

DISTRICT RURAL DEVELOPMENT AGENCY, RAYAGADA

No: 57

Date: 08/03/2022

Tender Call Notice

Sealed Tenders are invited from interested reputed Travel Agencies/Tour Operators or private individuals for providing 01 (one) no. of Non-AC/AC Diesel Driven Vehicle (As detailed) having sitting capacity not more than 7(Seven) including driver, which shall confirm to the terms and conditions (Annexure-II) for official use in DMMU,OLM, D.R.D.A , Rayagada on monthly rent basis.

Type of Vehicles	Minimum Average Mileage
Non-AC /AC – TUV300/ Bolero/Sumo Gold/Ertiga	10 Km. per Litre

1. The vehicle should have commercial license. The vehicle shall be in good condition and shall not be older than 3(three) years from the date of initial registration and must have valid contract carriage permit, proof of up to date tax payment etc. which are mandatory for applying of vehicle.
2. The driver of the vehicle must have a valid driving license for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
3. The Driver should be well behaved, gentle and obedient in nature. The driver in no case shall report to duty in an inebriated state or consume alcohol while on duty. In such case, the hirer shall have full rights to terminate the contract with immediate effect.
4. A sum of **Rs. 5,000/-** shall be deposited by the intending bidder in shape of Demand Draft drawn in favour of **Project Director, DRDA, Rayagada payable at Rayagada** from any Scheduled Commercial Bank and submitted along with the tender as a security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders without interest.
5. The monthly rate of hire charge be quoted separately in the general bid information (excluding fuel).
6. The vehicle must achieve a fuel efficiency of (as specified above) Kms per litre.
7. The details of the make and year of manufacture of the vehicle, registration No., Mileage (Kms. Covered per litre) and name of the Driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the quotation/tender (Annexure-III).
8. The vehicle service provider must have GST registration certificate.

9. The hiring may be discontinued immediately, when the vehicle is no longer required for the Office.
10. The quotation completed in all respect should reach the undersigned on or before 16.03.2022 by **3.00 PM** in postal (**speed post/registered post**) /**courier service** mode and shall be opened on the same day at **4.00 PM** in presence of the bidder or their authorized representative who wish to be present.
11. The application form of quotation/tender containing General bid information and Terms and conditions for hiring of vehicles etc. will be available with Cashier, DRDA, Rayagada on payment of Rs. 100/- from 02.03.2022 to 16.03.2022 or can be down loaded from District website www.rayagada.nic.in from 02.03.2022 to 16.03.2022 In case the application form is down loaded from District website, the applicant shall furnish Demand Draft for an amount of Rs. 100/- (Rupees One hundred) only drawn in favor of **Project Director, DRDA, Rayagada payable at Rayagada** from any scheduled commercial bank towards the cost of application along with the application.

Memo No: 58

Date: 02/03/2022

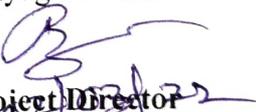
Copy to PA to Collector for kind information of Collector, Rayagada.


02/03/22
Project Director
DRDA, Rayagada

Memo No: 59

Date: 02/03/2022

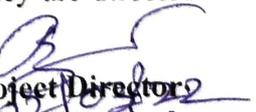
Copy to Sub-Collector, Rayagada & Gunupur/ All BDOs/ All Tahasildars of Rayagada district for information and wide publicity in their Notice Board.


02/03/22
Project Director
DRDA, Rayagada

Memo No: 60

Date: 02/03/2022

Copy to the Addl.PD(Admn.),DRDA,Rayagada/RTO, Rayagada / APD (Fin.) /DPM(OLM)/ Dy.CEO(ORMAS)/ APD (RH)/ APD (LH) for information and necessary action. They are directed to remain present in the tender opening meeting.


02/03/22
Project Director
DRDA, Rayagada

Memo No: 61

Date: 02/03/2022

Copy to District Informatics Officer, NIC for information and necessary action with request to publish the Quotation call notice in district website.


02/03/22
Project Director
DRDA, Rayagada

Annexure -II

TERMS & CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly basis.

1. The hired vehicles, during period of contract shall have all necessary valid MV documents such as valid Registration Certificates, Insurance Certificates, Fitness Certificate, Valid Contract Carriage Permit, proof of up-to-date tax payment etc./ and D.L of the driver available all the times. The department/ office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicle or loss of life/injury made to any person or damaged to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigators.
2. The hire charges to be paid on monthly basis is final but does not include fuel cost(diesel). All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear box & differential Coolant, Tyres & tubes, battery etc. will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver will be borne by the owner.
4. In case of break down for reasons whatsoever the replacement of the vehicle of the same or better model shall be provided by the owner of the vehicle/ bidder.
5. In case of vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. The vehicle shall report for duty for minimum of 25 days in a month.
7. In case of emergency the driver will have to report for duty as per the requirement of the hirer. No extra payment shall be demanded.
8. Monthly hire charges and reimbursement towards the fuel cost (as per actual) of selected bidder will be paid in every succeeding month, as far as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
9. The vehicle shall not be older than 3(three) years from the initial registration and also in good running condition during the period of contract.
10. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
11. In case of service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination the agreement.
12. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.


Project Director
DRDA, Rayagada

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GENERAL INFORMATION FOR HIRING VEHICLES

Annexure- III

- i. Registration No. Of the vehicle:-
- ii. Type of Vehicle (AC/Non AC) :-
- iii. Year of Manufacture :-
- iv. Model :-
- v. Date of Registration :-
- vi. Name & Complete address of the Owner
Of the Vehicle:-
- vii. Fitness certificate validity:-
- viii. PAN of the Travel Agencies/Tour Operators/ Private individuals:
- ix. GSTIN of the Travel Agencies/Tour Operators/ Private individuals:
- x. Permit validity:-
- xi. Insurance validity:-
- xii. Name/ Address of the driver:-
- xiii. D.L No. & validity of D.L of the Driver:-
- xiv. Proposed hire charge of the vehicle per month excluding GST:
(in Rs.): _____
- xv. Rate of fuel consumption/ mileage per litre:-
- xvi. Contact Number of the Service Provider
(Tender / Quotationer):-
Mobile _____ Telephone _____

“Certified that the information submitted above is true to the best of my knowledge and belief”

Seal & Signature of the
Quotationer / Tender