

**ORMAS**

RAYAGADA

Panchayati Raj &amp; Drinking Water Department

Government of Odisha

Collectorate Campus

Rayagada, Odisha-765001

Ph: 06856-225794

Email: dsmsrayagada@gmail.com

Letter No. 302...../ORMASDate: 25 / 09 / 2020

**QUOTATION CALL NOTICE FOR PRINTING BLOCK & GP SKILL REGISTER, DDU-GKY APPLICATION FORMS, BOOKLET FOR SKILL INCONS. & ANNUAL REPORTS ETC.,**

Sealed Tenders are invited by **Odisha Rural Development & Marketing Society (ORMAS), Rayagada** from interested reputed printing press/parties for printing and supply of Block & GP Skill Registers, DDU-GKY Application Forms, printing of booklets, annual reports etc.,

Interested Supplier may submit their sealed tender documents in the prescribed format mentioning "**Printing & supply of Registers etc.**" on the cover of the envelope to **Dy. CEO, ORMAS, Collectorate Campus, Rayagada-765001, Odisha** by 5.10.2020 up to 11 A.M/ P.M. through Speed Post, Registered Post/ courier, Bidders are required to fill Papers of as per the prescribed format in Quotation Call Notice in a sealed envelope.

The sealed tender papers / Quotations will be opened on the **same day** at 4.00 P.M. in presence of the bidders or their authorized representatives. Tenders received after due date and time will not be accepted. **ORMAS, Rayagada** shall not be responsible for postal delay or similar reasons. **ORMAS, Rayagada** reserves the right to accept or reject any or all tender without assigning any reason thereof. For any queries you may contact at: Dy. CEO, ORMAS, Collectorate Campus, Rayagada-765001, Phone: 7008263653 / 9437234548 email: dsmsrayagada@gmail.com

Dr  
25.9.20  
Project Director  
DRDA, Rayagada

Memo No. 302..... Date 25.09.20

1. Copy to DIO, NIC Rayagada for information. He is requested to web hoist the tender document in District Portal.
2. Copy to Notice Board of Collectorate, Rayagada/ DRDA, Rayagada /Sub-Collector, Rayagada/ RTA, Rayagada / Block Office, Rayagada / Tahasil Office, Rayagada/ DIPRO, Rayagada for display of the tender in their notice board.

Dr  
25.9.20  
Project Director  
DRDA, Rayagada

## SCOPE OF WORK

Odisha Rural Development and Marketing Society (ORMAS), Rayagada is the Monitoring and Evaluation agency for implementation of DDU-GKY in Rayagada District. For standardizing the IEC activities under DDU-GKY the fund allocated has been retained at the District Unit to spread awareness about the DDU-GKY. The IEC activities include installation of Hoardings at the block level. Sun Boards will be installed at GP level and Registers, Leaflets, Flip Book, etc.,

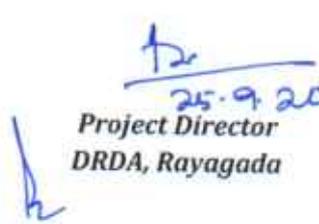
### QUOTATION CALL NOTICE FOR PRINTING of REGISTERS, FORMS, BOOKLETS ETC., DDU-GKY CAMPAIGN

Sl.No.	Name of the Item Required	Detailed Specifications	Quantity Required	Per unit Cost including Transportation and Installation Charges	Total Cost
01	Printing of GP Skill Registers	Index Page: 4 Inner Pages: 200 Pages Size: 8.25 X 13 Inch Paper: 60 GSM Binding: Hard Bound, with page numbering	200 Nos.		
02	Printing of Block Skill Registers	Index Page: 4 Inner Pages: 200 Pages Size: 8.25 X 13 Inch Paper: 60 GSM Binding: Hard Bound, with page numbering	25 Nos.		
03	DDU-GKY Application Form	70 GSM – A3 Size, Both side printing and pinning	2000 Sets		
03	DDU-GKY Booklet for Skill Icons	Inner Sheets: 130 GSM with Art Paper(coated), Cover Sheets (300 GSM, Art Board Coated), Multi colour printing, Centre Pin Binding, Cover mat Lamination	50 Books		
04	ORMAS Annual Report for 2018-19 & 2019-20	Inner Sheets: 130 GSM with Art Paper(coated), Cover Sheets (300 GSM, Art Board Coated), Multi colour printing, Centre Pin Binding, Cover mat Lamination	50 Books		
<b>TOTAL</b>					

The cost is inclusive of all applicable taxes, transportation cost and installation charges. (Inclusive of all charges/ Taxes / Transportation/ delivery /Fixing / Installation etc.,).

**Terms and Conditions:**

1. The Project Director, DRDA, Rayagada reserves the right to reduce / enhance the quantity or items stated above during indent taking into consideration of availability.
2. Price quoted should be inclusive of all duties, taxes, other levies payable including transportation charges to ORMAS/DRDA office.
3. The subject matter to be printing of all the above works will be provided to the selected party by ORMAS, Rayagada.
4. Each bidder shall submit only one tender paper.
5. The undersigned reserves the right to reject any or all tenders without assigning any reason thereof.
6. Payment shall be made against submission of bills on completion of printing and delivery of Materials in good conditions as per the orders of the competent authority.
7. The PD, DRDA shall have the right to deduct any amount found recoverable towards inferior quality, loss and damage etc. from the bill for supply of IEC Materials on DDU-GKY. The supplier for delay in payment of the bill shall not claim any interest. No advance will be made before supply.
8. The supplying agency/ Firms finalizing should supply a sample set of IEC Materials on DDU-GKY to ensure that correctly formulated before going for final bulk printing.
9. Conditional tenders will not be accepted

  
25.9.20  
**Project Director**  
**DRDA, Rayagada**

**Required documents to be submitted along with Quotation Checklist**

The Checklist to be provided as first page of the Quotation

S.No.	Documents	Attached(Yes/No)
-------	-----------	------------------

1. Entity Registration Details :
2. Income Tax Return acknowledgement:
3. PAN Card:
4. GST Registration Certificate
5. Undertaking for capacity to deliver in stipulated time frame (Annexure-B)
6. Undertaking for no blacklisting (Annexure-C)

For and on behalf of:

---

---

---

---

Signature (with seal)

**Annexure -B**

**Undertaking that the Firm/ institution has the capacity to supply Rs..... lakhs IEC Materials in the time frame of 10 days from award of contract.**

**UNDERTAKING FOR SUPPLY OF IEC MATERIALS**

We confirm that we/agency have/has the capacity to supply the required IEC Materials amounting Rs.....lakhs to all Blocks of the Rayagada district as per their requirement in a time frame of 10 days from award of contract.

For and on behalf of:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature (with seal)

**Annexure -C**

**UNDERTAKING THAT THE FIRM/ INSTITUTION IS NOT BLACKLISTED**

We confirm that we/agency are/is not blacklisted by any Government Institution/Society/ Corporation / Local Authority.

For and on behalf of:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature (with seal)