

## OFFICE OF THE COLLECTOR &amp; DISTRICT MAGISTRATE, RAYAGADA

(DISTRICT SOCIAL WELFARE SECTION)

e-mail: dsworayagada@nic.in

No: 684 /ICDS Cell(DSWO)/2020Date: 04.03.20**Quotation Call Notice**

Sealed quotations are invited from interested reputed Travel Agencies/Service provider/Tour Operators or private individuals for providing **01(One) no. Tiago, Bolt, Celerio (petrol)**, which shall conform to the Terms and conditions (**Annexure - II**) for official use for DSWO office, Rayagada on monthly rent basis initially for a period of one year and likely to be extended thereafter.

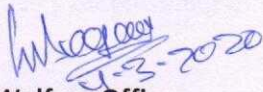
- 1) The Vehicle must be in road worthy condition and must have valid Registration Certificate, Insurance Certificate, Pollution Certificate, Fitness Certificate and valid Contract Carriage Permit, proof of up to date tax payment, etc. which are mandatory for plying of vehicle.
- 2) The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle. The Driver should be well behaved, gentle and obedient in nature.
- 3) A sum of **Rs. 2,000/-** shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of the **District Social Welfare Officer, Rayagada** and submitted along with the quotation/tender as security deposit. After completion of tender process, the Bank Draft will be refunded without interest to unsuccessful bidders.
- 4) The maximum cost paid towards hiring charges of vehicle is Rs.20,000/-per month. The hiring charges do not include fuel cost petrol/diesel which is to be paid separately basing on actual consumption and lubricants as per existing Govt. norms.
- 5) Any repair of the vehicle will be borne by the owner of the vehicle as per requirement.
- 6) The salary and other charges of the driver will be borne by the owner of the vehicle.
- 7) The Vehicle must achieve a fuel efficiency of **17 Km** per liter minimum.
- 8) The details of the make and year of manufacture of the vehicle, registration no., mileage (Kms covered per litre) and name of the Driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/Tender (**Annexure - III**).
- 9) The Quotation completed in all respect should reach to the office of the **District Social Welfare Officer, Rayagada** on or before **26/03/2020 by 2:00 P.M.** by Regd. Post or Speed Post only and shall be opened on the same day at **5:00 P.M** in the Chamber of District Social Welfare Officer, Rayagada in presence of the bidders or their authorized representatives.
- 10) The application form of quotation / tender containing General Bid Information and Terms and conditions for Hiring of Vehicles etc. will be available with the **District Social Welfare Officer, Rayagada** on payment of **Rs. 100/-** from **06/03/2020 to 25/03/2020** or can be downloaded from *Rayagada District Official Website* <http://www.rayagada.nic.in> from **06/03/2020 to 25/03/2020**. In case the application form is download from the website, the applicant shall furnish a Demand Draft for an amount of Rs. 100/- (Rupees One Hundred) only towards the cost of application along with the application.

District Social Welfare Officer  
 Rayagada

Memo No- 685

Date: 04-03-20

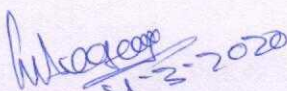
Copy to notice Board of Collectorate/Dist.Social Welfare Office, Rayagada/Regional Transport Authority, Rayagada /All Block Development Officers of Rayagada district, Sub-Collector,Rayagada/Gunupur for information. They are requested to display the Tender Call Notice board for wide publicity.

  
District Social Welfare Officer  
Rayagada

Memo No- 686

Date: 04.03.20

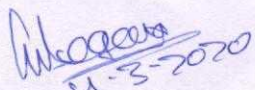
Copy with enclosures in soft copy sent to the DIO, NIC, Rayagada with a request to upload the Quotation Call Notice in the District website.

  
District Social Welfare Officer  
Rayagada

Memo No- 687

Date: 04.03.20

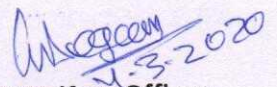
Copy to the Editor, Sambad and Dharitri for publication of the above Tender Call Notice in your esteemed News Paper for one day only. The advertisement cost should not exceed Rs. 5,000/- each.

  
District Social Welfare Officer  
Rayagada

**TERMS & CONDITION FOR HIRING OF VEHICLES**

The following terms and conditions must be fulfilled by the successful bidders for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as :- valid Registration Certificate, Insurance Certificate, Fitness Certificate, Pollution Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. and D.L. of the driver available all the times. The Department / Officer hiring the vehicle shall not be responsible for any damage / loss caused to hired vehicles or loss of life/injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
2. The maximum cost paid towards hiring charges of vehicle is Rs.20,000/-per month.
3. All the expenditure of the vehicle towards repair, replacement of spare parts, Gear Box & different Coolant, Tyres & Tubes and Battery etc. will be borne by the owner of the vehicle.
4. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
5. In case of breakdown for any reasons whatsoever the alternative vehicle of the same or better model shall be provided by the owner of the vehicle /bidder.
6. In case of the vehicle do not report regularly in time, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
7. The vehicle shall report for duty for minimum of 25 days in a month.
8. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
9. The driver shall be reachable at all times during duty hours.
10. If the services are found to be unsatisfactory, the client shall give three months' notice and terminate the agreement.
11. Under no circumstances, the owner of the vehicle will withdraw the services of his vehicle and terminate the agreement, other wise the EMD amount will be for fitted giving 3 months notice in writing and upon refund of any rental fees paid in advance
12. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.
13. The bidder should sign in each page of the tender/quotation paper in Annexure-I,II,III as token of agreement of the conditions.
14. The bidder shall submit the Annexure-I, II, III duly signed and filled in. The incomplete quotation papers without signature in each page and submission after due date and time will be rejected.
15. The vehicle should have commercial license.
16. The vehicle should not be more than 3 years old from the date of service request.
17. GST registration is compulsory for any service Provider to provide hired vehicles to Government offices.
18. The agency shall be personally responsible for any theft, misconduct and/or disobedience on the part of drivers so provided by him.
19. The bidder is to execute an agreement with the undersigned after approval of the bid by the Collector, Rayagada.

  
District Social Welfare Officer  
Rayagada

**GENERAL INFORMATION FOR HIRING VEHICLES**

- 1. Type of Vehicles- AC  Non AC  Make-
- 2. Registration No. of Vehicle:-
- 3. Colour of the Vehicle-
- 4. Year of Manufacture :-
- 5. Model:-
- 6. Date of Registration:-
- 7. Name & complete address of the owner of the vehicle:-  
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- 8. Fitness Certificate Validity up to :-
- 9. Permit validity up to :-
- 10. Insurance validity up to :-
- 11. Tax Paid up to :-
- 12. Pollution Certificate valid upto :-
- 13. Name / Address of the Driver:-  
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- 14. D.L. No. & Validity of the D.L of the Driver:-
- 15. Hire Charge of the vehicle per month Quoted:- **Rs.**                      /- p.m
- 16. Fuel consumption/mileage per litre:-
- 17. Contact Number of the Service provider (Tenderer / Quotationer)  
Mobile No \_\_\_\_\_ Telephone \_\_\_\_\_

“Certified that the information submitted above is true to the best of my knowledge and belief.”

Date: \_\_\_\_\_ / \_\_\_\_\_ / 2020

Seal & Signature of the  
Quotationer / Tenderer

*NB: Attach copy of certificates for proof of the above item. Please note to bring the original certificates for verification on the date of opening of the tender.*