

OFFICE OF THE PANCHAYAT SAMITI, GUNUPUR

District: Rayagada
Email: ori-gunpur@nic.in

QUOTATION CALL NOTICE

No. 4614 /2023-Dev.

Date: 29.12.2023

Sealed quotations are invited from the intending Registered Firms/ Authorized distributors/ Dealers/ Agency having valid PAN card and GSTIN to submit the rate contract for “**Supply of Student Desk cum Bench (2 Seater & 3 Seater)**” to High Schools under “5Ts High School Transformation Programme” of Govt. of Odisha and Colleges under CMSA in Gunupur block for the year 2023-24 as per specifications in the tender notice.

The bid documents consisting of detailed specification (Annexure-I) and set of terms and conditions and also other necessary documents required to be submitted along with the documents can be seen and downloaded till 12.30 PM of the last date of sale of bid documents which is available in the district portal <http://rayagada.nic.in>.

The bid documents are made available in the website from 29/12/23 and closes on dated 16/01/24, 12.30 PM. The bid documents will be received up to 16/01/24 upto 01.30 PM through **Registered post/Speed post only**. Tender Papers received through any other mode shall not be accepted. Bids will be opened on 16/01/24 at 3.00 PM in the office chamber of the BDO, Gunupur in presence of the bidder(s) and /or their authorized representatives.

Tenders received after due date and time shall not be accepted. Panchayat Samiti, Gunupur shall not be held responsible for any postal delay or delay due to any other reason(s) beyond its control. The tender/bids sent through electronic means / Courier shall not be accepted. Any corrigendum (if any) will be uploaded in the above mentioned websites.

The Tender Committee reserves the right to Accept or Reject any or all tenders/bids without assigning any reason thereof. For any queries, the undersigned may be contacted within the office hour (10.00AM to 5.00PM) except on Govt. Holidays.

Address-
PANCHAYAT SAMITI, GUNUPUR
At/Post: GUNUPUR
District: RAYAGADA
PIN-765022, ODISHA


Block Development Officer
Panchayat Samiti, Gunupur

Memo No. 4615 /2023.

Date: 29.12.2023

Copy submitted to the Collector, Rayagada /CDO Cum EO Zilla Parishad, Rayagada for favour of kind information and necessary action.

Copy submitted to the D.I.O., NIC, Rayagada for favour of information and necessary action. He is requested to upload the notification in the NIC portal for wide publication.

Copy along with soft copy in PDF file of the Advertisement sent to I & PR Department, Govt. of Odisha through online e-mail:-irp.advt@gmail.com for publication.

Copy submitted to Joint Secretary to Govt., Panchayati Raj & DW Department, Govt. of Odisha, Bhubaneswar for favour of kind information and necessary action.

S. S. S.
29/12/23

Block Development Officer
Panchayat Samiti, Gunupur

Memo No. 4616 /2023.

Date: 29.12.2023

Copy to the Notice Board and tender file/ Copy to local offices for wide publication.

S. S. S.
29/12/23

Block Development Officer
Panchayat Samiti, Gunupur

TERMS & CONDITIONS FOR SUPPLY

- 1) The dealer/ supplier should submit the authorized certificate of the company dealing the items.
- 2) The payment will be made after 100% completion of the supply and installation.
- 3) The supply of materials will have to be completed within 10 days after receipt of purchase order.
- 4) The rate quoted should be inclusive of all taxes plus supplying, fitting, fixing, transportation cost & other levies to the destination.
- 5) 100% quality should be ensured as per sample submitted during quotation, if any.
- 6) Earnest Money Deposit of 10,000.00 in shape of Bank Draft only in favour of B.D.O, Gunupur, District Rayagada payable at any Nationalised Bank, Gunupur and must be attached with the quotation paper.
- 7) In case of EMD exemption availed, then the bidder has to submit MSME/Udyam Certificate to the effect that the firm deals in the particular goods for which tender is sought & the said goods are incorporated in the certificate.
- 8) On all the matters relating to this quotation call documents, the decision of the Purchase Committee shall be final and binding and the same cannot be referred to the court of law. The Panchayat Samiti reserves the right to reject any or all the quotations without assigning any reason what so ever.
- 9) The undersigned reserves the right to add/ delete/ change any of the terms and conditions stipulated in this quotation documents.
- 10) The undersigned reserves the right to cancel the purchase order if the equipment supplied fail to meet the specifications mentioned within the terms and conditions of this quotation call document. The undersigned shall not be held responsible for any loss or damage suffered by the bidder as a result of the cancellation of the purchase order.
- 11) The authority reserves the right to select more than one bidder for one or more items at its discretion.
- 12) It may be noted that one agency can not represent or quote on behalf of more than one dealer in the particular quotation. Such quotations if received will not be considered.
- 13) TDS under GST & IT will be deducted as per law.
- 14) The quantity of goods may go upward or downward as per requirement.
- 15) There shall not be any cutting/overwriting in the bid document. The financial figures in the commercial bid should be written both in figures and in words. In case of any discrepancy the amount written in words shall be considered.
- 16) The envelope containing the tender paper should be superscripted "**Tender for supply of Dual Desks, Gunupur Block/ Tender Notice No._____/Dt._____.**"
- 17) Any additional information you wish to provide may be attached separately.

18) The Quotation should contain the following documents.

- The quotation document should be signed on each page by the authorized signatory of the bidder.
- Detail Name & address with Phone no./ e-mail ID of the contact person.
- Bank draft for EMD in favour of the Block Development Officer, Gunupur, District: Rayagada.
- Self-attested copies of certificate of registration for GSTIN, and incorporation etc., issued by appropriate Government Authority for the required services with seal of the quotationer.
- Self-attested copies of up-to-date GST return/IT Return.
- Other documents in support of the eligibility of the bidder as mentioned above.


Block Development Officer
GUNUPUR

QUOTATION

Annexure – I

To

The Block Development Officer
Gunupur Panchayat Samiti
At/Post: Gunupur, Dist: Rayagada

From

Sri..... S/O:.....
At:..... Post:.....
P.S:..... Dist:.....
Contact No..... e-mail Id.....
Sir/Madam,

With reference to your quotation call notice vide letter No..... dated....., I am willing to supply the following specified materials against the quoted amount mentioned in below given proforma.

Sl. No.	Item Name	Description	Per Unit Price
1	Supply of Pre Laminated MDF Board Dual Desk 2 Seater & 3 Seater	BT DD-30 Prelaminated MDF Board(Dual Desk) Overall Dimension:- Seat 1050mm(Length) X 950/450mm (Depth) X 750/450mm (Height) for 2 Seater & Seat 1524mm(Length) X 950/450mm (Depth) X 750/450mm (Height) for 3 Seater. Seat structure made up of cold rolled close annealed MS Tube 50X25X1.50mm thick MIG welded to press formed MS Cold rolled close annealed section 95X25X1.0mm thick and MS Cold rolled close annealed tube dia 25mmX1.20mm thick. Desk structure made up of MS Cold rolled close annealed Tube 50X25X1.25mm thick MIG welded to press formed MS cold rolled close annealed 95X25X1.0mm thick. Seat and desktop made of 18mm thick pre-	

		<p>section laminated particle board. Side edge covered by teak wood polished rib. Provide book shelf below table top. All steel components are epoxy power coated followed by seven tanks anti corrosion treatment of surface.</p> <p><u>Dimension for 2 Seater</u></p> <p>Length of Dual Desk cum Bench:- 1050mm Height of Dual Desk cum Bench:-750/450mm Width of Writing top:-300mm Width of Back rest:- 150mm Width of sitting top:-300mm</p> <p><u>Dimension for 3 Seater</u></p> <p>Length of Dual Desk cum Bench:- 1524mm Height of Dual Desk cum Bench:-750/450mm Width of Writing top:-300mm Width of Back rest:- 150mm Width of sitting top:-300mm</p> <p>All other specifications mentioned above remains unaltered for 3 Seater Dual Desk.</p>	
--	--	--	--

N.B: The above list of Student Desk cum Bench(2 Seater & 3 Seater) is for Different High Schools & Colleges Under Gunupur Block. Supply of Student Desk-cum-Bench will be as per requirement.

Yours faithfully,

Signature of the Quotationer

Undertaking by the Bidder

To

The Block Development Officer
Gunupur Panchayat Samiti
At/Post: Gunupur, Dist: Rayagada

Sub: Quotation for supply and installation of Student Desk cum Bench (2 Seater & 3 Seater) to High Schools under "5Ts High School Transformation Programme" of Govt. of Odisha and Colleges under CMSA under Gunupur block for the year 2023-24 as per specifications in the tender notice.

Sir/ Madam,

1. We have studied the full contents of the quotation call document and agree to quote by the guidelines, terms and conditions laid in this quotation document.
2. We enclose all the sheets of this quotation call documents duly signed by us on every page, as a token of accepting all the guidelines, terms and conditions laid in this quotation document.
3. In case of non-observance of any of the guidelines, terms and conditions mentioned in this quotation document by us, we understand that our quotation/ purchase order (as the case may be) may be cancelled.
4. We warrant that the goods supplied under this contract are new, unused, of the most recent models, and they incorporate all recent improvements in design and materials and all the services configured shall render trouble free function.

Dated signature of

In capacity of.....

Duly authorized to sign the quotation for and on behalf of

Name and address of the authorized Signatory

Signature

Date:

OFFICE OF THE PANCHAYAT SAMITI, GUNUPUR, DISTRICT:RAYAGADA

Email: ori-gunpur@nic.in

QUOTATION CALL NOTICE

No. 4614

/Dated. 29.12.2023

Sealed quotations are invited from the intending Registered Firms/ Authorized distributors/ Dealers/ Agency having valid PAN card and GSTN to submit the rate contract for “**Supply of Student Desk cum Bench (2 Seater & 3 Seater)**” to High Schools under “5Ts High School Transformation Programme” of Govt. of Odisha and Colleges under CMSA in Gunupur block for the year 2023-24 as per specifications in the tender notice.

Sl No	Particulars	Date & Time
1	Date & Time of Bid Availability in Website	29.12.2023
2	Date & Time for Submission of Bid	29.12.2023 to 16.01.2024, 1.30 P.M.
3	Date & Time for opening of Bid	16.01.2024, 3.00 P.M.at Office of Panchayat Samiti, Gunupur

The bid documents with all information relating to the details of binding process and Term & Conditions need be assessed from website i.e. <http://www.rayagada.nic.in>. The Block Development Officer, Gunupur reserve the right to reject or modify any conditions of the quotations and may cancel the quotation at any stage without assigning any reason thereof.


29/12/23
Block Development Officer
Panchayat Samiti, Gunupur