

Government of Odisha
Panchayati Raj Department
Panchayat Samiti: Rayagada

No. 5430 /2024

Dated 25 /10/2024

QUOTATION CALL NOTICE

Sealed quotations/ tenders are invited from interested reputed Travel Agencies / Tour Operators or private individuals for providing one number of Diesel driven vehicle "BOLERO" / "SUMO GOLD" / "TUV 300" / "ERTIGA" having sitting capacity not more than ten including driver, which shall conform to the Terms and conditions (Annexure-II) for official use in Panchayat Samiti, Rayagada under Rural Housing on monthly rent basis.

Type of Vehicles	Maximum hire charges per month (excluding GET)	Minimum Average Mileage
Bolero/ Sumo Gold/ TUV 300/ Ertiga	31,000/-	10Km per Ltr

1. The vehicle must be in Road Worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid registration certificate, Tax payment etc. Which are mandatory for applying of vehicle.
2. The Driver of the vehicle must have a valid Driving license for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
3. The Driver should be well behaved, gentle and obedient in nature.
4. The bidders are required to execute a Bid security Declaration (at Ann-I) in lieu of Bid security (also known as EMD) with stipulation that if they withdraw or modify their Bids during period of Validity etc. they will be suspended for one year.
5. The successful Bidder will have to deposit as security amount of Rs. 5000/- (Rupees Five Thousand)only in shape of demand draft drawn in favour of Block Development Officer, Rayagada from any Scheduled Bank as security deposit.
6. The monthly rate of hire charge be quoted separately in the general bid information (excluding POL).
7. The vehicle must achieve a fuel efficiency of (as specified above) K.Ms. per liter.

Vehicle quotation



8. The details of the make and year of manufacture of the vehicle registration No., mileage (K Ms covered per liter) and name of the Driver with Driving License No. and period of validity should be specifically provided in the general Bid information to be furnished with the Quotation/ Tender (Annexure III).
9. The Quotation completed in all respect must be received by this office through Registered Post/ Speed Post /Courier or may be dropped at the Tender Box at Panchayat Samiti, Rayagada on or before 08.11.2024 by 11.00 A.M. and will be opened on the same day at 3. P.M. in presence of the Bidders or their authorized representatives who wish to be present.
10. The application form of quotation / tender containing General Bid Information & Terms and conditions for Hiring of Vehicles etc. will be available with Cashier, Panchayat Samiti Office, Rayagada on payment of Rs.100/- from 25.10.2024 to 07.11.2024 by 5.00 P.M.
11. GST registration and GeM registration are compulsory for any service provider to provide hired vehicles to Government Offices through GeM or through open bidding.
12. The instruction mentioned in Govt of Odisha (Finance Department) om No.30464 Dated.06.09.2019 and other related Govt instructions must be followed meticulously.


24/10.24
Block Development Officer,
Rayagada.

TERMS & CONDITIONS FOR HITING OF VEHICLES

The following terms and conditions must be fulfilled by the successful quotationer for providing a vehicle on hire on monthly basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as:- valid Registration Certificate, Insurance Certificate, Fitness Certificate, Valid Contract Carriage Permit, proof of upto date tax payment etc. and D.L. of the driver available all the times. The Department /Office hiring the vehicle shall not be responsible for any damage/ loss caused to hired vehicles or loss of life / injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of engine, gear Box & differential coolant, tyres and tubes, battery etc. will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle / bidder.
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. The vehicle shall report for duty for minimum of 25 days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
8. Monthly hire charges and reimbursements towards cost of diesel (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as far as possible within fifteen days of the submission of bills by the service provider after submission of Log Book of the vehicle duly certified by the officer using the vehicle and no advance payment will be made.
9. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.

Vehicle quotation



10. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
11. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
12. The selected quotationer shall have to execute an agreement with the Block Development Officer, Rayagada indicating all the terms and conditions specified above.
13. The interested vehicle owners may submit quotations in sealed covers mentioning the monthly rental charges including all taxes if any and per liter consumption of diesel in KMs in the prescribed format duly super scribed " Quotation for Hiring of Vehicle .
14. GST registration and GeM registration are compulsory for any service provider to provide hired vehicles to Government Offices through GeM or through open bidding.
15. The instruction mentioned in Govt of Odisha (Finance Department) om No.30464 Dated.06.09.2019 and other related Govt instructions must be followed meticulously.
16. The quotations along with Xerox copy of PAN /IT clearance , RC Book , Road permit, fitness certificate , Insurance deposit certificate of the vehicle must reach the undersigned on or before 08.11.2024 by 11.00 A.M.. The sealed quotations will be opened on the same day at 3 P.M. in presence of the quotationers or their authorized representatives at the office of the undersigned .

Quotations received after the scheduled date and time shall not be entertained.

The undersigned reserves the right to accept or reject any or all quotations in full or in part without assigning any reason thereof.

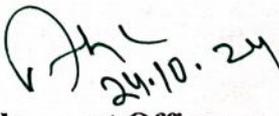
Signature of 
Quotation Calling Authority
Block Development Officer
Rayagada

Memo No. 5431 /2024

Dated 25 /10/2024

Copy submitted to the Collector, Rayagada / the Chief Development Officer-cum-Executive Officer, Zilla parishad, Rayagada / the Sub-Collector, Rayagada / the Tahasildar, Rayagada/ the CDPO, Rayagada with a request to display in their office Notice Board for wide publication.

Copy to Office Notice Board.


Block Development Officer,
Rayagada.

Vehicle quotation

GENERAL INFORMATION FOR HIRING VEHICLES

Annexure- III

- 1) Registration No. of vehicle :-
- 2) Types of vehicle(AC/Non-AC) :-
- 3) Year of manufacture :-
- 4) Model :-
- 5) Date of Registration :-
- 6) Name and complete address
Of the Owner of vehicle:-
- 7) Fitness Certificate validity :-
- 8) Permit validity :-
- 9) Insurance Validity :-
- 10) Name/ Address of the Driver :-
- 11) D.L. No. & Validity of the D.L. of the Driver :-
- 12) Proposed hire charge of the vehicle per month excluding fuel cost :-
- 13) Rate of fuel consumption Mileage per liter:-
- 14) Contact Number of the service provider(Tender/Quotationer)
Mobile No. _____ Telephone No _____.

“Certified that the information submitted above is true to the best of my knowledge and belief.”

Seal & Signature of the
Quotationer/Tender