

## Undertaking by the Bidder

To

The Block Development Officer  
Gunupur Panchayat Samiti  
At/Post: Gunupur, Dist: Rayagada

***Sub: Quotation for supply and installation concrete resting benches***

Sir,

1. We have studied the full contents of the quotation call document and agree to quote by the guidelines, terms and conditions laid in this quotation document.
2. We enclose all the sheets of this quotation call documents duly signed by us on every page, as a token of accepting all the guidelines, terms and conditions laid in this quotation document.
3. In case of non-observance of any of the guidelines, terms and conditions mentioned in this quotation document by us, we understand that our quotation/ purchase order (as the case may be) may be cancelled.
4. We warrant that the goods supplied under this contract are new, unused, of the most recent models, and they incorporate all recent improvements in design and materials and all the services configured shall render trouble free function..

Dated signature of .....

In capacity of.....

Duly authorized to sign the quotation for and on behalf of

Name and address of the authorized Signatory

Signature

Date:

## TERMS & CONDITIONS FOR SUPPLY

- 1) The dealer/ supplier should submit the authorized certificate of the company dealing for various items.
- 2) The payment will be made after 100% completion of the supply.
- 3) The supply of materials will be completed within 10 days after receipt of purchase order.
- 4) The rate quoted should be inclusive of all taxes plus supplying, fitting, fixing, transportation cost & other levies to the destination.
- 5) 100% quality should be ensured as per sample submitted during quotation.
- 6) Earnest Money Deposit of 5% of the cost of the item(s) quoted in shape of Bank Draft only in favour of B.D.O, Gunupur, District Rayagada payable at any Nationalised Bank, Gunupur and must be attached with the quotation paper.
- 7) On all the matters relating to this quotation call documents, the decision of the Purchase Committee shall be final and binding and the same cannot be referred to the court of law. The Panchayat Samiti reserves the right to reject any or all the quotations without assigning any reason what so ever.
- 8) The undersigned reserves the right to add/ delete/ change any of the terms and conditions stipulated in this quotation documents.
- 9) The undersigned reserves the right to cancel the purchase order if the equipments supplied fail to meet the specifications mentioned within the terms and conditions of this quotation call document. The undersigned shall not be held responsible for any loss or damage suffered by the bidder as a result of the cancellation of the purchase order.
- 10) The authority reserves the right to select more than one bidder for one or more items at its discretion.
- 11) It may be noted that one agency can not represent or quote on behalf of more than one dealer in the particular quotation. Such quotations if received will not be considered.
- 12) Any additional information you wish to provide may be attached separately.
- 13) The Quotation should contain the following documents.
  - The quotation document should be signed on each page by the authorized signatory of the bidder.
  - Detail Name & address with Phone no./ e-mail ID of the contact person.
  - Bank draft for EMD in favour of the Block Development Officer, Gunupur, District: Rayagada.
  - Self attested copies of certificate of registration for GSTN, sales tax & service tax and incorporation etc., issued by appropriate Government Authority for the required services with seal of the quotationer.
  - Self attested copies of GST clearance certificate/ITCC/ Service Tax clearance certificate.
  - Other documents in support of the eligibility of the bidder as mentioned above.

QUOTATION

Annexure – I

To

The Block Development Officer  
Gunupur Panchayat Samiti  
At/Post: Gunupur, Dist: Rayagada

From

Sri..... S/O:

At:.....Post:

P.S:.....Dist:

Contact No.

Sir,

With reference to your quotation cal notice vide letter No..... dated....., I am willing to supply the following specified materials against the quoted amount mentioned in below given proforma.

**1. Precast concrete Resting Bench (5'x4') at Sagada, Abada, Puttasing & Tolana  
Grampanchayats @ 15 benches at each GP**

SI. No.	ITEMS	SPECIFICATIONS	Quantity	Offered amount both to be written in INR (Rs/-) & words (inclusive of transportation, all taxes & installation)
01	Resting Bench	SIZE OF A BENCH: A-Leg: 2 nos (3'-0"x0'-5" x0'-5") B-Sitting Plate: 1no (5'-0"x1'-3" x0'-2½' ) C-Back Rest Plate: 1no (5'-0"x1'-0" x0'-2½") Material: Pre cast RCC Paint: All weather Double Layer Powder Coated	60	

Yours faithfully,

Signature of the Quotationer