



Letter No. 613 /ORMAS

Date: 11 / 10 / 2023

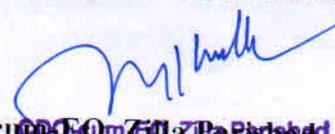
**EXPRESSION OF INTEREST**

Sealed quotations are invited in the prescribed format from Local Travel Agencies / Tour Operators / Individual vehicle owners having valid PAN & GST Registration number for providing I (One) vehicle of Type TUV300/ Bolero/ Sumo Gold / Ertiga for engagement in the office of ORMAS, Rayagada on monthly hire charges within Rs.20,000/-. Details of the terms and conditions, application form etc., is available in the office of the ORMAS, Collectorate Campus, Rayagada. The interested bidders are requested to collect the application form during office hours from 10:30 A.M to 5:30 P.M & also available in website <http://www.rayagada.nic.in> and the last date for submission of / receipt of sealed quotations is on 20.10.2023 by 7:00 P.M. The Quotations will be received through Registered Post/ Speed Post only. The Quotation will be opened on 20.10.2023 at 5:30 A.M/P.M. This is in accordance with FD Office Memorandum No.22924 dated 14.08.2023.

The authority reserves the right to cancel, reject and modify the quotation without assigning any reason thereof.

Memo No. 614

Dated 11-10-23

  
CDO-cum-EO, Zilla Parishad  
& Vice Chairman, ORMAS, Rayagada

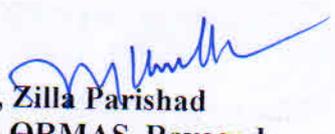
Copy to the Notice Board of Collectorate, Rayagada / Zilla Parishad, Rayagada / DIPRO, Rayagada / office notice board / DIO, NIC, Rayagada to display in <http://www.rayagada.nic.in> for information and wide publicity.

Memo No. 615

Dated 11-10-23

  
CDO-cum-EO, Zilla Parishad  
& Vice Chairman, ORMAS, Rayagada

Copy submitted to the Additional Secretary to Government & CEO, ORMAS, Bhubaneswar for favour of kind information.

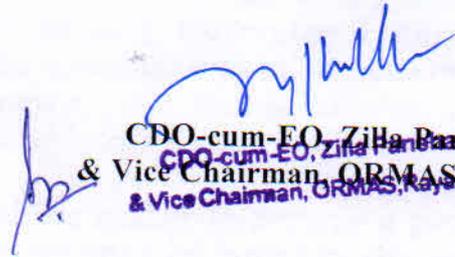
  
CDO-cum-EO, Zilla Parishad  
& Vice Chairman, ORMAS, Rayagada

**Government of Odisha****ORMAS, RAYAGADA, PR & DW Department, Government of Odisha****QUOTATION / TENDER CALL NOTICE**

Sealed quotations / tender are inviting from interested reputed Travel Agencies / tour Operators/ Private Individuals for providing one Vehicle "Bolero / TUV / Sumo Gold / Ertiga" of AC (Diesel/Petrol) driven vehicles having sitting capacity not more than seven including driver, which shall conform to the Terms and conditions (Appendix-A) for official use in ORMAS, Rayagada under Panchayati Raj & Drinking Water Department, Government of Odisha on monthly rent basis:

1. The service provider shall have a valid OGST registration to participate in the tendering.
2. The Service provider, participating in the bidding process under the jurisdiction of Municipal Corporation, shall be registered on GeM platform.
3. The Vehicle must be in road worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Pollution Certificate, Valid Contract Carriage Permit, proof of up-to-date tax payment etc., mandatory for plying of vehicle.
4. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport / passenger vehicle.
5. The Driver should be well behaved, gentle and obedient in nature.
6. a sum of Rs.5,000/- (Rupees five thousand) only shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of the "Implementation Support to ORMAS" and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
7. The monthly rate of hire chare be quoted separately the general bid information (excluding fuel and lubricants).
8. The Vehicle must achieve a fuel efficient of 10 KMs per litre.

9. The details of the make and year of manufacture of the vehicle, registration no., mileage (KM covered per liter) and name of the Driver, Driving license No. and period of validity should be separately provided in the general bid information to be furnished with the Quotation / Tender (appendix-B)
10. The Quotation completed in all respect should reach the undersigned on or before 20.10.2023 by 5:00 AM/P.M and shall be opened on 20.10.2023 by 5:30 AM/PM in presence of the bidders or their authorized representatives.
11. The application form of quotation/ tender containing General Bid information & Terms and conditions for Hiring of Vehicle etc., will be available with ORMAS, Rayagada on payment of Rs.100/- from 11.10.2023 to 20.10.2023 or can be downloaded from Government website i.e., [www.rayagada.nic.in](http://www.rayagada.nic.in) from date 11.10.2023 to 20.10.2023. In case of application form is downloaded from Government website, the applicant shall furnish a Demand Draft for an amount of Rs.100/- (Rupees one hundred) only towards the cost of application along with the application.

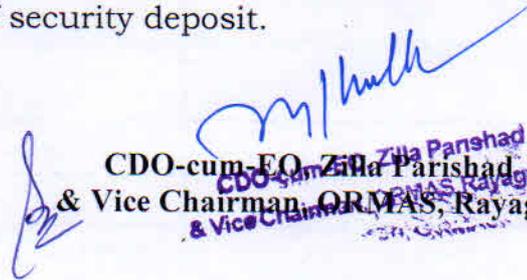
  
CDO-cum-EO, Zilla Parishad  
& Vice Chairman, ORMAS, Rayagada  
& Vice Chairman, ORMAS, Rayagada

**Terms & Conditions**

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicle, during period of contract, shall have all necessary valid MV documents such as valid Registration Certificate, Insurance Certificate, Pollution Certificate, Fitness Certificate, Valid Contract Carriage Permit, proof of up-to-date tax payment etc., and D.L of the driver available all the times.
2. The ORMAS, Rayagada under PR & DW Department, Government of Odisha shall not be responsible for any damage / loss caused to hired vehicles or loss of life / injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
3. The hire charges to be paid for monthly basis in final but does not include cost of fuel, which is to be paid separately basing on actual consumption and as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, lubricating oil of Engine, Gear Box & different coolant, tyres and tubes, battery etc., will be borne by the bidder.
4. It shall be responsibility of the bidder to provide a good driver and the remuneration of the driver shall be borne by the owner.
5. In case of breakdown for reasons whatsoever the owner of the vehicle / bidder shall provide the replacement of a vehicle of the same or better model.
6. In case of the vehicle do not report regularly, the authority will be at liberty to terminate the agreement without prior notice.
7. The vehicle shall report for duty for minimum of 25 days in a month.
8. In case of emergency, the driver will have to report for duty as per the requirement. No. extra payment shall be demanded.
9. Monthly hire charges and reimbursements towards cost of field (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.

10. The vehicle shall not be more than 3 years old from the intitiation registration and also in good running condition during the period of contract.
11. If the services are found to be unsatisfactory, the client shall give one-month notice and terminate the agreement.
12. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
13. If the bidder violets any of the terms of contract. Government shall forfeit the entire amount of security deposit.

  
CDO-cum-EO, Zilla Parishad  
& Vice Chairman, ORMAS, Rayagada  
CDO-cum-EO, Zilla Parishad  
& Vice Chairman, ORMAS, Rayagada

## GENERAL INFORMATION

Sl.No.	Particulars	
1	Name of the Service Provider	
2	Complete Address	
3	OGST Number	
4	Gem Registration Number	
5	Bank Account No. & IFSC Code	
6	Registration Number of Vehicle	
7	Year of Manufacture	
8	Make & Model	
9	Date of Registration	
10	Name & Complete address of the owner of vehicle	
11	Fitness Certificate validity	
12	Pollution Certificate Validity	
13	Permit Validity	
14	Insurance Validity	
15	Name / Address of the Driver	
16	D.L No. & Validity of the D.L of the Driver	
17	Proposed hire Charge of the vehicle per month excluding fuel cost	
18	Rate of fuel consumption / Mileage per liter	
19	Contact Number of the Service Provider (Tenderer/ Quotationer)	
20	Contact Number of Driver	

“Certified that the information submitted above is true to the best of my knowledge and belief”.

Seal & Signature of  
Quotationer / Tenderer