



ଜିଲ୍ଲା ମୁଖ୍ୟ ପାଣି ଚିକିତ୍ସା ଅଧିକାରୀ, ରାୟଗଡ଼ା



OFFICE OF THE CHIEF DISTRICT VETERINARY OFFICER, RAYAGADA
Tel. Ph. No.- 06856-291125 //E-mail ID: cdvorayagada@gmail.com

Tender Notice No. 4672 Date. 18.10.2023

**OPEN TENDER INVITATION FOR PROCUREMENT OF
VETERINARY EQUIPEMENTS & CHEMICALS**

(ଭେଟେନାରୀ ଗବେଷଣାଗାର ଯନ୍ତ୍ରପାତି ଓ ରସାୟନ ପାଇଁ ଖୋଲା ଟେଣ୍ଡର)

Tenders are invited in sealed cover in two bid systems from wholesalers/ Distributors and suppliers approved by manufacturers dealing with Veterinary Laboratory Equipments, Glass wares, stains, reagents & Chemicals to participate in competitive bidding for supply of same during the year 2023-24 on rate contract basis. The Bidders have to submit Technical bids and Financial Bids in separate envelop for all categories of medicines. The Technical bid and Financial Bids packed in separate envelop duly mentioned and enclosed in a sealed envelope can be submitted to the undersigned through Regd. Post/Speed Post or can be dropped in sealed dropped box kept for the purpose at O/o, the undersigned. The Tenders can be submitted from 11A.M of 19th October 2023 to 9th November 2023 up to 2 P.M. The Technical bids of the Tender will be opened on 10th November 2023 at 11 A.M by the district level Tender Evaluation Committee in presence of bidder or his authorised representative at O/o, the undersigned. Tender papers can be downloaded from Collectorate, Rayagada web site rayagada.nic.in. Other detail information about this tender is available on this website. The earnest money of Rs. 1000/- in shape of bank draft should be enclosed with requisite documents in the Technical bid. The earnest money in shape of demand draft drawn from any schedule Commercial Bank, in favour of "Chief District Veterinary Officer, Rayagada" payable at Rayagada. The bidder has to submit all the required Tender documents mentioned in Section VI. Non submission of any document and tender submitted in any inappropriate manner may be liable for rejection.


Chief District Veterinary Officer,

Rayagada

Tel:- 06856- 291125

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SECTION I
IMPORTANT EVENTS OF THE TENDER

Sl. No.	Particulars of important events	Date	Time
1	Date and Time of Release of Bid	18.10.2023	11.00 A.M
2	Date of start of submission of tender papers	19.10.2023	11.00 A.M
3	End time of submission of tender documents	09.11.2023	2.00 P.M
4	Date and time of opening of Technical Bid	10.11.2023	11.00 A.M

SECTION II

General Definitions & Scope of Contract

1. General Definitions

- 1.1 *Department* means Fisheries & Animal Resources Development Department, Government of Odisha.
- 1.2 *Government* means Government of Odisha. *Bid / Tender Inviting Authority* is the CDVO, Rayagada, who on behalf of the User Institution/Government or the funding agencies calls and finalize bids and ensure supply, procured under this bid document.
- 1.3 *Tender Evaluation Committee & Technical Committee* are Committees so constituted by CDVO, Rayagada to decide on the purchase of the Veterinary Laboratory Equipments, Glass wares, stains, reagents & Chemicals to be procured.
- 1.4 *User Institutions* are the Govt. animal health care institutions of Rayagada district under F&ARD Dept., Government of Odisha for which the items under this bid are procured.
- 1.5 *De-recognition/ Debarment* – the event occurring by the operation of the conditions under which the bidders will be prevented for a period of 3 years from participating in the future bids of Tender Inviting Authority, more specifically mentioned in the Specific Conditions of Contract and General Conditions of Contract of this bid document, the period being decided on the basis of number of violations in the bid conditions and the loss/hardship caused to the Tender Inviting Authority on account of such violations. Withdrawal or non-compliance of bid terms and conditions after the issuance of Supply Order will lead to de-recognition/ debarment of the successful bidder.

2. Scope

- 2.1. The bids are invited for the supply of the items, the details of which are mentioned in Annexure –IV needed for the Govt. Animal Health Care institutions of Rayagada Odisha.
- 2.2. The bidders can't withdraw their bid after opening of Technical bid, within the minimum bid validity period of 180 days & also after accepting the Letter of Intent.
- 2.3. Withdrawal or non-compliance of agreed terms and conditions after the execution of agreement will lead to invoking of penal provisions and may also lead to de-recognition/ debarment.

SECTION III

General instructions to bidders

This Tender is floated in 2 Bid system i.e.:-

- **Technical bid:-**All the supportive documents as required in the terms and conditions as mentioned in Section- VI should be submitted in separate sealed envelope super scribing Cover "A".
- **Financial bid:-**The Tenderer should quote the price of each item of Veterinary Laboratory Equipments, Glass wares, stains, reagents & Chemicals in separate sealed cover in the prescribed format as Annexure- III, writing the serial number of the item and its name on the cover of the individual sealed cover. The sealed covers of the price Bid shall be packed in a large sealed cover super scribing as Price Bid for Veterinary Laboratory Equipments, Glass wares, stains, reagents & Chemicals as Cover "B".

Both the Cover A& B should be put in to a third Cover, which should be super scribed as "**Tender for Veterinary Laboratory Equipments, Glass wares, stains, reagents & Chemicals**" having the name & Address of the Sender and Receiver.

If the Tenderer does not qualify himself in the Technical Bid, the Price Bid as offered will not be entertained. In case of unsuccessful bidders in respect of Technical Bid, Price Bid of the same will be kept at C.D.V.O office, as received in the sealed cover without any opened and will be returned back to the Tenderer on demand if the postal charge is paid by the Tenderer.

At any point of time, the Tender Inviting Authority reserves the right to reject the tender for all items or for any one or more of the items tendered without assigning any reasons thereof.

SECTION IV

GENERAL TERMS AND CONDITIONS

1. **The Chief District Veterinary Officer, Rayagada, Odisha** (Tender Inviting Authority) working under Fisheries & Animal Resources Development Department, Govt. of Odisha for providing Animal health care services, requires various Veterinary Laboratory Equipments, Glass wares, stains, reagents & Chemicals to be used by D.D.L Rayagada (hereinafter referred to as user institutions).
2. Sealed Tenders will be received by Dated 19.10.2023, 11 A.M. to 09.11.2023, 2 P.M. by the Authorized officer at Office of the Chief District Veterinary Officer, Rayagada through Courier/Speed Post/ Regd. Post only (not by hand) for the purchase and participation in the open tender for supply of "Veterinary Laboratory Equipments, Glass wares, stains, reagents & Chemicals for a period of one year. The bidder can also tender the Bid documents by dropping in the "Drop Box" kept at office of the CDVO, Rayagada by Dated. 19.10.2023 up to 09.11.2023. Any tender received after the due date & time will be rejected / returned to the sender unopened.
3. The bidder(s) shall have to submit their tender in separate sealed envelopes, i.e. one for Technical bid by super scribing Cover "A" & Financial Bids by super scribing Cover "B" (separate sealed covers). The Technical Bid and financial Bids should be put into a third Cover, which should be super scribed as "Veterinary Laboratory Equipments, Glass wares, stains, reagents & Chemicals". On this cover the name & address of sender and Receiver need to be clearly mentioned.
4. The Sealed tenders "Cover A" (Technical Bid) submitted by the bidders will be opened at the Office of the CDVO, Rayagada by the Tender Evaluation Committee in presence of Bidders or their authorized representative. In situation of absence of participation of Bidder/ authorized representative during the process of opening of Technical bid cannot be stopped. The bidder will have no right to claim any sort of imposition to make the process null and void. But due to any unexpected untoward situation, if the process of opening of technical bid has to be stopped, the notice for next date of opening the technical bid will be displayed in the office notice board and also it will appear in the official website of Collectorate, Rayagada. The Technical Bids will be opened on Dated **10.11.2023 at 11.00 A.M.**
5. No tender documents shall be accepted after the expiry of scheduled date and time.
6. The details of items and specification which one can appreciate to submit bid are mentioned at **Annexure -IV**.

7. Rate should be quoted in Indian Currency (with paisa in two decimals only), both in words and figures against each item as the payments will be made in Indian currencies only. The Tenderer shall not quote the rate for any item other than the item specified in the list.
8. The GST shall be charged as per the guide lines given by the Finance Dept., Govt. of Odisha/India from time to time. TDS of 2% of GST will be made as per rule.
9. The interested bidder can download the Entire Tender Document from the website rayagada.nic.in.
10. All the sheets of technical Bid along with bid document shall be serially numbered and should bear the **dated signature with seal of the Tenderer**. Any deviation will be liable for rejection of bid.

11. Tender processing Fee/EMD

The firms desirous to participate in the bid process shall have to submit EMD in shape of Demand draft of Rs.1000/- (Rs. One thousand only) drawn at any Nationalized bank in favor of "Chief District Veterinary Officer, Rayagada, payable at Rayagada". The demand draft or Govt. money receipt of Rs.1000/- is to be attached with the Technical bid documents.

12. ELIGIBILITY CRITERIA

Veterinary Laboratory Equipments, Glass wares, stains, reagents & Chemicals Manufacturer / Distributors or Wholesalers authorized by manufacturer are eligible to participate in the tender provided, they have:

- (i) Participant in the Tender must be registered under OST Act/GST.
- (ii) Firm should be authorized by Manufacturer for sale/ distribution of particular products/items incorporated in this tender.
- (iii) Bidder shall have the capacity to supply at least 50% of the ordered item within 7 days and rest of the items within 15 days of placement of supply order.
- (iv) Valid ISO certificate of Manufacturer whose products bidders are offering. (For items enlisted in **Annexure- IV**)
- (v) Annual turnover
The bidder should have annual average turnover of Rs.20 Lakh in per year for the last three years
- (vi) Shall have PAN Card & valid GST registration.

13. Rejection of the Tender:

The tender paper (whole / part) will be rejected, if any of the following documents are wanting/not found with the tender bid:

- (i) Non submission of relevant documents as mentioned in Section VI.
- (ii) Sealed Price bid (quoted rate) without signature and seal.
- (iii) Any pre-condition by the bidder contradicting to the tender terms & conditions or non-compliance to product specification.

14. Evaluation:

- (i) Tenders will be evaluated as per the requirement of the bid and the financial bid (Cover-B) shall be opened only for those bidders who will qualify in the technical bid.
- (ii) The cost of the unit item including Taxes/ GST will be evaluated.
- (iii) If the approved lowest eligible supplier fails to supply items within the stipulated period of rate contract, to meet the need, the tender inviting authority reserves right to procure the same from the L2/ L3 suppliers at L1 rate, if they agree to supply at L1 approved rate or negotiated rate.

15. Notification of Award/Letter of Intent (LOI)

Within the bid validity period, the Tender Inviting Authority will notify the list of successful bidder(s) in tender before issuing the Letter of Intent (LOI).

16. Delivery:

Supply shall be completed within 15 days from the date of issue of purchase order or as mentioned in the purchase order. Delivery shall be made at I/c Stock & Store O/O C.D.V.O, Rayagada.

17. Payment:

100% payment shall be made after submission of stock entry certificate(s) from the concerned authority and as per the availability of funds. Under no circumstances the supply should be interrupted as regards to payment.

18. Miscellaneous Conditions:

- (i) The tender documents should be clearly written / typed without any correction, interpolations, and overwriting. Each page of the tender should be page numbered with the dated signature of the bidder. If any information or documents furnished by the bidder found to be misleading / incorrect at any stage, their tender will be rejected.
- (ii) The approved rate and supplier will be valid for one year from the date of approval. In case of any unavoidable situation, the tender inviting authority may extend the rate contract till finalization of new rate contract for greater interest of public at large.

Tender Inviting Authority
Chief District Veterinary Officer
Rayagada

SECTION VI

CHECK LIST OF DOCUMENTS TO BE SUBMITTED WITH THE TECHNICAL BID (COVER-A) sequentially

Sl. No.	Doc. No.	Name of The Document	Page No.
1	D1	Duly filled Tender application form in (Annexure-I) with authentic signature and seal of bidder of authorized person with check list.	
2	D2	D.D towards Earnest Money Deposit (EMD) for Category A	
3	D4	Copy of Adhar Card/PAN CARD & GST registration certificate	
4	D6	Copy of proof of Registration Certificate of GST with cleared up to financial year 2022-23.(31 st March 2023)	
5	D9	Annual turnover certificate at least for Rs. 20 lakh per year from 2020-21, 2021-22, 2022-23.	
6	D11	Copy of valid License of the seller from the competitive Authority.	
7	D13	Valid ISO certificate of Manufacturer whose products bidders are offering with product Certification.	
8	D15	List of items quoted in the format in Annexure-II.	
9	D17	Bid Security Declaration	
DOCUMENTS TO BE SUBMITTED IN SEALED COVER 'B' (FOR PRICE BID)			
19	D19	Price BID For veterinary Laboratory Equipments, Glass wares, stains, reagents & Chemicals (Annexure III)	

ANNEXURE- I; DOCUMENT NO. D1

Tender application form

Sl. No.	Details of the bidder (in Capital Letters only)			
1	Name of the Bidder			
2	Bidder Type(Please Tick)	Manufacturer/Distributor/ Wholesaler/ C&F Agent		
3	Participated for category:	Cover "A"	Cover "B"	Cover "C"(A+B)
	Separate Price bid submitted	Yes/No	Yes/No	Yes/No
4	Address with Phone No.& email ID			
5	Name of Contact Person & Designation			
6	Mobile No./ Landline No.			
7	Email ID			

DOCUMENT SUBMITTED

Sl. No.	Document details	Submitted (Yes/No)	If Yes Page No.	Remarks if any
1	Tender Processing Fees/EMD details: Transaction No.: Date: Amount:			
2	List of items quoted Category A(Annexure II)			
3	Valid license from competent authority:			
4	Annual Turnover statement:			
5	Copy of PAN card			
6	Copy of GST registration certificate			

CERTIFICATE

Certified that the information furnished above are true and correct to the best of my knowledge and belief. In case any information given above is or are found to be incorrect at any time, I under take the liability to be proceeded with in any manner. Certified that I shall not claim for any compensation for submission of Tender.

Date

Official Seal

Signature of the bidder/Authorized signatory

DOCUMENT No. D7
PERFORMANCE STATEMENT
(For the period of last One year)

(Please furnish order copies of the client serially, the names of which are mentioned below)

Name of Bidder:

Name of Manufacturer:

Name of the Item :

SL No.	Order placed by	Order no. & Date	Item Name	Specification & Qty	Total Value of Product	Bill No Dt. Of Supply

(Attach copy of bills of supply)

Signature and seal of the Bidder

Annexure-II : Document No -D15

List of items for which bidder desires to participate

(Veterinary Drugs)

Name & Address of the Firm....

Sl No.	Name of the item	Manufactured by	Specification	Unit pack size

Seal and Signature of Bidder

ANNEXUTRE- III : DOCUMENT NO – D19

PRICE BID

(For Veterinary Laboratory Equipments, Glass wares, stains, reagents & Chemicals)

Name & Address of the Firm....

SL No	SL No in the list	Name of the item	Manufactured by	Specification	Unit pack size	Cost quoted per unit Excluding GST in Rs.	GST Rs.	Total Cost including GST in Rs	Remark
1									
2									
.									
.									

Seal and Signature of Bidder

Document No. D-17

(To be submitted with Technical Bid)

BID SECURITY DECLARATION FORM

(Rule 170 of General Financial Rule 2017)

Bid Ref. No. _____

Date: _____

To

The Chief District Veterinary Officer, Rayagada, Odisha

I/We. The undersigned, declare that:

I/We accept that I/We may be suspended to submit bids for contract(s) with you for a period of one years from the date of bid opening if I am /We are in a breach of any obligation under the bid conditions, because I/We

a) have withdrawn/modified my/our bid during the period of bid validity specified in the form of bid;

or

b) Having been notified of the acceptance of our bid by the purchaser during the period of bid validity, i.e fail or refuse to execute the contract,

Signature of the bidder

Name & Address of the firm

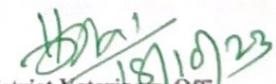
Date:-

Seal

CORRIGENDUM

Annexure- IV

Activity	Sl No	Item Name	Unit/Pack	Required Quantity
Chemicals & Reagents	1	Liq. Cleaning Solution for glassware	2 Lit	1
	2	Ethanol	500 ml	2
	3	Methanol	500 ml	2
	4	Isopropanol	500 ml	2
	5	Surgical Spirit / Rectified spirit	400 ml	15
	6	Potassium Permanganate	500 g	3
	7	Formalin 40%	5 lit	1
	8	Rothera Reagent	500 ml	1
	9	Ceftriaxone disc	50 disc	2
	10	Ceftriaxone + Tazobactam disc	50 disc	2
	11	Amoxicillin + Clavulanate disc	50 disc	2
	12	Ampicillin + Cloxacillin disc	50 disc	2
	13	Cefixime disc	50 disc	2
	14	Cefotaxim disc	50 disc	2
	15	Cephalexin disc	50 disc	2
	16	Cefoperazone disc	50 disc	2
	17	Cefquinome disc	50 disc	2
	18	Gentamicin disc	50 disc	2
	19	Enrofloxacin disc	50 disc	2
	20	Marbofloxacin disc	50 disc	2
	21	Norfloxacin disc	50 disc	2
	22	Amicacin disc	50 disc	2
	23	Doxycycline disc	50 disc	2
	24	Oxytetracycline disc	50 disc	2
	25	Azithromycin disc	50 disc	2
	26	Sulphamethoxazole + Trimethoprim disc	50 disc	2
	27	Cloramphenicol disc	50 disc	2
	28	Ketoconazole disc	50 disc	2
	29	Fluconazole disc	50 disc	2
	30	Itraconazole disc	50 disc	2
	31	Terbinafine disc	50 disc	2
	32	Amphotericin B disc	50 disc	2
	33	Sterile Disc	50 disc	10
	34	Mueller Hinton Agar	100 g	1
Stains	1	Diff-Quick Stain kit	1 kit	1
	2	Gram Stain	1 kit	1
	3	ZN stain	1 kit	1
	4	Giemsa Stain	250 ml	5
	5	Leishman Stain	250 ml	5
	6	Lactophenol Cotton Blue Stain	250 ml	1
	7	Methylene Blue Stain	250 ml	1
Equipment	1	Antibiotic Zone Scale	1 unit	1
	2	Tripod Stand	1 unit	2
	3	Hand Protector Glove	1 unit	1
	4	Tweezers small	1 unit	5
	5	Wire Gauge	1 unit	2
	6	Blood Analyser (Automatic/Semi Automatic)	1	1
	7	ELISA Reader	1	1
	8	Plastic Cleaning Brush for Glasswares	1 unit	5
Glass ware	1	Test tubes (20 ml)	100 pc	1
	2	Glass Slide	50 pc	5
	3	Coverslip (L)	100 pc	5


Chief District Veterinary Officer,

Rayagada.