



Office of the Chief District Medical & Public Health Officer, Rayagada

Advt. No 5092/2021

Date : 11 / 6 /2021

QUOTATION FOR HIRING OF VEHICLE UNDER DISTRICT IDSP UNIT, O/o- CDM&PHO, Rayagada,

Sealed quotations are invited from interested eligible bidders (Private individuals/Tour operators/Travel Agency/Society/Firm) for hiring of vehicle to be engaged in the District IDSP Unit, O/o CDM&PHO Rayagada on a monthly basis. The eligibility criteria of Vehicle can be downloaded from the district website: www.rayagada.nic.in. Interested bidders fulfilling the eligibility criteria may submit their Quotations/proposal(s) with the technical & financial bid which are available at www.rayagada.nic.in. The last date of submission of quotations/proposals is on **25.06.2021** The Quotations will be opened on 28.06.2021 at 4.30PM in the office chamber of the undersigned.

Sd/-

CDM & Public Health Officer, Rayagada


**CDM & PHO
RAYAGADA**

OFFICE OF THE CHIEF DISTRICT MEDICAL OFFICER, RAYAGADA QUOTATION CALL FOR
HIRING OF VEHICLE FOR District IDSP Unit, RAYAGADA.

Advertisement No.

Dated :- ___/___/2021

Sealed quotations are invited from interested eligible bidders (Private individuals/Tour operators /Travel Agency/Society/Firm) for hiring of four wheeler vehicle such as TUV300/Bolero/Sumo Gold/Ertiga for public Health Response, RRT Movement for epidemic purpose and for monitoring and evaluation of IDSP activities. The vehicle will be engaged on the following terms and conditions only:-

- a. The vehicle should not be older than three years.
- b. All the taxes, driver salary, minor repair etc shall be borne by the vehicle owner & no extra payment will be made.
- c. The vehicle can also be used on government holidays, night hours / odd hours as per need, but no extra payment in that regard can be claimed /paid.
- d. The other terms and conditions are laid down in the annexure-1 separately for reference.
- e. The vehicle should have commercial registered number; in case of private number then the vehicle owner should submit an undertaking that if engagement will be done then he will convert it into commercial registration it immediately before signing the contract / agreement.

Interested bidders fulfilling the terms and conditions may submit their quotations / proposal(s) in a closed envelop with a superscription that "**Proposal for engagement of Vehicle under IDSP units**". In that closed envelop the Financial and Technical Bids should be submitted separately. The formats of Financial Bid & Technical Bid are attached in annexure-2 & 3. Both the Financial bid and Technical bid envelops should be submitted in the closed envelop to the CDM &PHO, Rayagada in the O/o the CDM&PHO, Rayagada at DHH, Rayagada , Pin-765001 on or before **25.06.2021 at 4.00 PM** through registered post / courier only and the quotations / proposals will be opened on **28.06.2021 at 4.30 PM** on the same day. The bidder/authorised representatives may remain present during the opening of quotations for verification of original documents and vehicle thereafter.

Documents need to be submitted along with technical bid:-

- i) Photocopy of RC book / card
- ii) Photocopy of pollution certificate
- iii) Photocopy of insurance certificate
- iv) Photocopy of driver licence
- v) Photocopy of fitness certificate

The selection committee under the chairmanship of CDM &PHO, Rayagada will finalise the vehicle selection process. The selection process may be L1/any other process as finalised by the committee on the day. The undersigned reserves the right to cancel any or all proposals without assigning any reason thereof.

Sd/-
CDM&Public Health Officer,
Rayagada

Enclosed: Annexure1, 2, 3


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ANNEXURE-1
Terms of Reference

- The Contract of engagement must be entered into with a travel agency/individual and the Chief District Medical & Public Health Officer, Rayagada.
- The Vehicle must be a multi utility vehicle, showing a mileage of at least i.e. @ 10 kms per litre for movement of vehicle. The Vehicle should not be older than 3 years.
- The contract period should not exceed 12 Months or may be renewed on annual basis subject to further financial approval.
- The travel agency/ individual must have its office at the district Headquarter.
- The entire major and minor repair shall be made by the vehicle owner himself. The CDM&PHO will provide the Lubricants & fuel along with monthly charges.
- The vehicle must be available with IDSP unit in all working days & on holidays as desire by authority.
- A log book has to be maintained on daily basis and be signed by the authority.
- The Payment will be made on a monthly basis on submission of bill with GST to the effects.
- The amount includes the cost towards salary of driver, service, repair & maintenance of the Vehicle and all other incidental expenses such as entry Tax, toll charges etc. But excludes the fuel and oil.
- CDM&PHO, Rayagada will bear the actual cost of fuel and oil for the use of vehicles from District IDSP unit (PHRF Fund) on monthly basis.
- The driver will report to the IDSP unit on daily basis as his/her desire.
- In case the driver is called in night, no extra charge will be paid.
- There will be no extra night halt charge for using the vehicle in the night.
- The owner where by provide service of vehicle in a neat & clean condition with clean towels on the seat twice a month and general servicing and pollution check-up will be carried out by the owner with prior permission from the authorities of district IDSP Unit/ CDM&PHO, Rayagada.

Sd/-
CDM & Public Health Officer
Rayagada


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ANNEXURE-2

Technical Bid for Hiring of Vehicle for District IDSP Unit, O/o- CDM&PHO, Rayagada

1.	Name of the Bidder	
2.	Address & Telephone/Mobile No.	
3.	E-mail of the contract person, if any	
4.	ID Proof of the Individual / Registration certificate of the Organization (Photocopy)	
5.	Details EMD of Rs 10,000/- per vehicle in favour of CDM&PHO, Rayagada, to be enclosed with the Quotations/Proposals.	
6.	<p>Details of Vehicle (s) enclosed (Only vehicle with Commercial registration shall be accepted)</p> <ul style="list-style-type: none">• Date of Purchase-• Make & Model-• Registration No.-• Insurance certificate• Fitness Certificate,• Up to date tax payment <p>Documentary evidence (Photocopy) for all above details to be attached.</p>	
7.	Declaration - I/We are not black-listed by any Central/State Government/Public Sector Undertaking in India. (To be furnished in non judicial stamp paper of worth Rs.10/- duly certified by Notary)	

Yours faithfully,

(Signature of the Applicant)

Name:
Designation:
Seal:


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ANNEXURE-3

Financial Bid

Make & Model Vehicle	**Monthly Hiring Charges (Rs.) including all charges of the Driver (Exclusive of Fuel Cost & Service Tax)
TUV300/Bolero/Sumo Gold/Ertiga	
Fuel charges	
GST	
Total	

(*Pl. refers to the type of vehicle & the Max. Monthly hire charges requirement)

Signature

Name (Firm/Company/Tour operator/Individual) _____

Date:

Place:

Seal _____


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RAYAGADA**