

**OFFICE OF THE DISTRICT COLLECTOR, RAYAGADA.**  
**(OSWAS)**

No. 41 /2022.OSWAS.

Dated. **11.04.2022.**

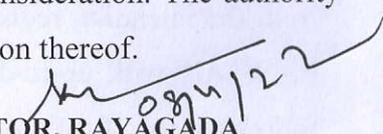
**SHORT TENDER CALL NOTICE**

Sealed Tenders in conformity with the details of Tender Call Notice are invited from the intending registered firms/Agencies/suppliers having valid GST Regd. Certificate and PAN/TAN with up-to-date GST clearance for supply of Desktop Computer and UPS of the following specifications as per the requirement and terms & condition for implementation of OSWAS at Collectorate, Rayagada.

Sl. No.	Name of the Items.	Details Specification.	Unit.	Total Quantity required.
01	Desktop Computer (DELL/ HP & Lenovo)	1)Intel Core i5 processor. 2)11 <sup>th</sup> /Latest Generation processor. 3)08 GB RAM 4)01 TB Hard Disk Drive.(SATA/SSD) 7200 RPM. 5)21.5" Monitor 6)OS" Preloaded Windows 11 Home edition. 7)10/100/1000 on board integrated Gigabit port. 8)3 years warranty.	01	17 or above quantity.
02	UPS (Luminous/ Microtek & APC)	1)Rating in KVa/Min VAH capacity of battery 0.6/84 2)Single phase sinewage 230V Ac, 5-Hz. 3)Inverter Efficiency. 4)Warranty for battery(2 years). 5)Warranty for line interactive (2 years) 6)Input volt. Singer phase. 7)overload time 5 minutes. 9)Load power factor 0.6 10)Back up 30 Minutes.	01	17 or above quantity.

The sealed tender be addressed to Collector, Rayagada, OSWAS , & should reach in , Collectorate ,Rayagada OSWAS Section through Registered post/speed post only in between the office hours **till 25.04.2022(1.00 PM)** and will be opened in the presence of the tenderers or their authorized agents and members of the District level purchase Committee on **26.04.2022(11.00 AM)** in the Collectorate , Rayagada. Details regarding terms and conditions, earnest money deposit etc. can be obtained on payment of Rs.500/- (Rupees Five Hundred) only from the office of the Collector ( Nizarat Section) during the office hours from **11.04.2022 to 22.04.2022** till 1.00 PM in any working day towards cost of tender paper(Non-refundable)

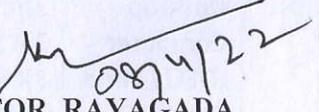
The same can also be down loaded from the official website <http://rayagada.nic.in>. & the tender can be filed with a DD of Rs.500/- ( Rupees Five Hundred) drawn in favour of **Collector, Rayagada** and payable at S.B.I., Rayagada (Main Branch) towards the cost of tender papers (non-refundable)along with **EMD of Rs.22,000/- (Rupees Twenty two Thousand)only**. The tender received beyond the date and time mentioned above shall not be taken into consideration. The authority reserves the right to reject any or all tenders without assigning any reason thereof.

  
COLLECTOR, RAYAGADA.

Memo No. 42 /2022.

Dated. **11**04.2022

Copy with enclosures of tender papers in soft copy sent to the DIO,NIC, to upload the tender notice in the district website .

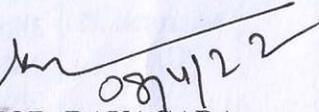
  
COLLECTOR, RAYAGADA

Memo No. 43 /2022.

Dated. **11** .04.2022

Copy to Project Director, D.R.D.A.,Rayagada/PA., ITDA, Rayagada and Gunupur / Sub-Collector, Rayagada and Gunupur/All Tahasildars/All B.D.Os/E.O. Municipality, Rayagada/All CDPOs of this district for floating the tender in their office notice board.

Copy to office Notice Board.

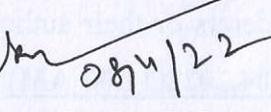
  
COLLECTOR, RAYAGADA

**BY REGD. POST/SPEED POST.**

Memo No. 44 /2022.

Dated. **11** . 04.2022

Copy alongwith enclosures forwarded to the Deputy Director of I & P.R.(Advt), Bhubaneswar for information and necessary action. He is requested to publish the TENDER CALL NOTICE in Two wide circulated leading Odia dailies for one instance only within a financial limit of Rs.3,000/-(Rupees Three Thousand )only each with a copy to this office.

  
COLLECTOR, RAYAGADA

**DETAILS OF TERMS AND CONDITIONS OF THE TENDER AND SPECIFICATION  
OF THE ITEMS REQUIRED.**

**Terms and conditions.**

1. The tenderers are required to deposit **EMD Rs.22,000/- (Rupees Twenty Two Thousand)only** in favour of Collector, Rayagada & payable at S.B.I., Rayagada Main Branch. EMD will be refunded to the unsuccessful Tenderer after finalization of the tender.
2. Earnest Money Deposited by the successful tenderer will stand converted to security deposit which will be refunded after delivery of procured items and successful certification of the Committee. The whole or part of the Security Deposit will be forfeited for irregular performance or breach of any term(s) and condition(s)
3. The L-1. Bidder will be selected based on minimum amount quoted altogether for all items in the bid.(The price for each item will be calculated by multiplying unit price with approximate minimum quantity required)
4. The successful tenderer will be bound to supply required items as per approved rate and approved quality within 10 days from issue of supply order & If the materials are not supplied as per specification within 10 days of the date of issue of supply order, the order will be automatically stands cancelled and EMD will be forfeited to government.
5. The approved supplier will have to supply and install as per user requirement in the Collectorate, Rayagada.
6. No advance payment will be made. Payment will be made soon after completion of work and subject to certification of the District Level procurement Committee. No extra amount over and above the rate approved will be paid.
7. The invoice should be provided by selected bidder after supply of items as per the unit cost quoted in the bid.
8. The bidders should submit bids in two envelopes, one containing technical bid consisting of all technical documents and the other containing the financial bid indicating the unit cost, which includes all taxes. The envelopes should be superscribed accordingly. Both the covers should be placed in a big sealed cover superscribing "Tender for supply of Desktop and UPS for Collectorate, Rayagada OSWAS Section.
9. The tender papers received after the due date and time shall not be entertained.
10. The authority reserves the right to accept or reject any or all full or part of the tender without assigning any reason there of. Any dispute arise subject to Rayagada jurisdiction
11. Conditional/incomplete Tenders are liable for rejection.
12. The tenderer should submit tender paper for all the 2 items, otherwise their tender paper will be automatically rejected.
13. Those tenderers who have submitted the EMD deposits should again furnish the required EMD inshape of Bank Draft a fresh, because the earlier deposits have already been released in their favour.

**(A) TECHNICAL BID**

The Technical bid should contain the following

- Past performance for 3 years(document as proof should be submitted)
- Attested copies of valid OEM Registration certificate of the items to be supplied.
- A demand draft of **Rs.22,000/- (Rupees Twenty Two Thousand)only** as EMD from any nationalized Bank payable at S.B.I, Rayagada Main Branch drawn in favour of the Collector, Rayagada, which is refundable without interest except the L-I bidder.
- A demand draft of Rs.500/- (Rupees five hundred towards the cost of tender papers)(Non-refundable drawn in any nationalized Bank payable at SBI, Rayagada Main Branch drawn in favour of the Collector, Rayagada.
- Copy of GST Regd certificate.
- Up to date GST Return file.
- Copy of the PAN/TAN Card.
- Tender paper and submitted documents should be signed in each page by the tenderer

**(B) FINANCIAL BID**

The financial bid should contain the Unit price of each item as per the prescribed format of the tender paper and the price quoted must be inclusive of all taxes, loading ,unloading , transportation delivery and installation at Collectorate, Rayagada. No over and above the rate quoted/approved will be paid extra under any circumstances.

The Financial bid should be filled in properly and legibly without any correction/over writing. The rate and units should be written both in words and figures and it should be serialized. The rate quoted should be final and the tenderer shall not be allowed to change the same under any circumstances.

Sl. No.	Name of the Items.	Details Specification.	Unit.	Total Quantity required.
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02	UPS (Luminous/ Microtek & APC)	1)Rating in KVa/Min VAH capacity of battery 0.6/84 2)Single phase sinewage 230V Ac, 5-Hz. 3)Inverter Efficiency. 4)Warranty for battery(2 years). 5)Warranty for line interactive (2 years) 6)Input volt. Singer phase. 7)overload time 5 minutes. 9)Load power factor 0.6 10)Back up 30 Minutes.	01	17 or above quantity.

**FINANCIAL BID FORMAT.(Rates to be quoted by the bidders in the following format)**

Sl. No.	Name of the Items.	Details Specification.	Unit.	Make and Model.	Rate Quoted/per unit.	
					In word.	In Figures.
01	Desktop Computer (DELL/ HP & Lenovo)	1)Intel Core i5 processor. 2)11 <sup>th</sup> /Latest Generation processor. 3)08 GB RAM 4)01 TB Hard Disk Drive.(SATA/SSD) 7200 RPM. 5)21.5" Monitor 6)OS" Preloaded Windows 11 Home edition. 7)10/100/1000 on board integrated Gigabit port. 8)3 years warranty.	01			
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- Certified that the documents and information furnished above are correct and no part of it is false and fabricated.
- I/We agree to supply the required quantity of materials with in the stipulated date in accordance with the technical specification and as per the terms and conditions specified on the Tender call notice.

Signature with seal of the Owner  
/Proprietor of the Firm.