



COLLECTORATE, RAYAGADA
(Small Savings Section)

(Rayagada-765001, Email:dm-rayagada@nic.in, Tel. No. 06856-222245)
(Revenue & Disaster Management Department, Odisha, Bhubaneswar)

No. 470/2024Dated: - 27/12/2024**QUOTATION CALL NOTICE**

Sealed Quotations are invited in plain paper from authorized suppliers having valid GST No. for supply of the following articles to Dist. Small Savings Office, Collectorate, Rayagada for Office use. Interested suppliers should submit their quotation including the GST price in the address of District Financial Service & Savings Officer, Rayagada At-Room No. 12 of Collectorate, Rayagada, Po/Dist-Rayagada, Pin-765001 by Regd. Post/Speed Post on or before 07.01.2025 at 1.30 PM superscribing in the envelope "Quotation for Computer & Other Articles" in Red Ink and the quotations are to be opened on the same day i.e. 07.01.2025 at 3.30 PM by the Purchase Committee in presence of the representative of the suppliers, if they so like. Quotations beyond the stipulated date and time shall not be entertained. The quotation submitted by the Authorized Suppliers not fulfilling the following Terms & Conditions, their quotations are not to be accepted at the time of opening of quotations.

Terms & Conditions:

1. Sealed quotation is to be clearly typed without correction with GST No. & Copy of the PAN Card and Tax Clearance Certificates up to the year 2023-24 of the Authorized Dealers/Suppliers.
2. The Authorized Dealers/Suppliers are to submit their quotations including the GST price and also mention the Model No. & Specifications in their quotation. The rate quoted should be inclusive of all taxes, loading & unloading, transportation and installation charges and proper supply at District Small Savings Office, Rayagada.
3. Payment will be made through E-Transfer after delivery of the Articles.
4. The Authorized Dealers/Suppliers should mention their Bank Account No. Name & Address of the Bank, IFSC Code & MICR code of the Bank, name of the Account holder in their quotation for payment of the articles selected by the Purchase Committee.
5. The selected supplier should supply the articles within 07 days after receipt of the intimation from the undersigned.
6. The quantity of the items of the article may increase/decrease or canceled as per decision of the undersigned & also availability of fund.

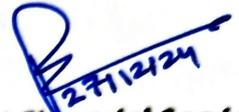
Sl. No.	Brand	Item	Specification
1	HP/DELL/LENOVO	CPU	12th Generation Intel Core i3/i5 processor, Windows 11 Home, 8 GB DDR4 RAM, 512 GB SSD
2	HP/DELL/LENOVO	Monitor	Screen Size 21.5 inch LCD/LED Monitor

[Handwritten Signature]
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3	HP/DELL/LENOVO	Mouse & Keyboard Combo	Wireless
4	HP/CANON/EPSON	Laser Jet Multi functional Printer	Scanner with Printer

The undersigned reserves the right to amend, modify or cancel the terms & conditions for the quotation(s) without assigning any reason thereof. Similarly the undersigned reserves the right to accept or cancel any or all quotation without assigning any reason thereof.


I/C District Financial Service
& Savings Officer, Rayagada

Memo No. 471/2024

Dated: - 27/12/24/2024

1. Copy to Office Notice Board for information and necessary action.
2. Copy submitted to the Sub-Collector, Rayagada/Gunupur, All Tahasildar & Block Development Officer of Rayagada District/Deputy Collector, Nizarat, Collectorate, Rayagada for favour of kind information and necessary action with a request to display the quotation in their notice board for wide publication.
3. Copy submitted to the DIO, NIC, Rayagada for favour of kind information and necessary action with a request to web hoist the quotation in the District Website for wide publication.
4. Copy submitted to the Joint Secretary to Govt. Finance Department, Odisha, Bhubaneswar for favour of kind information.


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