



OFFICE OF THE MUNICIPAL COUNCIL: RAYAGADA

DIST-RAYAGADA

PIN CODE-765001, ODISHA

E-mail ID - raygadam.hud@nic.in



Expression of Interest (EOI) for Operation & Maintenance of "Wealth Centre"(MCC), Near PHD, Ward No-3, Rayagada Municipality

No. 1648

Date 12/03/2025

Rayagada Municipality invites Expression of Interest in sealed cover from interested Mission Shakti Group/TG Group, ward no-3 of Rayagada Municipality to be engaged in Micro Compost Center (MCC), Near PHD, ward no-3. The sealed Expression of Interest will be received till 5.00 pm of dated 26/03/2025 by registered/speed post only. The authority reserves the right to accept or cancel any or all the EOI without assigning any reason thereof.

The Expression of Interest (EOI) will be opened on date- 27/03/2025 at-11.00 am in the Office Chamber of Executive Officer, Rayagada Municipality. The sealed envelope should be superscripted with "**EOI** for Operation & Maintenance of Wealth Centre (MCC), Near PHD, Ward no-3, Rayagada Municipality". The detailed terms and conditions of the Expression of Interest is available in website.

<http://www.rayagadamunicipality.in/>

<http://rayagada.nic.in/>

Executive Officer
Rayagada Municipality
Rayagada Municipality

Date 12/03/2025

Memo...1649

Copy to this Office Notice Board.

Executive Officer
Rayagada Municipality
Rayagada Municipality

Date 12/03/2025

Memo...1650

Copy to MIS & Computer Programmer, Rayagada Municipality for publication in ULB Official Website.

Executive Officer
Rayagada Municipality
Rayagada Municipality

Date 12/03/2025

Memo...1651

Copy submitted to ICDS Office, Rayagada for publish in Office Notice Board.

Executive Officer
Rayagada Municipality
Rayagada Municipality

Date 12/03/2025

Memo...1652

Copy forwarded to D.I.O, NIC, Rayagada for kind information with request to publish in NIC portal.

Executive Officer
Rayagada Municipality
Rayagada Municipality



OFFICE OF THE MUNICIPAL COUNCIL: RAYAGADA

DIST-RAYAGADA

PIN CODE-765001, ODISHA

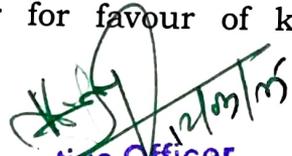
E-mail ID - raygadam.hud@nic.in



Memo...1653

Date..12/03/2025

Copy to the Municipal Engineer, Rayagada Municipality /Sanitary Inspector, Rayagada Municipality/Mission Shakti Department, ICDS Rayagada/Sanitation Expert Rayagada Municipality/Concern ward Community Organizer for favour of kind information and necessary action.


Executive Officer
Rayagada Municipality

Memo...1654

Date..12/03/2025

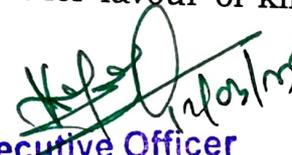
Copy submitted to PD DUDA, Rayagada for favour of kind information.


Executive Officer
Rayagada Municipality

Memo...1655

Date...12/03/2025

Copy submitted to Collector & District Magistrate, Rayagada for favour of kind information.


Executive Officer
Rayagada Municipality

Memo...1656

Date...12/03/2025

Copy submitted to Project Director, SUDA, H & UD Department, BBSR, Odisha for favour of kind information


Executive Officer
Rayagada Municipality



OFFICE OF THE MUNICIPAL COUNCIL: RAYAGADA
DIST-RAYAGADA
PIN CODE-765001, ODISHA
E-mail ID - rayadam.hud@nic.in



EOI for Operation& Maintenance of Wealth Centre(MCC),Near PHD,
ward no-3,Rayagada Municipality.

Last Date: 26/03/2025

SL No	Item	Details
	Mission Shakti Group/TG Group Name	
	MSG/TG Group Belongs to ward(Mention ward no)	
	MISSION SHAKTI Group/TG Group Formation Date	
	MISSION SHAKTI Group/TG Group Registration Number(Mandatory)	
	MISSION SHAKTI Group/TG Group PAN Number(Mandatory)	
	Communication Address	
	Contact Phone number	
2	Documents to be furnished	
	i. Group Profile (<u>Annex as Form-ii</u>)	
	ii. MISSION SHAKTI GROUP/TG Group Registration Sheet (downloaded from portal)	
	iii. Meeting 1st Resolution & Bank Passbook front page photocopy	
	iv. Bank account statement for last 1 years (2024-25),	
	v. PAN Card photocopy	
	vi. MSG Resolution Regarding Interested for working in MCC & declaration the members not involving in anti social or criminal activities.	



OFFICE OF THE MUNICIPAL COUNCIL: RAYAGADA
DIST-RAYAGADA
PIN CODE-765001, ODISHA
E-mail ID - raygadam.hud@nic.in



Group Profile:Annexure Form-ii(MSG/TG Group Member Details):

SL No	Name of Member	Address	Aadhaar No	Qualification	Contact No	Signature
1	2	3	4	5	6	7
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

President

MSG/TG Group Name with Seal

Secretary

MSG/TG Group Name with Seal

Treasurer

MSG/TG Group Name with Seal



OFFICE OF THE MUNICIPAL COUNCIL: RAYAGADA
DIST-RAYAGADA
PIN CODE-765001, ODISHA
E-mail ID - rayadam.hud@nic.in



TERMS AND REFERENCE

Rayagada Municipality decided Mission Shakti Group will be engaged in Micro Composting Center (MCC), Near PHD, Ward no-3 (upto 7 Swacchakarmi for 5 TPD) for its Operation and Maintenance. In this connection, "Expression of Interest" is invited from interested Mission Shakti Groups/TG Groups of same ward as per the following terms.

- 1 The last date for submission of the Expression of Interest (EOI) is on dated- 26/03/2025 at-5.00 PM and the Eoi will be opened on dated-27/03/2025 at-11.00 AM in the Office Chamber of Executive Officer, Rayagada Municipality.
- 2 The interested Mission Shakti SHGs/TG Groups may download the EOI documents including formats www.rayagadamunicipality.in from the Rayagada Municipality website <http://www.rayagadamunicipality.in> and rayagada.nic.in.
- 3 The EOI will be valid up to the end of the 26/03/2025.
- 4 The authorized representative of the Mission Shakti Group/TG Groups will be present at the time of opening of the EOI. In case of absence of their representative, the Committee has the right to open the EOI.
- 5 The EOI will be evaluated by the Swachhata Committee on the basis of criteria such as one year complete of Group Formation, Group Management, Strictly practice of Group Panchasutra, Must have a PAN Number, Involvement in IGA, Financial Behaviour, No criminal or anti-social track records, Group Integrity etc. The decision taken by the Swachhata Committee will be final and cannot be challenged at any forum thereafter. Intending Group will have to submit under taking in this regard.
- 6 No communication shall be entertained over telephone, Fax, email or in person questioning the decision of the committee.
- 7 Any dispute arises over the quality of the service will be verified by the designated officials of ULB.
- 8 There should not be any precondition of advance payment or time limit, what so ever. The EOI submitted will be taken as absolute without any precondition
- 9 An agreement shall be signed between the elected MSG /TG Group and the ULB for deployment of Swachha Karmi.
- 10 The Mission Shakti Group/TG Groups will be empanelled for one subsequent 1 year for working under MCC. The contract extension may be happening on the basis of satisfactory services and an evaluation report by the ULB.

OFFICE OF THE MUNICIPAL COUNCIL: RAYAGADA
DIST-RAYAGADA
PIN CODE-765001, ODISHA
E-mail ID - rayadam.hud@nic.in



12. Eligibility criteria for Mission Shakti/TG Group

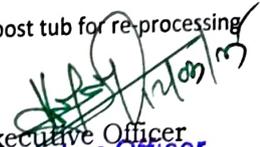
SL No	Parameter	Criteria
1	MSG/TG Groups EOI Format	Filled EOI format properly.
2	Group Management	Regular MSG/TG Group and must completed 1 year.
3	Practice of Panchasutra	MSG/TG Group must follow Panchasutra.
4	PAN Number	Must have Permanent Account Number (PAN)
5	MSG/TG Groups Registration Number	Download from WEB-Portal
6	Financial Behaviour	No financial irregularities (such as Loan declared as NPA, write off, one time Settlement of loan etc).
7	Group Integrity	No record of involvement in any anti-social or criminal activities.

13. Terms of Engagement.

1. The engagement of Mission Shakti Group/TG Groups is purely on voluntary basis with incentive to encourage community participation in urban governance for transformation.
2. The ULB will engage selected Mission Shakti Group /TG Groups for 1 year with detailed terms of reference. The Group will continue working at Micro Composting Center (MCC) on the basis of satisfactory performance. As per SOP the utilization capacity of at least 1 Swachha karmi per TPD and upto 7 Swachha karmis will be engaged for 5 TPD. Hence MSG nominates the 7 MSG members name as a Swachha karmi for MCC.
3. Mission Shakti Group/TG Groups members cannot claim to be an employee or permanent staff of the ULB.
4. The selected Mission Shakti Groups/TG Groups will be thoroughly trained on working in MCC and their duties and responsibilities.
5. Selected MSG/TG Groups must submit their members name with Qualification, Aadhaar card , pass photo & Bank Passbook Xerox copy to the ULB.

14. Role and responsibility of Mission Shakti Group in MCC.

1. Preparation of Effective Micro organism (EMI) solution
2. Secondary segregation of waste.
3. Weighment of segregate waste.
4. Shredding wet waste through shredder.
5. Preparation of compost tub to put in shredded waste.
6. Timely turning of waste in the tub.
7. Drying & sieving of compost.
8. Packing of Mo Khata.
9. After sieving, the un-processed waste to be further shredder and put in the compost tub for re-processing
10. Inert materials to be kept separately
11. Regular cleaning of waste processing area.


Executive Officer
Rayagada Municipality