



OFFICE OF THE PRINCIPAL GOVT. INDUSTRIAL TRAINING INSTITUTE,  
RAYAGADA

At-Koturu Village, Near Maharshi Vidya Mandir P.O./Dist-Rayagada-765001 (ODISHA)  
E-mail-principalitirayagada@gmail.com Phone-06856-223158 / 223358

Quotation /Tender Call Notice No. 1007 Dtd 18-10-21

Seal Tender are invited from reputed authorized manufactures/Dealers/Distributors/Register suppliers having valid/active PAN/GST to supply, "Govt.ITI, Odisha sets of uniform" as per the terms & conditions/ specifications given as below with addition to the letter No. 10490 dtd.5/10/2021 of DTE&T(O), Cuttack enclosed with this Quotation.

The tender document shall only be downloaded from the official website ([www.govtitarayagada.in](http://www.govtitarayagada.in) / [www.oddistricts.nic.in/newsandtenders.php](http://www.oddistricts.nic.in/newsandtenders.php)) and submit by only Regd /Speed Post within **08.11.2021** till **5.00 PM** along with the cost of tender paper and relevant required documents. The sealed tenders will open on **09.11.2021** at **11.00 AM** in office chamber of the Principal of this institute in presence of the purchase committee member. The tenders of their authorized representative can also attend the same meeting with valid authorization letter of the owner. Without any authorization letter no one should be entertained to sit in the said meeting.

Tender should be accompanied by a refundable earnest money deposit (EMD) of Rs.500/- (Rupees Five Hundred) only in shape of Demand Draft in favor of "Principal Govt.ITI, Rayagada" on any nationalized Bank payable at Rayagada. Tender claiming exemption/concession for EMD Fee has to submit copy of the relevant documents to avail such benefit.

The last date of received the sealed tender documents are by 06/11/2021 up to 5.00 PM at Principal, Govt.ITI, Rayagada. At-Koturu village, Back of Maharshi vidya Mandir, Po-/Dist-Rayagada-765001(Odisha) by Registered/speed post only with written at top of the sealed packet as "Tender for Govt.ITI Odisha uniform set". No tender paper shall be received in person or by hand.

The under signed reserves the right to accept or reject or cancelled the tender call notice without assigning any reason thereof.

**Terms & Conditions**

1. The set of uniform for male & female as per attachment in the letter No.10490 dated 5/10/2021 of DTE&T, Odisha,Cuttack.
2. The specification of the uniform and shoes(both regular & Sports) as per the attachments of the above said letter
3. Maximum rate for one set of uniform (details of one set mentioned in the above letter) is Rs 3000.00 (Rupees three thousands only).
4. Size of uniforms and shoes will be as per the trainees admitted in 1<sup>st</sup> year of all existing trades of this institute for the academic year 2021-22.
5. The shape, cutting and materials should be as per the attachments of the letter referred in sl.no.1
6. Uniform and shoes must be standard quality of materials as per stated in the referred letter at sl.no.1
7. Shoes both regular and sports must be a reputed brand like Bata, Khadmi, Shree Leather, Liberty etc.

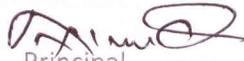
8. Minimum 2 years of experience required in the field of supply/manufacture of uniform.
9. Minimum yearly turn over should be 2 Lakhs and last 3 years IT return/Balancing sheet from CA should be submitted.
10. Sample of one set each from male and female must be given to demonstrate in the institute for awareness of the trainees.
11. Any uniforms/ shoes not as per actual size of the said trainees or found damage must be exchanged by the seller otherwise the same whole set will be treated as rejected and payment for the set will not be paid.
12. All required original documents should be verified for the selected L1 bidder before placing of the purchase order.
13. Both Technical and Financial BID in two separate sealed packets should be submitted. If one technically found satisfied/ ok then the financial BID for the said Bidder will be opened.
14. GST registration certificate should be submitted with showing the registration to sell the school/ college uniform and shoe etc.
15. The quantity of set will be maximum of 228 no.s and can be reduced as per the actual new admitted trainees turned up.

**The following documents are to be furnished along with quotation by self attestation.**

1. Xerox copy of up to date GST clearance certificate in prescribed form.
2. Xerox copy of PAN/TAN card.
3. Xerox copies of authorization certificate of brand make and model goods, where ever required.
4. The Quotationers should submit the manufacturer's catalogue/ leaflets against the quoted items (if any).
5. The Quotationers should submit a performance statement showing business for different offices during last 2 years.
6. The warranty/ guarantee certificate for a minimum period of 1 year against the manufacturing defect for all goods shall be submitted.

Memo NO. 1008 Dtd 18.10.21

Copy to the purchase committee members Govt.ITI, Rayagada for kind information with a request to attend the purchase committee meeting to be opened on 09/11/2021 at 11.00 AM in the principal Chamber of gov.ITI,Rayagada.

  
Principal  
Govt.ITI, Rayagada  
18/10/21

Memo NO. 1009 Dtd 18.10.21

Copy to PA to collector for kind information to the Chairman G.B, ITI, Rayagada and collector-cum-District Magistrate, Rayagada with reference to his order in fill name purchase committee Vol-2 at note sheet page No.05.

  
Principal  
Govt.ITI, Rayagada  
18/10/21

  
Principal  
Govt.ITI, Rayagada  
18/10/21

**TECHNICAL BID FORMAT**

1. Name of the authorized manufacture/Dealer Distributor/ Registered/  
Supplier:- \_\_\_\_\_
2. Details of EMD:- DD No. \_\_\_\_\_ Dtd \_\_\_\_\_ Rs \_\_\_\_\_  
Bank name \_\_\_\_\_
3. Name of the proprietor/partner/Director/Owner: \_\_\_\_\_
4. Address of the Regd. Office: \_\_\_\_\_ At \_\_\_\_\_ Po \_\_\_\_\_  
Email \_\_\_\_\_ Dist \_\_\_\_\_ State \_\_\_\_\_ Pin \_\_\_\_\_  
Phone No. \_\_\_\_\_ Mobile No. \_\_\_\_\_
5. Bank Details of the organization :- Bank Name \_\_\_\_\_  
IFSC Code \_\_\_\_\_ A/C No \_\_\_\_\_
6. PAN No. \_\_\_\_\_ GST No \_\_\_\_\_
7. Financial Turnover last three years (IT returns/Balancing sheet from CA)
  - a. 2020-21:- Rs \_\_\_\_\_ (Rupees \_\_\_\_\_)
  - b. 2019-20:-Rs \_\_\_\_\_ ( Rupees \_\_\_\_\_)
  - c. 2018-19:-Rs \_\_\_\_\_ ( Rupees \_\_\_\_\_)
8. GST registration details of items register to deal \_\_\_\_\_
9. Authorization from any reputed Brand manufactures/ suppliers (if any)
  
10. Past experience regarding supply of uniform and shoes (if any)
  
11. Additional information if any (please attach separate annexure)

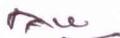
N.B:- Any data not fulfilling the space may be attached with mentioning the annexure No. against the sl.no.

Place:-

Date:-

Signature of authorization

Person with seal & date



## FINANCIAL BID FORMAT

1. Name of the Tendering authorized manufacture/Dealer Distributor/ Registered/ Supplier:- \_\_\_\_\_
2. Financial details quoted (All rates should be included Tax/GST and charges, maximum Rs.3000/- per one set of uniform).

Sl No (1)	Name of the organization (2)	Description of uniform set (3)	Rate (4)	Tax/GST (5)	Total (6)	Remarks (if any) (7)
1		<b>A) <u>Male Trainees uniform set</u></b> i. 02 pairs of formal wears (Regular) ii. 01 pair of sport wear (all Saturday) iii. 01 pair of black shoe from Branded company(Male Regular) iv. 01 pair of sports shoe from Branded Company(Male all Saturday)	For one set  Rs____	Rs____	Rs____	
2		<b>B) <u>Female Trainees uniform set</u></b> i. 02 pairs of formal wears(regular) ii. 01 pair of sport wear (all Saturday) iii. 01 pair of black shoe from Branded company(Female Regular) iv. 01 pair of sports shoe from Branded Company(Male all Saturday)	For one set  Rs____	Rs____	Rs____	

Notes:- Rate should be quoted for one male set in sl no.01 and one female set in Sl.No.02. The rates in total Column (No.6) should be including all Tax/GST and transportation and other charges etc. Delivery should be to the Pincipal Govt.ITI,Rayagada institute at- Koturu Village,Back Of Maharashi Vidya Mandir, Rayagada-765001 only.

Place:-

Signature of authorization

Date:-

Person with seal & date