

OFFICE OF THE MUNICIPAL COUNCIL, GUNUPUR

Letter No. 2217

Date 22.06.22

QUOTATION CALL NOTICE

Quotations in plain paper are invited from the intending registered firms/shop/dealers to supply of computer systems, Laptop, printers, UPS and antivirus software to Gunupur Municipality. The specification of the items are as detailed below. The quotations along with valid PAN and GST should reach the under signed by Registered Post/Speed Post/ by hand in sealed cover on or before 01.00 PM on 30/06/2022. All the quotations shall be opened on the same day i.e. at 4.00 P.M. in the presence of the quotationer or their authorized agents. The office is not responsible for absence of any quotationer or their authorized agent during the opening of quotations. The quotation Paper received beyond the date and time mentioned above shall not be taken into consideration. The rate should be inclusive of all taxes and transportation. The authority reserves the right to reject any or all the quotations without assigning any reason thereof.

Sl. No.	Items	Description of item	Total Quantity required
01	Desktop Computer (DELL)	1. Intel Core i5 processor 2. 11 th /Latest Generation Processor 3. 8 GB Ram 4. 1 TB Hard Disk Drive (SSD) 7200 RPM 5. 21.5" Monitor 6. OS Preloaded windows10 professional 7. 10/100/1000 on board integrated Gigabit port 8. 3 years warranty	06 Nos
02	Laptop Computer (DELL)	1. Intel Core i5 processor 2. 11 th /Latest Generation Processor 3. 8 GB Ram 4. 15.6" display 5. 256 SSD & 1 TB Hard Disk Drive (HDD) 6. OS Preloaded windows10 professional 7. 3 years warranty	01 No
03	HP LASERJET Multi function printer	HP LASERJET M1005 MFP Multi function print scan copy printer	01 No
04	Quick Heal Antivirus	Quick Heal Total Security Antivirus (6 User)	06 Nos
05	UPS (Luminous/Microtek/APC)	UPS (Luminous/Microtek/APC)	06 Nos

Terms and Conditions:-

1. The Agencies/ Firm have to submit the GST Clearance with the quotation.
2. The attested copies of Dealership Certificate if any of the item to be supplied.
3. The quotation should be submitted indicating the unit cost & price separately both in figure & words inclusive of all taxes, transportation costs and fitting and fixings.
4. The quantities mentioned in the above specification are approximate and may vary up word or down word during issue of supply order.
5. Tender Paper and submitted documents should be signed in each paper by the tenderer.


Executive Officer
Gunupur Municipality

Memo No. 2220

Dt. 22.06.22

Copy submitted to the I & PR Department for favour of kind information and requested to kindly publish Quotation Call Notice may kindly be published only in your all Odisha edition once in 2 (Two) Daily Odiya Daily News Paper for wide publication for one day in inner page within 50 SQCM with a request to send a copy of the publication along with the bill for taking further action at this end. (Mail ID : ipr.advt@gmail.com & iprnews@gmail.com)

MD
22/06/2022
Executive Officer

Gunupur Municipality

Memo No. 2221

Dt. 22.06.22

Copy submitted to the D.I.O NIC, Rayagada with a request to upload the Quotation Call Notice in the district Website i.e. www.rayagada.nic.in for wide publication.

MD
22/06/2022
Executive Officer

Gunupur Municipality

Memo No. 2222

Date 22.06.22

Copy communicated to the PA, ITDA, Gunupur/Sub Collector, Gunupur/ Tahasildar, Gunupur/ BDO, Gunupur/ Assistant Engineer, Irrigation Sub-Division. Gunupur/ Assistant Engineer, (R&B), Gunupur/ Municipal Engineer (Assistant Engineer) of this Municipality, Gunupur, Assistant Executive Engineer, MI Sub-Division, Gunupur for favour of information with a request to affix the same in their office notice board for wide publicity.

MD
22/06/2022
Executive Officer
Gunupur Municipality

Memo No. 2223

Date 22.06.22

Copy submitted to Collector & District Magistrate, Rayagada, Rayagada, Project Director, DUDA, Rayagada/ Additional Project Director (Finance), DRDA, Rayagada, for favour of kind information.

MD
22/06/2022
Executive Officer
Gunupur Municipality

Memo No. 2224

Date 22.06.22

Copy submitted to Asst. Collector, Sub-Collector Office, Gunupur for favour of kind information and necessary action.

MD
22/06/2022
Executive Officer
Gunupur Municipality

Memo No. 2225

Date 22.06.22

Copy submitted to Account Section/ Office Notice Board.

MD
22/06/2022
Executive Officer
Gunupur Municipality

Financial Bid Format(Rates to be quoted by the bidder in the following format)

Sl N	Name of the Item	Description of item	Unit	Make and Model	Rate Quoted / per unit	
					In Word	In figure
01	Desktop Computer (DELL)	1. Intel Core i5 processor 2. 11 th /Latest Generation Processor 3. 8 GB Ram 4. 1 TB Hard Disk Drive (SSD) 7200 RPM 5. 21.5" Monitor 6. OS Preloaded windows 10 professional 7. 10/100/1000 on board integrated Gigabit port 8. 3 years warranty	01			
02	Laptop Computer (DELL)	1. Intel Core i5 processor 2. 11 th /Latest Generation Processor 3. 8 GB Ram 4. 15.6" display 5. 256 SSD & 1 TB Hard Disk Drive (HDD) 6. OS Preloaded windows 10 professional 7. 3 years warranty	01 Nos			
03	HP LASERJET Multi function printer	HP LASERJET M1005 MFP Multi function print scan copy printer	01 Nos			
04	Quick Heal Antivirus	Quick Heal Total Security Antivirus (6 User)	01 Nos			
05	UPS (Luminous/Microtek/APC)	UPS (Luminous/Microtek/APC)	01 Nos			

- Certified that the documents and information furnished above are correct and no part of it is false and fabricated.
- I/We agree to supply the required quantity of materials within the stipulated date in accordance with supply order.

**Signature with seal of the owner /
Proprietor of the firm**

