

Government of Odisha  
Panchayati Raj Department  
Panchayat Samiti: Rayagada

No. 2937 /2022

Dated 19 /10/2022

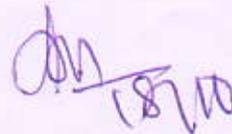
**QUOTATION CALL NOTICE**

Sealed quotations/ tenders are invited from interested reputed Travel Agencies / Tour Operators or private individuals for providing one number of Non AC Diesel driven vehicle "BOLERO" / "SUMO GOLD" / "TUV 300" / "ERTIGA" having sitting capacity not more than seven including driver, which shall conform to the Terms and conditions ( Annexure-II) for official use in Panchayat Samiti, Rayagada under Rural Housing on monthly rent basis.

Type of Vehicles	Maximum hire charges per month (excluding GET)	Minimum Average Mileage
Non-AC/AC Bolero/ Sumo Gold/ TUV 300/ Eartiga		10Km per Ltr

1. The vehicle must be in Road Worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid contract carriage permit, proof up to date tax payment etc. Which are mandatory for applying of vehicle.
2. The Driver of the vehicle must have a valid Driving license for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
3. The Driver should be well behaved, gentle and obedient in nature.
4. The bidders are required to execute a Bid security Declaration (at Ann-I) in lieu of Bid security (also known as EMD) with stipulation that if they withdraw or modify their Bids during period of Validity etc. they will be suspended for one year.
5. The successful Bidder will have to deposit as security amount of Rs. 5000/- (Rupees Five Thousand) only in shape of demand draft drawn in favour of Block Development Officer, Rayagada from any Scheduled Bank as security deposit.
6. The monthly rate of hire charge be quoted separately in the general bid information (excluding POL).
7. The vehicle must achieve a fuel efficiency of (as specified above) K.Ms. per liter.
8. The details of the make and year of manufacture of the vehicle registration No., mileage (K Ms covered per liter) and name of the Driver with Driving License No. and period of

Vehicle quotation



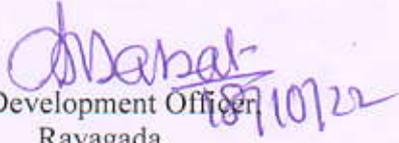
with the Quotation/ Tender (Annexure III).

9. The Quotation completed in all respect must be received by this office through Registered Post/ Speed Post /Courier or may be dropped at the Tender Box at Panchayat Samiti, Rayagada on or before 02.11.2022 by 5.30 P.M. and will be opened on 03.11.2022 at 11.00 A..M in presence of the Bidders or their authorized representatives who wish to be present.
10. The application form of quotation / tender containing General Bid Information & Terms and conditions for Hiring of Vehicles etc. will be available with Cashier, Panchayat Samiti Office, Rayagada on payment of Rs.100/- from 19.10.2022 to 02.11.2022 BY 1.30 P..M. In case the application form is downloaded form District website, the application shall furnish Demand Draft for an amount Rs. 100/- (Rupees One hundred) only drawn in favour of " Block Development Officer, Rayagada" Payable at Rayagada from any scheduled Bank towards the cost of application along with the application.

Memo No: 2938/2022

Date: 19.10.2022

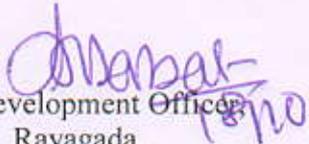
Copy to PA to Collector for kind information of Collector, Rayagada.

  
Block Development Officer,  
Rayagada.

Memo No: 2939/2022

Date: 19.10.2022

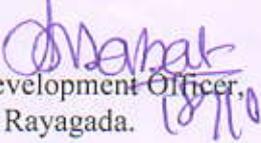
Copy to Sub Collector, Rayagada / RTO, Rayagada/ All BDOs / All Tahasildars / CDPOs of Rayagada district for information and wide publicity in their Notice Board.

  
Block Development Officer,  
Rayagada.

Memo No: 2940/2022

Date: 19.10.2022

Copy to District Informatics Officer, NIC for information and necessary action with request to publish the Quotation call notice in district website.

  
Block Development Officer,  
Rayagada.

Ann-I

## Form of Bid–Security Declaration

To,  
The Block Development Officer,  
Rayagada.

Sir,

We, the undersigned, declare that:

I / We understand that, according to your conditions, bids must be supported by a Bid-Security Declaration.

I / We understand that, the Authority/ Employer / Tender Inviting Authority shall cancel our empanelment and / or suspend / prohibit debar/ blacklist from participating in bidding in any contract of the state for a minimum period of 180 days in addition to other penal action as per Quotation Call Notice, if we are in breach of our obligation(s) under the bid conditions.

**Seal & Signature of the  
Quotationer / Tender**

TERMS & CONDITIONS FOR HITING OF VEHICLES

The following terms and conditions must be fulfilled by the successful Bidder for providing a vehicle on hire on monthly basis.

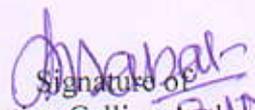
1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as:- valid Registration Certificate, Insurance Certificate, Fitness Certificate, Valid Contract Carriage Permit, proof of upto date tax payment etc. and D.L. of the driver available all the times. The Department /Office hiring the vehicle shall not be responsible for any damage/ loss caused to hired vehicles or loss of life / injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of engine, gear Box & differential coolant, tyres and tubes, battery etc. will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver will be borne by the owner.
4. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle / bidder.
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. GST Registration is compulsory for any service provider / tour operator / individual to provide hired vehicle to Panchayat Samiti ,Rayagada.
7. The vehicle shall report for duty for minimum of 25 days in a month.
8. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
9. Monthly hire charges of selected bidder will be paid in every succeeding month, as far as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
10. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
11. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.

12. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
13. If the bidder violates any of the terms of contract, government shall forfeit the entire amount of security deposit .
14. The undersigned reserves the right to cancel or reject all or any of the offers without assigning any reasons thereof .
15. The 1<sup>st</sup> lowest bidder cannot be claimed to provide the vehicle as the vehicle will be selected by the committee with the latest model.
16. The vehicle will remain at the disposal of the Block Development Officer, Rayagada
17. The selected quotationer shall have to execute an agreement with the Block Development Officer, Rayagada indicating all the terms and conditions specified above.
18. The interested vehicle owners may submit quotations in sealed covers mentioning the monthly rental charges including all taxes if any and per liter consumption of diesel in KMs in the prescribed format duly super scribed " Quotation for Hiring of Vehicle .

The quotations along with Xerox copy of PAN /IT clearance , RC Book , Road permit, fitness certificate , Insurance deposit certificate of the vehicle must reach the undersigned on or before 02.11.2022 by 5.30 P.M... The sealed quotations will be opened on 03.11.2022 at 11.00 A.M. in presence of the quotationers or their authorized representatives at the office of the undersigned .

Quotations received after the scheduled date and time shall not be entertained.

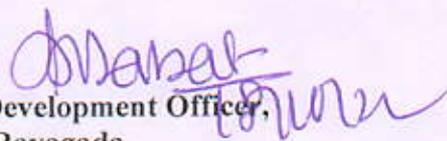
The undersigned reserves the right to accept or reject any or all quotations in full or in part without assigning any reason thereof .

  
Signature of  
Quotation Calling Authority  
Block Development Officer  
Rayagada  
Dated 19/10/2022

Memo No. 2941 /2022

Copy to Collector, Rayagada /CDO-cum-EO,Zilla Parishad, Rayagada/  
Sub-Collector, Rayagada /Tahasildar, Rayagada with a request to display in their office  
Notice Board for wide publication.

Copy to Office Notice Board.

  
Block Development Officer,  
Rayagada.

GENERAL INFORMATION FOR HIRING VEHICLES

- i. Registration No. Of the vehicle:-
- ii. Type of Vehicle (AC/Non AC) :-
- iii. Year of Manufacture :-
- iv. Model :-
- v. Date of Registration :-
- vi. Name & Complete address of the Owner  
Of the Vehicle:-
- vii. Fitness certificate validity:-
- viii. PAN of the Travel Agencies/Tour Operators/ Private individuals:
- ix. GSTIN of the Travel Agencies/Tour Operators/ Private individuals:
- x. Permit validity:-
- xi. Insurance validity:-
- xii. Name/ Address of the driver:-
- xiii. D.L No. & validity of D.L of the Driver:-
- xiv. Proposed hire charge of the vehicle per month excluding fuel cost excluding GST:  
(in Rs.): \_\_\_\_\_
- xv. Rate of fuel consumption/ mileage per litre:-
- xvi. Contact Number of the Service Provider  
(Tender / Quotationer):- Mobile \_\_\_\_\_

“Certified that the information submitted above is true to the best of my knowledge and belief”

Seal & Signature of the