



Letter No. 456 /ORMAS

Date: 27.10.2021


QUOTATION CALL NOTICE FOR PRINTING OF BLOCK & GP SKILL REGISTER, SUCCESS STORIES, APPLICATION FORMS, INSTALLATION OF DIGITAL HOARDINGS, SUN BOARDS, ETC.,

Sealed Quotations are invited by ORMAS, Rayagada from interested & reputed printing press/ parties for printing of Block & GP skill Registers, application forms, success stories, installation of digital hoardings, sun boards etc.,

Interested suppliers may submit their sealed Quotations superscribing the envelope containing the Quotation "**Quotation for Printing Works**" to Dy. CEO, ORMAS, Collectorate Campus, Rayagada-765001, Odisha latest by 5:00 P.M. on 08.11.2021 by Speed/ Registered post only. Other means of receipt shall not be accepted. The quotations will be opened on 09.11.2021 at 11:00 A.M/PM in presence of the bidders or their authorised representatives. The quotationers are required to fill all the information as per the prescribed format in the quotation Call Notice.

Tenders/ Quotations received after due date and time will not be accepted. ORMAS, Rayagada shall not be responsible for postal delay or similar reasons. ORMAS, Rayagada reserves the right to accept or reject any or all the quotations / tenders without assigning any reason thereof. For any queries, you may contact Dy. CEO(ORMAS), Collectorate Campus, Rayagada-765001, Phone: 7008263653 email: dsmsrayagada@gmail.com.


Yours faithfully


Project Director
DRDA, Rayagada

Memo No. 457 Date 27.10.2021

Copy to DIO, NIC, Rayagada for kind information. He is requested to web hoise the tender documents in District portal for wide publicity.

Copy to Notice Board of Collectorate, Rayagada / DRDA, Rayagada / Sub-Collector, Rayagada / RTI, Rayagada / Block Office, Rayagada / Tahasil office, Rayagada/ DIPRO, Rayagada with a request to display the tender in their notice board.


Project Director
DRDA, Rayagada

SCOPE OF WORK

ORMAS, Rayagada is the monitoring and evaluation agency for implementation of DDU-GKY programme in the District. For standardizing the IEC activities under DDU-GKY the fund allocated has been retained at the District Unit to spread awareness about the DDU-GKY. The IEC activities including installation of Digital Hoardings, Sub Boards, Application forms, printing of Block & GP Skill Registers, printing of DDU-GKY Booklet for skill icons etc.,

Format for scope of work

Sl.No.	Name of the Item Required	Detail Specifications	Quantity Required	Rate per Unit including transportation and installation, taxes etc.,	Total Cost
01	Printing of GP Skill Register	Index Page: 4 Inner Pages: 200 Pages Size" 8.25 X 13 Inch Paper: 60 GSM Binding: Hard Board with page stitching/ pinning and numbering	200 Nos.		
2	Printing of Block Skill Register	Index Page: 4 Inner Pages: 200 Pages Size" 8.25 X 13 Inch Paper: 60 GSM Binding: Hard Board with page stitching/ pinning and numbering	15 Nos.		
3	DDU-GKY Application Forms	70 GSM – A3 Size, Both side printing and pinning	2000 sets		
4	DDU-GKY Book let of Skill Icons	Inner Sheet: 130 GSM with art paper (Coated), Cover Sheets (300 GSM, Art Board Coated) Multi colour Printing, Centre Pinning, Binding and cover mat lamination	50 Books		
5	Digital Hoardings (one per Block & District)	Size (8 X 4 Ft) Digital Wall Hoardings	24		
6	Sub Boards (one for each GP)	Size of Sub Board (One for each GP) 4 X 3 Ft	182		

The cost is inclusive of all applicable taxes, transportation cost and installation charges (Inclusive of all charges / Taxes/ Transportation / Delivery / Fixing / Installation etc.,)

Terms & Conditions

Eligibility

The bidder/Quotationer shall furnish the following documents to establish the bidder's eligibility:-

- a) Copy of PAN number.
- b) GST registration certificate.
- c) Price Bid in the prescribed format duly signed and sealed in each page.

Award of Contract

1. Prices quoted should be inclusive of all duties, taxes, other levies payable including transportation, fixations, delivery etc.,
2. The ORMAS, Rayagada will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest quotation price.
3. Payment shall be made after delivery of materials in good condition, fixation, installation of the materials through A/C Payee Cheque or account transfer after submissions of bills and voucher.
4. Any effort by a bidder/quotationer to influence the purchaser in its decision on bid evaluation or placement of purchase order may result in rejection of the bidder's offer.
5. Any legal dispute arising out of this is subject to concerned district jurisdiction only.
6. Notwithstanding the above, ORMAS, Rayagada reserves the right to accept or reject any quotation and to cancel the bidding process and reject all bids at any time prior to the issue of contract letter.
7. Quotation papers received beyond the stipulated date and time and other required documents shall be liable for rejection. The authority will not be held responsible for postal delay in the delivery of the documents or non receipt of the same.
8. The Suppliers should attend the complaints on the items supplied within 3 days after any issue.

9. The subject matter to be printing of all the above works will be provided to the selected party by ORMAS, Rayagada.
10. Each Bidder / Quotationar shall submit only one tender paper.
11. ORMAS, Rayagada shall have the right to deduct any amount found recoverable towards inferior quality, loss and damage etc., from the bill for supply of IEC materials on DDU-GKY.
12. The supply for delay in payment of the bill shall not claim any interest. No advance will be made before supply.
13. The supplying agency / firm finalising should supply a sample set of IEC materials on DDU-GKY to ensure that correctly formulated before going for final bulk printing.
14. Conditional tenders / Quotations will not be accepted.


Project Director
DRDA, Rayagada

Annexure-I

Undertaking that the firm/ Agency has/have the capacity to supply Rs..... Lakhs IEC materials in the time frame of 10 days from the date ward of contact.

UNDERTAKING FOR SUPPLY OF IEC MATERIALS

We confirm that we/agency have/has the capacity to supply the required IEC Materials amounting Rs./- Lakhs to all Blocks of the Rayagada district as per their requirement in a time frame of 10 Days from award of Contract.

For and on behalf

(Signature with seal)