

**OFFICE OF THE MUNICIPAL COUNCIL, GUNUPUR**

Letter No. 41 /2022 (ULB Elections)

Dated the 10/01/2022

**QUOTATION CALL NOTICE**

Sealed quotations in plain papers are invited from the Registered D.T.P. Firms/Computer Firms of Rayagada District for printing and preparation of Ward-wise Electoral Roll as detailed below required for the ensuing General Elections to the Urban Local Bodies. The Quotations complete in all respect as per the proforma given below should reach the undersigned on or before 17.01.2022 by 1-00 P.M. The quotations will be opened on the same day i.e. on 17.01.2022 at 03-00 P.M. in the Office of the Undersigned in presence of the quotationers or their authorized agents.

| Sl. No. | Items of Work                                                                                                                                                        | Rate quoted (in Rs.) |
|---------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|
| 1       | Full Page Electoral Roll including one Master Copy through Laser Printer and 30 (Thirty) Xerox copies of Ward-wise Electoral Roll on A4 size Paper in Odia Language  |                      |
| 2       | Half Page Electoral Roll including one Master Copy through Laser Printer and 30 (Thirty) Xerox copies of Ward-wise Electoral Roll on A4 size Paper in Odia Language  |                      |
| 3       | Index Page Electoral Roll including one Master Copy through Laser Printer and 30 (Thirty) Xerox copies of Ward-wise Electoral Roll on A4 size Paper in Odia Language |                      |
| 4       | Cover Page Electoral Roll including one Master Copy through Laser Printer and 30 (Thirty) Xerox copies of Ward-wise Electoral Roll on A4 size Paper in Odia Language |                      |
| 5       | Binding Charges of Ward-wise Electoral Roll                                                                                                                          |                      |

**TERMS AND CONDITIONS**

1. The Rates quoted should be inclusive of all taxes and F.O.R. destination.
2. The Electoral Rolls shall be printed in Oriya Language with 84 entries on the first page with heading and 96 entries in subsequent pages without heading. The samples may be verified in the Office of the undersigned on any working day.
3. The paper of the Electoral Roll should not be inferior to 54/56 GSM.
4. The Computer Firm selected for the job should have to execute an agreement with the undersigned as per the sample Agreement prescribed by the Orissa State Election Commission.
5. Before issue of printing order the selected Firm should have to deposit a Security amount of 1% of the total value in shape of cash, which shall be refunded to him after delivery of the printed rolls.
6. The Press/DTP firm Contractor shall do his own arrangement for proof reading without any additional remuneration and without reference to the Dist. Magistrate

*Handwritten signature*  
10/1/2022

and shall be responsible for supply of correct master copy and other copies in accordance with the manuscript copy supplied to him.

7. The undersigned reserves all rights to cancel/modify/reject any or all quotations without assigning any reason thereof, or to select one or more Firms having regard to its/their reliability, past record/experience in successful execution of important printing works of the Govt.

  
10/01/2022  
Executive Officer  
Gunupur:Municipality

Memo 42 /2022

Dated the 10/01/2022

Copy in duplicate submitted to the District Magistrate & Collector, Rayagada for kind information and necessary action.

  
10/01/2022  
Executive Officer  
Gunupur:Municipality

Memo 43 /2022

Dated the 10/01/2022

Copy submitted to Sub-Collector, Gunupur for kind information & necessary action.

  
10/01/2022  
Executive Officer  
Gunupur:Municipality

Memo 44 /2022

Dated the 10/01/2022

Copy to the P.A., ITDA, Rayagada/Gunupur, Project Director, DRDA, Rayagada/ Sub-Collector, Rayagada & Gunupur/ all B.D.O.s of Rayagada District/ All Tahasildars of Rayagada Dist./ D.I. & P.R.O., Rayagada/D.I.O,NIC,Rayagada/Executive Officer, Rayagada Municipality/N.A.C., Gudari/ All Line Department of Rayagada Dist. for information. They are requested to display the said Notice in their respective Office Notice Boards for wide publicity. One copy of the Quotation Call Notice may please be displayed in the Notice Board of the Collectorate, Rayagada for wide publicity.

  
10/01/2022  
Executive Officer  
Gunupur:Municipality

Memo 45 /2022

Dated the 10/01/2022

Copy to the Office Notice Board of Municipality. Gunupur.

  
10/01/2022  
Executive Officer  
Gunupur:Municipality