP/DPRC Rayagada. The quotation completed in all respect must be received by this office through Registered Post/ Speed Post/ or may be dropped at the Tender Box at Zilla Parishad, Rayagada on or before **05.06.2025** by **01.00 PM** and will be opened on **06.06.2025** at **10.00 AM** in presence of the bidder or their authorized representative who wish to be present. No other mode of submission of quotation is allowed. The application form of quotation/tender containing General bid information and Terms and conditions can be down loaded from District website www.rayagada.Odisha.gov.in from **22.05.2025** to **05.06.2025** .

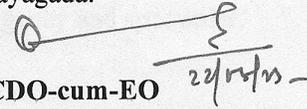


CDO-cum-EO
Zilla Parishad, Rayagada

Memo No: 2485

Date: 22.05.2025

Copy to PA to Collector for kind information of Collector, Rayagada.

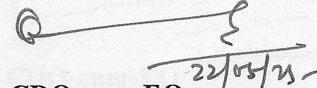


CDO-cum-EO
Zilla Parishad, Rayagada

Memo No: 2486

Date: 22.05.2025

Copy to Sub-Collector, Rayagada & Gunupur/ All BDOs / All Tahasildars of Rayagada district for information and wide publicity in their Notice Board.

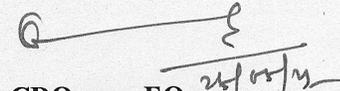


CDO-cum-EO
Zilla Parishad, Rayagada

Memo No: 2487

Date: 22.05.2025

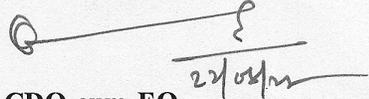
Copy to District Informatics Officer, NIC for information and necessary action with request to publish the tender call notice in district website.



CDO-cum-EO
Zilla Parishad, Rayagada

Terms & Conditions

1. The Catering service firm/ Restaurant must be a reputed one.
2. The service provider must be registered under GST.
3. The service provider must have valid Food License.
4. Local catering service agencies/restaurants will be given preference.
5. The details of food is annexed at Ann-I.
6. The firm should provide quality food as per the specifications given below and no compromise will be made on the quality.
7. If the food supplied is found to be of lower quality, then the firm must replace the food with better quality food within specified time.
8. The food (breakfast) should reach the office by 09.30 AM, lunch should reach by 01.00 PM, tea with snacks should reach by 11.00 AM & 04.30 PM and dinner should reach by 8.00 PM on the date of the training/ meeting based on the requisition of this office.
9. The Quotationer is required to execute a Bid Security Declaration (at Ann-II) in lieu of Bid Security (also known as EMD) with stipulation that if they withdraw or modify their bids during period of validity etc. they will be suspended for one year.
10. The successful quotationer will have to deposit a security amount of **Rs. 5000/-** (Rupees Five Thousand) only in shape of Demand Draft drawn in favour "**CDO-cum-EO, Zilla Parishad, Rayagada**" from any Scheduled Bank as security deposit.
11. The quotation completed in all respect must be received by this office through Registered Post/ Speed Post/Courier or may be dropped at the Tender Box at Zilla Parishad, Rayagada on or before **05.06.2025** by **01.00 PM** and will be opened on **06.06.2025** at **10.00 AM** in presence of the bidder or their authorized representative who wish to be present. No other mode of submission of quotation is allowed.
12. The supplier after supply of required item as requisitioned by this office is required to submit bills to the undersigned and the payment is to be made through account transfer only. The bidders are required to submit the bank account details to this office at the time of supply of items.
13. The firm should ensure clean & hygienic distribution of the food.
14. The distribution of food will be done by the firm with service person.
15. The firm should be ready with additional 20% food for contingency and spot order.
16. The cost of disposable plate is to be borne by the firm.
17. Transportation cost of food to the office will be borne by the firm.
18. The TDS will be deducted as per the actual rate.
19. The undersigned reserves the right to cancel or reject all or any of the offers without assigning any reasons thereof.
20. Any dispute arise will be settled within Rayagada district jurisdiction only.


CDO-cum-EO
Zilla Parishad, Rayagada

FORMAT-1

BID Documents for Supply of breakfast /tea with snacks / lunch/ dinner for official meetings & training programmes to be conducted during the FY 2025-26 in the office of the DPRC/ZP Ravagada

BID Details

- 1) *Name of the Quotationer* :
- 2) *Address of the firm* :
- 3) *GST Regn. No.* :
- 4) *Food License No.* :
- 5) *Name & Address* : _____

- 6) *Contact No* :

Declaration

This is to declare that the above information is true to the best of my knowledge & belief.

Date:

Place:

**Signature of the Bidder
(With Seal)**

Documents to be attached:

- 1) **Copy of Valid GST Regn. Certificate**
- 2) **Copy of Identity proof of the proprietor**
- 3) **Cancelled cheque/ Bank account passbook front page**
- 4) **Bid Security Declaration (Ann-II)**
- 5) **Financial Bid.**

WEIGHT/QUANTITY OF MENU PER PERSON

BREAKFAST

Normal Breakfast

1. Vada-2 pcs, samosa-1 pc, sweet-1 pc with Sambar, Chatni /Aloo Sabji / Idili/ Puri/ Upma

Executive Breakfast

2. Veg. Sandwich – 1pc, veg. cutlet, complementary sweet items

LUNCH

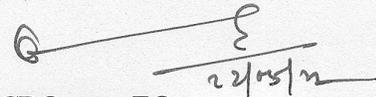
1. Rice / Veg. Fried Rice /Roti 6Pcs.
2. Dal
3. Ghanta
4. Mixed Veg. Curry
5. Khata
6. Mix. Veg. Fry
7. Fish Curry
8. Chicken Curry
9. Paneer Curry.
10. Mushroom Curry
11. Alu Potal Curry
12. Salad –
13. Papad-.
14. Khiri-

TEA & SNACKS

1. Tea–125ml/ 1 cup (2 times)
2. Biscuits –4 Pcs (2 times)

DINNER

1. Rice / Veg. Fried Rice /Roti
2. Dal
3. Mix. Veg. Fry
4. Mix. Veg. Curry


22/05/22

CDO-cum-EO
Zilla Parishad, Rayagada

Form of Bid-Security Declaration

To

**The CDO-cum-EO,
Zilla Parishad, Rayagada**

Sir,

We, the undersigned, declare that:

I /We understand that, according to your conditions, bids is supported by a Bid-Security Declaration.

I/We accept that, the Authority/ Employer/ Tender Inviting Authority shall cancel our empanelment and/ prohibit /8debar/ blacklist from participating in bidding in any contract of the State for a minimum period of 180 days in addition to other penal action as per Quotation Call Notice, if we are in breach of our obligation(s) under the bid conditions.

**Seal & Signature of
the Quotationer**

Type	Qty	Price to be quoted (per unit including Tax and charges)
Tax with Discount (10%)	Qty = 100 (100 units)	
Dinner	Qty = 100 (100 units)	Price to be quoted (per unit including of Tax and charges)
Dinner	Qty = 100 (100 units)	

Signature of the tenderer with office seal

Financial Bid

Breakfast

Type of Breakfast	Specifications	Price to be quoted (per unit) inclusive of Taxes and charges (in Rs.)
<i>Breakfast</i>	<i>Vada-2 pcs, samosa-1 pc, sweet-1 pc with Sambar, Chatni / Aloo Sabji/ Idili/ Puri/ Upma</i>	
	<i>Cake- 1pc, Apple- 1pc, Banana-1pc, Grapes-8 pcs</i>	
<i>Executive Breakfast</i>	<i>Sandwich – 1pc, veg. cutlet, complementary sweet items</i>	

Lunch

Type of Meal	Specifications	Price to be quoted (per unit) inclusive of Taxes and charges (in Rs.)
<i>Veg. Lunch</i>	<i>(Rice/ Veg. Fried Rice/ Chapati), Dal, Mix Veg. Fry, Tomato Khata, Mix. Veg. Curry (Ghanta), Panner Curry / Mushroom Curry, Salad/ Allu Potolo, Papad</i>	
<i>Non-veg. Lunch</i>	<i>Rice/ Veg. Fried Rice / Chapati), Dal, Mix Veg. Fry, Mix. Veg. Curry (Ghanta), Khiri, Salad</i>	
	<i>Rice/ Veg. Fried Rice/ Chapati), Dal, Mix Veg. Fry, Mix. Veg. Curry (Ghanta), Chicken Curry, Khiri, Salad</i>	
	<i>Rice/ Veg. Fried Rice/ Chapati), Dal, Mix Veg. Fry, Alu Potal Curry, Fish Curry, Khiri, Salad</i>	
<i>Working (Veg-Lunch)</i>	<i>Rice, Dal, Veg. Fry, Khata, Mix. Veg. Curry (Ghanta), Mix Veg. Curry (Ghanta), Papad/Salad</i>	
<i>Working (Veg-Lunch)</i>	<i>Rice, Dal, Veg. Fry, Khata, Ghanta, Fish Curry/ Egg Curry, Papad/Salad</i>	

Tea & Snacks

Type	Specifications	Price to be quoted (per unit) inclusive of Taxes and charges (in Rs.)
<i>Tea with Biscuits (6 Pcs)</i>	<i>Tea – 1cup (2 times) , Biscuits – 4 Pcs. (2 times)</i>	

Dinner

Type of Meal	Specifications	Price to be quoted (per unit) inclusive of Taxes and charges (in Rs.)
<i>Dinner</i>	<i>(Veg. Fried Rice / Roti), Dal, Mix Veg. Fry, Mix Veg. Curry (Ghanta)</i>	

Signature of the bidder with office seal