

OFFICE OF THE CHIEF DISTRICT AGRICULTURE OFFICER, RAYAGADA.

Letter No. 308 /Agril.

Date: 09.02.2021

EXPRESSION OF INTEREST

Under NeGP-A scheme, the undersigned will engage 11(eleven) No of Data Entry / Computer Operators through Manpower Service Provider for eleven blocks of Rayagada Revenue District for a period of twelve months on contract basis which may be extended if further allotment is received. The interested service providers may apply in sealed covers to the undersigned with the filled in questionnaire attached on or before 23.02.2021 through Registered Post / Speed Post only. The sealed covers will be opened at 11.00 AM on 24.02.2021 in the office of the undersigned in presence of the selection committee & applicant or its representative .

BP
09.02.21
**Chief District Agriculture Officer,
Rayagada.**

QUESTIONNAIRE

1. Name of the Service Provider with full office Address:-
2. Govt. of Odisha Firm Registration No. (Enclose self attested copy):-
3. EPF Registration No. (Enclose self attested copy):-
4. ESI Registration No. (Enclose self attested copy):-
5. Labour office permission letter (Enclose self attested copy):-
6. No. of Data Entry Operators / Computer Operators appointed by your organization in Odisha in the last 5 Years (Year Wise):-

Year	Department / Organisation / Institution	Nos. appointed
2016-17		
2017-18		
2018-19		
2019-20		
2020-21		

7. No. of Data Entry Operators / Computer Operators appointed by your organization in Rayagada District in the last 5 Years (Year Wise):-

Year	Department / Organisation / Institution	Nos. appointed
2016-17		
2017-18		
2018-19		
2019-20		
2020-21		

8. Information of your employees presently working in Rayagada District(10-20 Nos)

Sl.No.	Name of the Employee	Department / Organisation / Institution	Designation	Place of Posting	Contact No.
1					
2					

9. Details of staff engaged by your organisation in Agriculture Department in Rayagada District

Year	Name of the staff	EPF No.	Have you deposited EPF up to date

10. Will you pay your staff in advance and subsequently claim to Chief District Agriculture Officer, Rayagada for payment? (Enclose payment proof copy for the month of December 2020)
11. Do you deposited the EPF and ESI and other admissible amount on monthly basis of your staffs (Please provide up to date deposit proof both for EPF & ESI of your staff)
12. Copy of the GST No:- (Enclose latest GST deposit receipt)

Place:-

Signature & seal of Manpower Service Provider with date