

DISTRICT RURAL DEVELOPMENT AGENCY: RAYAGADA

Letter No. 3575 /2021

Date: 30.10.2021

SHORT QUOTATION CALL NOTICE

Sealed Quotations are invited from interested reputed Suppliers/Dealers for providing one Apple Laptop as per the specification given below for official use under District Mineral Foundation Fund, DRDA, Rayagada. The technical evaluation sheet & format of quotation completed in all respect should reach the undersigned on or before 06.11.21 by 03.00 PM by registered post/speed post/courier or to be dropped in tender drop box at DRDA, Rayagada and shall be opened on the same day at 05.30 PM at DRDA, Rayagada in presence of the bidders or their authorized representatives who wish to present.

The undersigned is reserves to accept or reject the Quotations any reasons thereon.

1. Name of the items

Sl. No.	Brief Description of the Item	Specification	Place of delivery	Units
1	Apple Laptop	APPLE MacBook Pro, SSD Capacity- 512 GB, RAM- 8GB, RAM Type-DDR4, Processor - Apple M1, Expandable Memory up to 16 GB Number of Cores – 8 core Operating System - Mac OS Big Sur Screen Size 33.78 cm (13.3 inch) Screen Resolution - 2560 x 1600 Pixel Wireless - LAN IEEE 802.11ax (Wi-Fi 6) Bluetooth v5.0 Screen Type- Quad LED Backlit IPS Display Speakers - Built-in Speakers Web Camera - 720p Face Time HD Webcam Warranty- One year or more	DRDA, Rayagada	01

2. Bid Price

- The transportation charges also to be included in the Bid Price.
- All duties, taxes and other levies payable by the dealer under the contract shall be included in the total price.
- The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- The Prices should be quoted in Indian Rupees only.

3. Each bidder shall submit only one quotation.

4. Validity of Quotation

Quotation shall remain valid for a period not less than 60 days after the deadline date specified for submission.

5. Evaluation of Quotations

The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which

- are properly signed and
- confirm to the terms and conditions, and specifications.

6. **Award of contract**

- 6.1 The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.
- 6.2 The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.
7. Payment will be made after delivery of the goods through RTGS/E-transfer after submission of the bills and vouchers and delivery report duly verified by DIO, NIC, Rayagada & Programme Officer, DRDA, Rayagada.
8. Any effort by a bidder to influence the purchaser in its decision on bid evaluation or placement of purchase order may result in rejection of the bidder's offer.
9. Any legal dispute arising out of this is subject to Rayagada jurisdiction only.
10. Notwithstanding the above, the DRDA, Rayagada reserves the right to accept or reject any quotation and to cancel the entire bidding process and reject all bids at any time prior to the issue of contract letter. The bidders may be present in person or through one of their representative(s) during the opening of quotations as per the date and time fixed by the Project Director, DRDA, Rayagada.
11. The 1st Lowest Bidder cannot be claimed to supply the articles, as the articles will be purchased as per the specification & quality.


Project Director,
DRDA, Rayagada

Memo No: 3576 /2021

Date: 30.10.2021

Copy to PA to Collector for kind information of Collector, Rayagada.


Project Director,
DRDA, Rayagada

Memo No: 3577 /2021

Date: 30.10.2021

Copy to Sub-Collector, Gunupur & Raygada / all Block Development officers of Rayagada district with a request to affix the above quotation call notice in their notice board for wide publicity.


Project Director,
DRDA, Rayagada

Memo No: 3578 /2021

Date: 30.10.2021

Copy to DIO, NIC, Rayagada with a request to publish the above quotation call notice in the district NIC website for wide publicity.


Project Director,
DRDA, Rayagada

Technical Submission Checklist

1	Name of the Supplier	
2	Full address of Supplier's shop/showroom Telephone no. Fax no. E-mail address :	
3	Are you a dealer/reseller	
4	Copy of Authorized Dealer/reseller Certificate(Copy to be attached)	
5	PAN No. (Copy to be attached)	
6	GSTIN Registration No. (Copy to be attached)	
7	Up to date GSTIN Clearance Certificate (Copy to be attached)	

I do hereby certify that the above mentioned particulars are true and correct.

Full Signature of the Bidder:

Date:

Seal

DECLARATION BY THE BIDDER:

It is hereby declared that I the undersigned, have read and examined all the terms and conditions etc. of the quotation document for which I have signed and submitted the bid under proper lawful Power of Attorney. It is also certified that all the terms and conditions of the quotation document are fully acceptable to me and I will abide by the conditions of the terms and conditions. This is also certified that our principal manufacturing firm have no objection in signing the purchase contract if the opportunity for the supply of the items against this quotation is given to me/us.

Signature:

Date:

Name

Address

Designation:

FORMAT OF QUOTATION

Sl. No.	Description Goods	Specifications	Rates offered inclusive of all taxes & other charges (in Rs.)
1	Apple Laptop	APPLE MacBook Pro, SSD Capacity- 512 GB, RAM- 8GB, RAM Type-DDR4, Processor - Apple M1, Expandable Memory up to 16 GB Number of Cores – 8 core Operating System - Mac OS Big Sur Screen Size 33.78 cm (13.3 inch) Screen Resolution - 2560 x 1600 Pixel Wireless - LAN IEEE 802.11ax (Wi-Fi 6) Bluetooth v5.0 Screen Type- Quad LED Backlit IPS Display Speakers - Built-in Speakers Web Camera - 720p Face Time HD Webcam Warranty- One year or more	

Total Cost: Rs. _____ (including Taxes and Other charges) in Rs. _____

(in numbers) _____ (In Words)

Name of the Firm/Agencies
Address
Date
Place
Seal

Signature of the Bidder