



**OFFICE OF THE COLLECTOR & DISTRICT MAGISTRATE, RAYAGADA**  
(SSEPD Section)

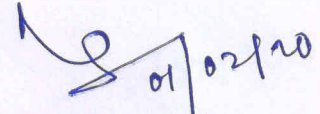
No. 957 / Date 01.02.2020

(TENDER CALL NOTICE FOR SUPPLY OF ARTICLES AS PER LIST)

Sealed tenders are invited from the intending Registered Firms/ Supplying agencies having valid GST/PAN/Registration Certificate for supply of articles as per list to the BDOs/EOs of ULBs of Rayagada District.

The tender paper containing detailed terms and conditions, EMD other statutory requirement etc. can be downloaded from the district website [www.rayagada.nic.in](http://www.rayagada.nic.in). The cost of tender paper is Rs.2000/- (Rupees two thousands) only which is non-refundable. Tender papers completed in all respect along with all required documents should reach in sealed cover to the District Social Security Officer, Rayagada on or before 25<sup>th</sup> FEB, 2020 up to 3.00 P.M by Registered/ Speed post only. The tenders shall be opened on the **same date** at 4.00 PM by the Collector, Rayagada in presence of the members of Tender Committee and tenderers or their authorized representatives. The tenders received beyond the scheduled date and time shall not be taken in to consideration.

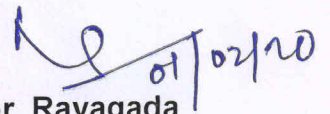
The authority reserves the right to reject any or all the tenders without assigning any reason there of and shall bear no liability what so ever consequent upon such decision.



Collector, Rayagada

Memo No. 258 /Date 01.02.2020

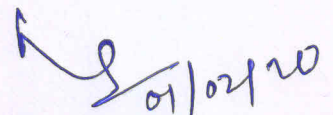
Copy forwarded to the D.I.O, NIC, Rayagada for information with a request to get the Tender Call Notice and Tender document hoisted immediately in the official website of NIC, Rayagada for wide publicity.



Collector, Rayagada

Memo No. 259 /Date 01.02.2020

Copy forwarded to Sub-Collector, Rayagada/Gunupur, CDMO, Rayagada/ All BDOS/ All Tahasildars /All CDPOs of Rayagada District/G.M DIC Rayagada/ All Collectors of the State of Odisha for information and necessary action with a request to display the tender notice in the Notice Board of their respective offices.



Collector, Rayagada

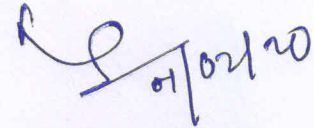
## Tender Paper

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Sealed tenders are invited from the intending Registered Firms/ Supplying agencies having valid GST/PAN/Registration Certificate for supply of **articles as per list to the BDOs/EOs of ULBs** of Rayagada District.

The tender paper containing detailed **terms and conditions, EMD other statutory requirement etc. can be perused at Annexure-I**. The cost of tender paper is Rs.2000/- (Rupees two thousands) only which is non-refundable. Tender papers completed in all respect along with all required documents should reach in sealed cover to the District Social Security Officer, Rayagada on or before 25<sup>th</sup> **FEB, 2020** up to **3.00 P.M** by Registered/ Speed post only. The tenders will be opened on the **same date** at **4.00 PM** by the Collector, Rayagada in presence of the members of Tender Committee and tenderers or their authorized representatives. The tenders received beyond the scheduled date and time shall not be taken in to consideration.

The authority reserves the right to reject any or all the tenders without assigning any reason there of and shall bear no liability what so ever consequent upon such decision.

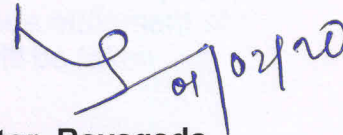


Collector, Rayagada

**Annexure-I**

Sl. No.	Terms and Conditions	Documents to be submitted
1	The intending Registered Firms/ Supplying agencies should be a bonafied registered body having <b>valid registration number</b> .	Attested photo copy of the registration certificate.
2	The organization should be a valid <b>PAN/ GSTIN / IT return</b> holder having IT returns of last 3 years clearance certificate.	<ul style="list-style-type: none"><li>• Attested photo copy of PAN Card,</li><li>• Latest GST return &amp;</li><li>• IT returns of last 3 years.</li></ul>
3	<b>It should not be a black listed</b> organization by any Government organization.	Declaration by the bidder.
4	Rate quoted should be inclusive of all other charges and transportation charges up to delivery point etc.	Furnish in Financial Bid (Tender Form-2)
5	The district administration will have no liability regarding transportation, loading and unloading of materials indent for supply to the designated place in good condition. The defective or damaged materials if any will be replaced by the organization.	Declaration by the bidder.
6	The tender must be accompanied with Bank Draft of <b>Rs.2000/- (Rupees two thousand)</b> only in favour of D.S.SO, Rayagada drawn on any Nationalized Bank payable at <u>Rayagada</u> towards <b>cost of tender paper</b> .	Draft to be enclosed
7	The tender must be accompanied with <b>Earnest Money Deposit of Rs.44,000/- (Rupees forty four thousand)</b> only in shape of Demand Draft pledged in favour of DSSO, Rayagada. Tenders without Earnest Money will be liable for rejection. The EMD of unsuccessful bidder will be returned without interest on finalization of bid.	Draft to be enclosed
8	<b>Conditional tenders are liable to be rejected.</b> The tender, which is not as per specification will not be considered.	
9	If the successful bidder fails to supply within the stipulated period i.e. <b>15 days from the date of receipt of the indent order, liquidated damage @ 2% per day of delay shall be deducted</b> from the final payment.	
10	The District Administration will not pay any advance payment to the organization. The organization will have to carry out the entire job on its own and the amount will be paid only after satisfactory completion of the job and submission of bill in that regard.	
11	Under no circumstance the successful tenderer shall not appoint any sub-contractor or sub-lease the contract. If it is found that the successful tenderer has violated these conditions the contract will be terminated forthwith without any notice and security deposited by the tenderer shall be forfeited.	

12	The <b>rate quoted against this tender shall remain valid up to 12 months</b> after publication of approved rate. No request to increase in rates will be allowed or entertained during this period.	
13	Part quotation of specified quantity of an item will be rejected.	
14	On the day of opening of Tender the tenderer will have to produce the <b>sample of items</b> before the committee.	
15	Quality of the product will be given due importance. The decision of the Committee on the evaluation of the material is final.	
16	The successful bidder is required to deposit 5% of the total approved cost as <b>Security Deposit</b> (refundable without interest) in shape of Demand Draft in favour of <u>DSSO, Rayagada</u> drawn on any Nationalized Bank payable at <u>Rayagada</u> at the time of execution of agreement before issuing supply order. The Security Deposit shall be forfeited in case any terms and conditions of the contract are infringed or the bidder fails to make complete supply satisfactorily or complete the work in time.	
17	The successful bidder has to sign an <b>Agreement in non-judicial stamped paper worth Rs.20/-</b> with the undersigned and deposit the required Security Deposit with the DSSO, Rayagada within 03 days after finalization of the Tender prior to issue of supply order by the DSSO, Rayagada.	
18	The tender will be in two parts i.e. Technical Bid (Part-I) and Financial Bid (Part-II). The bidders should submit their Technical bid and Financial Bid separately in two envelopes and put into another large cover superscribed as " <b>Tender for Supply of articles in the office of DSSO, Rayagada</b> ".	
19	Bidders who qualify Technical Bid will be eligible to participate in Financial Bid.	
20	The Successful bidder will deliver the materials to the BDOs & EOs of ULBs as per requirement within 07 days from the date of receipt of supply order.	
21	The Authority reserves the right to reject any or all the tenders without assigning any reason thereof and shall bear no liability what so ever consequent upon such decision.	

  
 Collector, Rayagada

**TENDER FORM  
Part –I  
(Technical Bid)**

1.	Name of the Firms/Supplying Agency (In capital Letters)	
2.	Address of the Organization	
3.	Name of the authorized signatory. (in block letters)	
4.	Specimen signature of authorized signatory.	
5.	Telephone number of authorized signatory/organization	
6.	Registration No. (Attach attested copy of registration certificate issued from DIC)	
7.	PAN No. with a copy	
8.	GSTIN No. with a copy	
9.	Bank Draft of Rs.2000/- (Rupees Two Thousand) only drawn in favour of DSSO, Rayagada towards cost of tender paper submitted or not.	
10.	Bank Draft of Rs.44000/- (Rupees forty four thousand) only pledged in favour of DSSO, Rayagada towards Ernest Money Deposit.	
11.	Declaration that the Tenderer agrees to abide by all terms and conditions of tender.	
12.	Whether all documents submitted signed by the authorized signatory of the organization (Yes/No)	

**DECLARATION**

I/We hereby certify that the terms and conditions, specification etc. given with the tender notice have been read carefully acceptable to me/us and that the information furnished above is complete and correct to the best of my/our knowledge. I/We understand that in case of any deviation in the above statement at any stage, the Tenderer shall be blacklisted and appropriate action will be taken.

Place  
Date

(Signature and seal of the authorized signatory)

**TENDER FORM**  
**Part -II**  
**(Financial Bid)**

Sl. No.	Item	Specification	Qty.	Ceiling price given by Government	Quoted Rate per piece
1	MAT(Floor)	SIZE-3.5 ft * 6 ft/QUALITY-GOOD QUALITY COARSE COTTON DURRY (HEAVY TYPE)/ COLOUR-DEEP COLOUR STRIPE MAT	01	Rs.600/-	
2	BED SHEET	SIZE-4 ft * 6 ft / GOOD QUALITY COTTON BEDSHEET WITH GOOD QUALITY SELVEDGE/COLOUR-CHECK OR STRIPE COLOURED BEDSHEET	01	Rs.200/-	
3	BLANKET	SIZE-4.5 ft * 6.5 ft /WEIGHT-1500 gms +/- 10 % / WOOL CONTENT 50% TO 60 % /QUALITY-GOOD QUALITY WITH 4 SIDE POPLIN CLOTH STITCHING OR HAVING GOOD QUALITY SELVEDGE WITH BOTH END KNOTTING /COLOUR-BLACK OR DEEP BLUE	01	Rs.400/-	
4	MOUSQUITO NET	SIZE-6 ft * 6 ft* 3.5 ft (DIMENSION)/QUALITY-SYNTHETIC YARN WITH GOOD QUALITY STITCHING AND HAVING 3 - 0.5 ft HEIGHT WITH 6 INCHES CLOTH IN THE BOTTOM/COLOUR-LIGHT COLOUR OR WHITE	01	Rs.400/-	
5	UMBRELLA	SIMPLE, NON - FOLDABLE MEDIUM SIZE	01	Rs.250/-	
6	DHOTI	SIZE 4 Mts * 1.20 Mts/MATERIAL-80% FINE COTTON: 20 % POLYESTER /COLOUR-BLEACHED WHITE/QUALITY-FINE QIALITY WITH COLOURED BORDER	01	Rs.225/-	
7	SAREE	SIZE-5.5 mtrs * 1.20 mtrs/MATERIAL-100% COTTTON/COLOUR -DEEP /QUALITY-PRINTED SAREE (B.K /PARVATI TYPE OR SIMILAR QUALITY)	01	Rs.600/-	
8	TOWEL	SIZE-1.5 Mts * 0.76 Mts./MATERIAL-COARSE COTTON (2/20's / 2/18 NF)/COLOUR LIGHT STRIPE OR DEEP OR CHECK / QUALITY-GOOD QUALITY (V-TEX / RAJA TEX TYPE)	01	Rs.175/-	
9	TARPOLINE	(15'*12')	01	Rs.3000/-	
10	DEKCHI	(1.5 K.G)	02	Rs.1200/-	
11	KHADHAI	(400 gms )	01		
12	DUA	(200 gms)	01		
13	CHATU	(200 gms)	01		
14	PATIA	(1 foot)	01		

15	IRON BUCKET	(18 inches)	01	Rs.700/-	
16	ALUMINIUM JUG	JUG(1 Ltr.)	01		
17	STEEL TRAY	18*10 inches	02	Rs.1500/-	
18	STEEL GLASS	6 inches	04		
19	STEEL SPONE	MEDIUM	04		
20	STEEL PLATE	6 INCH DIAMETRE	02		
21	STEEL GINA	SMALL	04		
22	STEEL KANSHA	MEDIUM	01		
23	TOILET BRUSH	HEAVY	01		
24	LUX SOAP	MEDIUM	05		
25	WASHING POWDER	SURF EXCELL 2 k.g	01		
26	PHENAIL	1 BOTTLE	01		
27	NOTEBOOK	NOTEBOOK ROLLING (Number-6)	03	Rs.1000/-	
28	GEOMETRY BOX	SCHOOLMATE	01		
29	TRANSLATION BOOK	(10 <sup>TH</sup> STANDARD)	01		
30	SCHOOL BAG	MEDIUM	01		
31	WATER BOTTLE	WATER BOTTLE MEDIUM(PLASTIC)	01		
32	TIFFIN BOX	STEEL MEDIUM	01		
33	DICTIONARY	(OXFORD) MEDIUM	01		

**(Signature and seal of the authorized signatory)**

**Place:**

**Date:**