

## ZILLA PARISHAD, RAYAGADA

No: 2801 /XXXVI/76/22

Date: 06-08-2022

### Quotation Call Notice

Sealed Quotations are invited from interested reputed Travel Agencies/Tour Operators or private individuals for providing 01 (one) no. of Non-AC/AC Diesel Driven vehicles (As detailed) having sitting capacity not more than seven including driver, which shall conform to the terms and conditions (Annexure-II) for official use of Collector-cum-Chairman, DMF Trust Board on monthly rent basis.

| Type of Vehicles                                   | Maximum hire charges per month (excluding GST) | Minimum Average Mileage |
|----------------------------------------------------|------------------------------------------------|-------------------------|
| Non-AC /AC Mahindra Scorpio (Model - S9 or Higher) | 37,000/-                                       | 10 Km per Ltr           |

1. The vehicle must be in Road Worthy condition, shall not be more than three years old from the date of initial registration and must have valid contract carriage permit, proof of up to date tax payment etc. which are mandatory for applying of vehicle.
2. The driver of the vehicle must have a valid driving license for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
3. The Driver should be well behaved, gentle and obedient in nature.
4. The bidders are required to execute a Bid Security Declaration (at Ann-I) in lieu of Bid Security (also known as EMD) with stipulation that if they withdraw or modify their bids during period of validity etc. they will be suspended for one year.
5. The successful bidder will have to deposit a security amount of **Rs. 5000/-** (Rupees Five Thousand) only in shape of Demand Draft drawn in favour "**CDO-cum-EO, Zilla Parishad, Rayagada**" from any Scheduled Bank as security deposit.
6. The monthly rate of hire charges be quoted separately in the general bid information (excluding POL).
7. The vehicle must achieve a fuel efficiency of (as specified above) Kms per litre.
8. The details of the make and year of manufacture of the vehicle, registration No., Mileage (Kms. Covered per litre) and name of the Driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the quotation/tender (Annexure-III).
9. The quotation completed in all respect must be received by this office through Registered Post/ Speed Post/Courier or may be dropped at the Tender Box at Zilla Parishad, Rayagada on or before **29.08.22** by **4.30 PM** and will be opened the same day at **5.00 PM** in presence of the bidder or their authorized representative who wish to be present.

10. The application form of quotation/tender containing General bid information and Terms and conditions for hiring of vehicles etc. will be available with Cashier, Zilla Parishad, Rayagada on payment of Rs. 100/- from 06.08.22 to 29.08.22 or can be down loaded from District website www.rayagada.nic.in from 06.08.22 to 29.08.22. In case the application form is down loaded from District website, the applicant shall furnish Demand Draft for an amount of Rs. 100/- (Rupees One hundred) only drawn in favor of **"CDO-cum-EO, Zilla Parishad, Rayagada"** payable at Rayagada from any Scheduled Bank towards the cost of application along with the application.

Memo No: 2802

Date: 06-08-2022

Copy to PA to Collector for kind information of Collector, Rayagada.

  
CDO-cum-EO,  
Zilla Parishad, Rayagada

Memo No: 2803

Date: 06-08-2022

Copy to Sub-Collector, Rayagada & Gunupur/ All BDOs/ All Tahasildars of Rayagada district for information and wide publicity in their Notice Board.

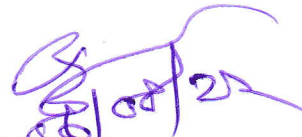
Copy to the RTO, Rayagada for information and necessary action.

  
CDO-cum-EO,  
Zilla Parishad, Rayagada

Memo No: 2804

Date: 06-08-2022

Copy to District Informatics Officer, NIC for information and necessary action with request to publish the Quotation call notice in district website.

  
CDO-cum-EO,  
Zilla Parishad, Rayagada

**Form of Bid-Security Declaration**

To

**The CDO-cum-EO,  
Zilla Parishad, Rayagada**

Sir,

We, the undersigned, declare that:

I /We understand that, according to your conditions, bids must be supported by a Bid-Security Declaration.

I/We accept that, the Authority/ Employer/ Tender Inviting Authority shall cancel our empanelment and / or suspend/ prohibit debar/ blacklist from participating in bidding in any contract of the State for a minimum period of 180 days in addition to other penal action as per Quotation Call Notice, if we are in breach of our obligation(s) under the bid conditions.

**Seal & Signature of the  
Quotationer / Tender**



**TERMS & CONDITIONS FOR HIRING OF VEHICLES**

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly basis.

1. The hired vehicles, during period of contract shall have all necessary valid MV documents such as valid Registration Certificates, Insurance Certificates, Fitness Certificate, Valid Contract Carriage Permit, proof of up-to-date tax payment etc./ and D.L of the driver available all the times. The department/ office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicle or loss of life/injury made to any person or damaged to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigators.
2. The hire charges to be paid for monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear box & differential Coolant, Tyres & tubes, battery etc. will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver will be borne by the owner.
4. In case of break down for reasons whatsoever the replacement of the vehicle of the same or better model shall be provided by the owner of the vehicle/ bidder.
5. In case of vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. GST registration is compulsory for any service provider/ tour operator/ individual to provide hired vehicle to Zilla Parishad, Rayagada.
7. The vehicle shall report for duty for minimum of 25 days in a month.
8. In case of emergency the driver will have to report for duty as per the requirement of the hirer. No extra payment shall be demanded.
9. Monthly hire charges of selected bidder will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
10. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
11. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
12. In case of service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination the agreement.
13. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.
14. The undersigned reserves the right to cancel or reject all or any of the offers without assigning any reasons thereof
15. The 1<sup>st</sup> Lowest Bidder cannot be claimed to provide the vehicle as the vehicle will be selected by the committee with the latest model.

**GENERAL INFORMATION FOR HIRING VEHICLES**

- i. Registration No. Of the vehicle:-
- ii. Type of Vehicle (AC/Non AC) :-
- iii. Year of Manufacture :-
- iv. Model :-
- v. Date of Registration :-
- vi. Name & Complete address of the Owner  
Of the Vehicle:-
- vii. Fitness certificate validity:-
- viii. PAN of the Travel Agencies/Tour Operators/ Private individuals:
- ix. GSTIN of the Travel Agencies/Tour Operators/ Private individuals:
- x. Permit validity:-
- xi. Insurance validity:-
- xii. Name/ Address of the driver:-
- xiii. D.L No. & validity of D.L of the Driver:-
- xiv. Proposed hire charge of the vehicle per month excluding fuel cost excluding GST:  
(in Rs.): \_\_\_\_\_
- xv. Rate of fuel consumption/ mileage per litre:-
- xvi. Contact Number of the Service Provider  
(Tender / Quotationer):- Mobile \_\_\_\_\_

“Certified that the information submitted above is true to the best of my knowledge and belief”

**Seal & Signature of the  
Quotationer / Tender**