

OFFICE OF THE DIVISIONAL FOREST OFFICER:  
RAYAGADA FOREST DIVISION: RAYAGADA

Memo No. 2345 /1F(Accts)2021  
Dated, Rayagada the 07 April' 2021

**NOTICE INVITING TENDER**

Sealed Tender is invited from intending Contractors/Farm having valid Contractor Licence of Class-C & D for similar nature of works, GSTIN and PAN for digging of pits of size 45 cmX 45 cmX45 cm in plantation sites i.e. Suri Revenue Land site under Rayagada Range of Rayagada Forest Division during 2021-22.

The application form of tender containing General Bid information and terms and conditions for supplying materials will be available in the website [www.rayagada.nic.in](http://www.rayagada.nic.in) and can also be obtained from the Head Clerk, Office of the Divisional Forest Officer, Rayagada Forest Division on transaction details showing payment of Rs.1000/- (Rupees one thousand) only through online. The amount of Rs.1000/- towards Tender Cost / Participation cost in the process is non-refundable.

The Tender will be received in sealed cover till 5.00 PM of 24.05.2021 and will be opened by the tender committee of the Office of the Divisional Forest Officer, Rayagada Forest Division on 25.05.2021 at 10.30 AM. The result of the tender will be published on 25.05.2021 itself. If two or more valid tenderers are in equal quoted rate then transparent lottery will be held on Dtd.25.05.2021 at 11.30 AM in the office of the Divisional Forest Officer, Rayagada Forest Division in presence of the contractor or their authorized agents.

The intending bidders shall submit tender documents in sealed cover in the Tender Box kept in the office with Head Clerk, Rayagada Division or may send to the office of the Divisional Forest Officer, Rayagada Forest Division, Raniguda Farm, Rayagada, PIN – 765001, via Speed Post/Regd. Post/Courier Service etc so as to reach the under signed on or before 5.00 PM of 24.05.2021.

FOR MORE DETAILS, PLEASE GO TO [www.rayagada.nic.in](http://www.rayagada.nic.in).

  
Divisional Forest Officer,  
Rayagada Division.

**Scope of Works:**

Name of work	Digging of pits of size (45 cmX 45 cmX45 cm) over 20 ha at Suri Revenue Land site under Rayagada Range, Block-Kolnara of Rayagada Forest Division of Rayagada District.
Specification of works	Digging of 32000 Nos of pits of size of (45 cmX 45 cm X 45 cm) spreading over 20 ha @ 1600 nos per ha with spacing (2.5 m x 2.5 m)
Estimated cost	For 20 ha @ Rs.38,500.00 per ha, Total =Rs. 7,70,000/- including all mandatory taxes/ cess. <b>Total estimated cost of Rs. 7,70,000/- (Rupees Seven Lakh Seventy Thousand) only</b>
Period of works	15 Days from the date of assignment.

**LIST OF DOCUMENTS TO BE SUBMITTED ALONG WITH THE TENDER PAPERS:**

1. Detailed address of the contractor with mobile no for contact and other technical specification in the prescribed format in Annexure-I
2. Certificate of Registration with the competent authority to carry out the work i.e., Class-C or D Contract Licence with valid GSTIN Registration.
3. Valid Account Number with details of Bank of the contractor.
4. GST Clearance Certificate of the Contractor upto Last Quarters/Year
5. Income Tax Return of Last three years of the Contractor.
6. Undertaking regarding completion of the works within the stipulated time decided by the Tender Committee.
7. Proof of Experience for carrying out similar works during last years.
8. Proof of Single work order of value not less than 10.0 Lakhs, Two job of similar nature each of value not less than 5.0 Lakhs.

**Terms and Conditions: -**

1. The Tender documents should be submitted through online/ offline in the Tender Box in the Office in the prescribed format along with all relevant document.
2. The tender documents incomplete in any aspect is liable for rejection.
3. The tenders received after the scheduled date and time is also liable for rejection.
4. The price quoted is inclusive of all taxes as mandatory under Government of Odisha like GST, TDS etc.
5. The undersigned reserve the right to reject/cancel any or all the tenders without assigning any reasons thereof and terminate the order in case of changes in the Government procedure of policy of instruction/ direction and exigencies.
6. The payment will be made through in PFMS/IFSM Module or through NEFT/RTGS after verification physical quantity and quality of the work as per specification by the concerned Forest Range Officer and ACFs'.
7. All legal disputes shall be subject to the jurisdiction of the Civil Court, Rayagada.
8. The Contractor/ Bidders must submit a willingness certificate for deposit of 1% Bid security of the amount specified to him after finalization of the works duly pledged in favour of **Divisional Forest Officer, Rayagada Division**. Bid security will have to be deposited in A/c No. 11038920229 of SBI, Rayagada with IFSC Code: **SBIN0000169**.

9. Bid must be delivered in the Tender Box kept with the Head Clerk, Rayagada Division or through Speed Post. The Divisional Forest Officer, Rayagada Forest Division will not be held responsible for any postal delay.
10. Bid documents must be accompanied with a deposit proof of Rs.1000.00 towards participation cost.
11. Additional Performance Security shall be obtained from the bidder when the bid amount is less than the estimated cost put to tender. In such an event only the successful bidder who has quoted less bid price/rates than the estimated cost put to tender shall have to furnish the exact amount of differential cost i.e. estimated cost put to tender minus the quoted amount as additional performance security (APS) in shape of deposit in above account number pledged in favour of Divisional Forest Officer within seven days, otherwise the bid shall be cancelled and the security deposit shall be forfeited. Further, proceedings for black listing shall be initiated against bidder as per the Government of Odisha.
12. 1 % (one percent) of gross bill of the bidder will be deducted towards the labour cess over and above the usual deduction.
13. While making final payment of works, CGST, SGST and TDS at applicable rates will be deducted from the gross amount to be paid.
14. If the rate quoted by the bidder is less than 15 % of the tendered amount, then such bid shall be rejected as per amendment of Appendix-IX, Clause-36 of OPWD code vol-II by inclusion.
15. If two or more valid tenderers are in equal quoted rate than transparent lottery will be held on dtd.25.05.2021 at 11.30 AM in the office of the Divisional Forest Officer, Rayagada Forest Division in presence of the contractor or their authorized agents.
16. Bid for the work shall remain open for acceptance for a period of tenderer withdraw his bid/ tender before the said period or make any modifications in the terms and conditions of the Bid, the said earnest money shall be stand forfeited.
17. The tender committee, Rayagada Forest Division reserve the right to reject all or any tender without assigning any reason thereof.
18. The office happens to be closed due to any reason the date of sale, receipt and opening will be made on the next working day at the same time.

**How to submit Tender Documents:**

1. Download the tender document from [www.rayagada.nic.in](http://www.rayagada.nic.in) or obtain from head clerk showing transaction details for deposit of Rs.1000/-(Rupees One Thousand) in DDO Account No. **A/c No. 11038920229 of SBI, Rayagada, Main Branch, Rayagada with IFSC Code SBIN0000169.**
2. In case the tender documents is downloaded from [www.rayagada.nic.in](http://www.rayagada.nic.in) deposit an amount of Rs.1000/-(Rupees One Thousand) only in DDO Account No. **11038920229** of SBI, Main Branch, Rayagada with IFSC Code SBIN0000169 in favour of Divisional Forest Officer, Rayagada Forest Division towards tender paper cost/ participation cost and submit the transaction details along with tender documents duly scanned in email ID provided for the purpose.
3. Submit the Annexure-I (Financial Bid) duly filled in and signed along with all other pre-requisite under terms and conditions in a sealed cover and either drop it in the Tender Box kept with Head Clerk, Rayagada division or through Speed Post so as to reach on or before **24.05.2021 upto 5.00 PM.**

  
Divisional Forest Officer,  
Rayagada Division.

**ANNEXURE-I**  
**TECHNICAL BID**  
**(Last Date:-24.05.2021- Time:-5.00 PM)**

1	Name of the Contractor	
2	Name of the authorized representative	
3	Present address for communication	
4	Contact mobile no	
5	E-mail ID	
6	Adhar Card No.(A copy to be submitted)	
7	PAN Card No.( A copy to be submitted)	
8	Contractor License Class-C or D for carrying out the similar civil works	
9	GST Registration No, (A copy to be submitted along with GST Clearance Certificate issued by the competent authority	
10	Income Tax return of last Three Years ending 2019-2020.	

**DECLARATION**

I do hereby declare that the particulars furnished above are true to the best of my knowledge and I shall accept all the terms and conditions of this tender without any objections. I have also submitted all the required documents as asked for in the tender process.

Full Signature of the Tenderer

Place: -

Date: -

**(FINANCIAL BID)**

FOR DIGGING OF PIT Suri Revenue Land site under Rayagada Range of  
RAYAGADA FOREST DIVISION TO BE TAKEN UP DURING 2021-22.

(Last Date: -24.05.2021&Time: -5.00 PM)

Sl No	Name of the Works	Rate quoted by the contractor inclusive of all taxes (in Rs)
	Digging of 32000 Nos of pits of size (45 cmX 45 cmX45 cm) over 20 ha @ 1600 Nos of pits per ha	

Full Signature of the Tenderer

Place: -

Date: -