

**OFFICE OF THE TAHASILDAR: RAMANAGUDA**

No 2665 /VIII: 01/21 (Nizarat)

Date: 30.12.21

**Quotation/Tender Call Notice**

Sealed Quotation/Tenders are invited from the interested reputed travels Agencies/Tours Operators of private individuals for providing one no's of Non-A/C Diesel driven vehicles having sitting capacity not more than ten including driver, which shall conform to the terms and conditions (Annexure-II).

For official use in Tahasil Office, Ramanaguda on monthly rent basis:

- 1) The Vehicle must be in Road Worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. which are mandatory for plying of vehicle.
- 2) The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
- 3) The Driver should be well behaved, gentle and obedient in nature.
- 4) A sum of Rs. 5000/- shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of the Tahasildar, Ramanaguda and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
- 5) The monthly rate of hire charge is quoted separately in the general bid information (excluding fuel and lubricants).
- 6) The vehicle must achieve a fuel efficiency of 10 Kms per liter.
- 7) The details of the make and year of manufacture of the vehicle, Registration No. , Mileage (KMS covered per liter) and name of the Driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/Tender (Annexure-III).
- 8) The Quotation completed in all respect should reach the undersigned on or before 18.01.2022 by 03:00 pm and shall be opened on the same day at 04:00 pm in presence of the bidders or their authorized representatives.
- 9) The application form of quotation/tender containing General Bid Information & Terms and conditions for Hiring of Vehicles etc. will be available with Nazir of this office on payment of Rs. 100/- (Rupees One Hundred) only from 10:00 am to 01:30 pm and 02:00 pm to 05:00 pm. It is also available in Odisha Govt. website [www.rayagada.nic.in](http://www.rayagada.nic.in). In case the application form is downloaded from Govt. website, the applicant shall furnish a Demand Draft for an amount Rs. 100/- (Rupees One Hundred) only towards the cost of application along with the application.
- 10) The authority reserves the right to accept or reject any or all quotations without assigning any reason thereof.

Memo No 2666 /2021

*Cops*  
Tahasildar, Ramanaguda  
Date: 30.12.21

Copy submitted to the Sub-Collector, Gunupur/Rayagada, All the Tahasildars of Rayagada District, All the Block Development Officers of Rayagada District, RMC, Gunupur/Regional Transport Officer, Rayagada/DIO,NIC,Rayagada for information. They are requested to display this notice on their notice board for wide publication.

Copy to the office notice board.

*Cops*  
Tahasildar, Ramanaguda

Annexure :II

TERMS & CONDITIONS FOR HIRING OF VEHICLE

The following terms and conditions must be fulfilled by successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as : valid Registration Certificate , Insurance Certificate, fitness Certificate , valid Contract carriage Permit, proof of up to date Tax payment etc and D.L of the driver available all the times. The Department/ Officer hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicles or loss of life/ injury made to any person or damages to any property on account of use of hired vehicle any manner whatsoever. The hire shall be responsible for all such litigation.
2. The hire charge to paid for monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle / bidder.
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. The vehicle shall report for duty for minimum of 25 days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
8. Monthly hire charges and reimbursements towards cost of diesel( as per actual )and lubricants( as per Govt. norms ) of selected bidder will be paid in every succeeding month , as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
9. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
10. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
11. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
12. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.

  
Signature Quotation/Tender  
Calling Authority  
