



**DISTRICT PROJECT OFFICE,
SAMAGRA SHIKSHA, RAYAGADA**

Old Revenue Colony, Behind Govt. Hospital, Ph. No.: 06856 – 235277,
email-dpcrayagadassa.opepa@nic.in



No. 43 / XI / Ped / 35 / 2020

Dated 06 / 01 / 2020

TENDER CALL NOTICE

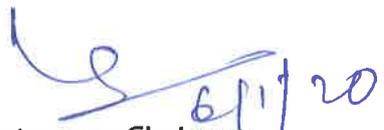
PRINTING AND SUPPLY OF QUESTION – CUM – BLANK ANSWER SHEETS FOR THE
SUMMATIVE ASSESSMENT – II, 2020 & REPORT CARDS

Sealed tenders in conformity to the details of Tender Call Notice are invited in prescribed format from the registered Offset Printers / firms having valid PAN / TAN, valid GST registration certificate with upto date returns (GST), DIC registration certificate in latest format for the following work :

Name of Work: PRINTING AND SUPPLY OF QUESTION – CUM – BLANK ANSWER SHEETS FOR THE SUMMATIVE ASSESSMENT – II, 2020 OF STUDENTS OF CLASS – I TO VIII OF ALL ELEMENTARY GOVT. / GOVT. AIDED PRIMARY / UPPER PRIMARY SCHOOLS OF RAYAGADA DISTRICT & REPORT CARDS

The Details of Tender Call Notice containing specifications with terms and conditions can be downloaded from official website www.osepa.odisha.gov.in and <http://www.rayagada.nic.in>. Duly Sealed and filled in Tender papers should be submitted to the office of the District Project Coordinator, Samagra Shiksha, At: Old Revenue Colony, Behind Govt. Hospital, Rayagada through Registered / Speed Post only. The last date of receipt of Tender papers is 04.02.2020 upto 5:30 PM and the same will be opened on 05.02.2020 at 11:00 AM/PM. The authority will not be held responsible for any postal delay / mishap.

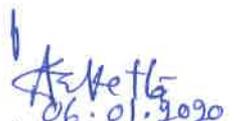

Dist. Project Coordinator
Samagra Shiksha, Rayagada.


Collector-cum-Chairman,
Samagra Shiksha, Rayagada.

Memo No. 44 / PED / 2020

Dated 06 / 01 / 2020

Copy to the D.I.O., NIC, Rayagada for information and necessary action. He is requested to publish the Tender Call Notice and the Details of Tender Call Notice in the official website of Rayagada district.


Dist. Project Coordinator,
Samagra Shiksha, Rayagada.

Memo No. 45 /PED/2020

Dated 06/01/2020

Copy to the Asst Director, MIS OSEPA Bhubaneswar for information with a request to upload the enclosed details of Tender Call Notice and details of Tender Call Notice in the official website of OSEPA for information of all concern.

Aksheta
06.01.2020
Dist. Project Coordinator,
Samagra Shiksha, Rayagada.

Memo No. 46 /PED/2020

Dated 06/01/2020

Copy submitted to the Director, Information & Public Relations Department, Govt. of Orissa / the D.I.P.R.O, Rayagada for information and necessary action. You are requested to publish the Tender Call Notice for one instance only in 03 widely circulated Odia daily news papers within a financial limit of Rs.5000/- (five thousand only) each under intimation to this office.

Aksheta
06.01.2020
Dist. Project Coordinator,
Samagra Shiksha, Rayagada.

Memo No. 47 /PED/2020

Dated 06/01/2020

Copy submitted to the State Project Director, OSEPA, Bhubaneswar for favour of kind information and necessary action.

Aksheta
06.01.2020
Dist. Project Coordinator,
Samagra Shiksha, Rayagada.



**DISTRICT PROJECT OFFICE
SAMAGRA SHIKSHA, RAYAGADA,**

DETAILS OF TENDER CALL NOTICE

FOR PRINTING & SUPPLY OF

**1. QUESTION – CUM – BLANK ANSWER SHEETS
FOR THE SUMMATIVE ASSESSMENT – II, 2020
FOR STUDENTS OF CLASS – I TO VIII OF ALL
ELEMENTARY, GOVT. / GOVT. AIDED
PRIMARY / UPPER PRIMARY SCHOOLS OF
RAYAGADA DISTRICT.**

2. REPORT CARDS OF SA-II, 2020

Issued to:

Sri / Ms.

5. Packaging

Question – cum – blank Answer sheets shall be packaged by the firm in sealed covers / packets as per the indent placed by the Dist. Project Coordinator, Samagra Shiksha, Rayagada i.e. school wise, class wise and subject wise packets and lastly the question packets of each block be packed in gunny bags for safety purpose prior to delivery at block headquarters. The bidder will be responsible for proper counting and packaging of exact number of question paper as per the indent. The Block Wise, school wise, class wise & subject wise indent will be provided at the time of issue of supply order to the successful and selected bidder by the District Purchase Committee, Samagra Shiksha.

6. Delivery of question -cum- answer sheet

Delivery of question-cum-answer sheet should be made at block headquarters i.e. 11 Block Education Offices of Rayagada district within 20 days from the date of issue of work order failing which liquidated damages @ 0.1% per day subject to 10% in total will be deducted from the Bill submitted by the bidder.

7. EMD

Rs.20,000/- (Rupees twenty thousand) only is to be deposited along with the Tender in shape of Demand Draft in favour of District Project Coordinator, Samagra Shiksha, Rayagada drawn on any nationalized bank payable at Rayagada (amount refundable without interest). The EMD money shall be forfeited in the event of withdrawal of the tender once submitted or in the case of a successful bidder who fails to execute necessary agreement within the specified period and / or express their inability to supply the finished materials within the stipulated period. Besides, EMD of unsuccessful bidders will be refunded soon after finalization of the tender. Deposit of EMD is must for all bidders / tenderers including the registered SSI units. No exemption certificate will be entertained from any bidders in this regards.



8. Rate of printing and supply
- The printing cost should be inclusive of Plate Making cost. If the number of printed questions is less-than 50,000 than one Plate Making Cost per forma having 8 pages may be allowed basing on the approved rates quoted by the Bidder / Tenderer.
 - Rates should be quoted for 2 paged A-4 size Question-cum-Answer sheets and of 10,000 sets in the prescribed format enclosed at Annexure – I which should be inclusive of the cost of paper, printing, plate making and packaging and other taxes (if any).
 - The rates in the Tenders should be free from corrections / interpolations and errors. In case there is any difference in numerical (figure) and written (words) quoted rates then the rates in written values will prevail and taken for comparison.

9. Transportation Cost
- The Total transportation cost from the Printing Press to all 11 Block Education Offices of Rayagada district be quoted separately. In this connection the distance from District Head Quarter at Rayagada to BEO, Rayagada is 0 KM, Gunupur is 80 KM, B.Cuttack is 50 KM, Kolnora is 15 KM, Kashipur is 80 KM, K.Singpur is 50 KM, Ramanaguda is 50 KM, Padmapur is 75 KM, Gudari is 90 KM, Chandrapur is 120 KM and Muniguda is 65 KMs which may be referred to during calculation of total transportation cost.

10. Security Deposit For Report Cards
- The successful bidder has required to deposit **5% of the total approved value as Security Deposit** (refundable without interest) in shape of Demand Draft in favour of District Project Coordinator, Samagra Shiksha , Rayagada drawn on any nationalized bank payable at Rayagada at the time of execution of agreement before issuing work order. The Security Deposit shall be forfeited in case any terms and conditions of the contract are infringed or the bidder fails to make complete supply satisfactorily or complete the work in time.



B. TERMS AND CONDITIONS FOR PRINTING & SUPPLY OF REPORT CARDS

01. Quantity Tentative: 1,55,000 pieces
Report Cards containing 04 pages in both side printing
02. Paper Quality & Printing Specifications Paper : 220 GSM Pulp board
Printing : Bi-Colour (both side printing)
03. Size of paper ¼ Demi size.
04. Quality of printing Bi-Colour (both side printing)
05. Packaging Student Report Card shall be packed by the successful bidder in sealed / stitched covers / packets school wise and Class wise in denominations as 10, 20, 30, 40, 50 as per the indent to be given by the District Project Coordinator, SS, Rayagada and lastly the report cards of each block be packed in gunny bags for safety purpose prior to delivery at block headquarters to the Block Education Officers. The bidder will be responsible for proper counting and packaging of exact number of report cards as per the indent.
06. Delivery Delivery of Report Cards should be made at block headquarters i.e. 11 Block Education Offices of Rayagada district within 20 days from the date of issue of work order failing which liquidated damages @ 0.1% per day subject to 10% in total will be deducted from the Bill submitted by the bidder. It is to inform that the distance from District Head Quarter at Rayagada to BEO, Rayagada is 0 KM, Gunupur is 80 KM, B.Cuttack is 50 KM, Kolnora is 15 KM, Kashipur is 80 KM, K.Singpur is 50 KM, Ramanaguda is 50KM, Padmapur is 75 KM, Gudari is 90 KM, Chandrapur is 120 KM and Muniguda is 65 KMs.



07. EMD for Report Card

Rs.15000/- (Rupees fifteen thousand) only is to be deposited along with the Tender in shape of Demand Draft in favour of District Project Coordinator, SS, Rayagada drawn on any nationalized bank payable at Rayagada (amount refundable without interest). The EMD money shall be forfeited in the event of withdrawal of the tender once submitted or in the case of a successful bidder who fails to execute necessary agreement within the specified period / expression of inability to supply. Besides, EMD of unsuccessful bidders will be refunded soon after finalization of the tender. Deposit of EMD is must for all bidders / tenderers including the registered SSI units. No exemption certificate will be entertained in this regards.

08. Rate of printing and supply

Rates should be quoted per piece of Report Card in the prescribed format at Annexure – II which should include all charges (paper cost, printing cost, plate making and packaging etc.), all taxes and transportation charges from the press to the Block points. The rates in the Tenders should be free from corrections and errors. In case there is any difference in rates, written rates will prevail.

09. Security Deposit For Report Cards

The successful bidder has required to deposit 5% of the total approved value as Security Deposit (refundable without interest) in shape of Demand Draft in favour of District Project Coordinator, Samagra Shiksha, Rayagada drawn on any nationalized bank payable at Rayagada at the time of execution of agreement before issuing work order. The Security Deposit shall be forfeited in case any terms and conditions of the contract are infringed or the bidder fails to make complete supply satisfactorily or complete the work in time.

COMMON TERMS AND CONDITIONS FOR QUESTION-CUM-BLANK ANSWER SHEETS AND REPORT CARDS:

01. Place, date and time of receiving Tender
- The sealed tender papers should reach the District Project Office, SAMAGRA SIKSHYA, Behind Govt. Hospital, Old Revenue Colony, Rayagada - 765001 through Registered post / Speed Post only during official hours on or before 04/02/2020. The authority will not be responsible for any postal delay.
02. Place date and time of opening of Tender
- The tenders will be opened at the office of Collectorate, Rayagada on 05/02/2020 by 11:00 am/pm in the presence of the bidders or their authorized representatives and the members of the District Purchase Committee, SAMAGRA SIKSHYA, Rayagada.
03. Certificates to be furnished along with the Tender
- Attested photo copy of following shall be enclosed in the Tender
- Valid GST Registration Certificate with update returns (GST)
 - PAN / TAN Registration
 - Valid registration certificate from DIC in latest format.
 - Sample copy of papers to be used for printing with stamp / seal and signature of the authorized Mill / Industry and the Bidder.
- The Tenders submitted without above documents is liable for rejection. The attested copies will be verified with the Originals at the time of opening of tender / as when required. Therefore the bidders are requested to come with original documents.
04. Signing of Agreement
- The successful bidder has to execute an Agreement in non-judicial stamped paper worth Rs.50/- with the DIST. PROJECT COORDINATOR, SAMAGRA SIKSHYA, Rayagada and deposit the required Security Deposit in favour of DIST. PROJECT COORDINATOR, SAMAGRA SIKSHYA, Rayagada within 02 days after finalization of the Tender prior to issue of supply order by DIST. PROJECT COORDINATOR, SAMAGRA SIKSHYA, Rayagada.

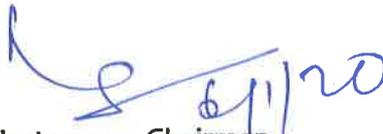


05. Payment

Payment will be made on the basis of following:

1. Submission of copy of Delivery Challan duly signed by the receiving officers at block level i.e. the Block Education Officers of Rayagada district in respect of receipt of the required quantity of question – cum – answer sheets and Report Cards as indented by DIST. PROJECT COORDINATOR, SAMAGRA SIKSHYA, Rayagada
 2. Testing of quality in GSM of the papers used by the Bidder in preparing above items will be sent to the concerned Mill or the Director, Text Book Production & Marketing, Bhubaneswar for confirmation of its quality.
 3. No extra amount over and above the rates approved by the District Purchase Committee will be paid. *Un-necessary delay in submission of claims / Bills after supply of materials by the Bidder should be avoided in order for smooth sanction and payment of the claims.*
06. Only one Tender should be submitted by one party.
07. No preference will be given to any bidder or class of bidders either for price or for any other reason.
08. The envelope containing the Tenders should be duly superscripted as “QUESTION – CUM – BLANK ANSWER SHEETS FOR THE SUMMATIVE ASSESSMENT – II, 2020, & REPORT CARDS “
09. Conditional / incomplete Tenders are liable for rejection.
10. The Tenders received without fulfilling the Terms and Conditions are liable for rejection.
11. The Tender will be valid for a minimum period not less than 180 days after the deadline set for submission of bid / tender.
12. The Collector-cum-Chairman, SAMAGRA SIKSHYA, Rayagada reserves the right to accept or reject any or all Tenders, full or part of the Tenders without assigning any reasons what-so-ever and no intimation will be given to the bidders. In this account no disputes will be entertained. Any dispute arises subject to Rayagada Jurisdiction only.


Dist. Project Coordinator,
Samagra Shiksha, Rayagada.


Collector-cum-Chairman
Samagra Shiksha, Rayagada.

Annexure - I

A. Format for Quoting rate for printing and supply of Question – cum – Blank Answer Sheets for SA-II, 2020

1. Name of the Firm and Proprietor : _____
2. Detail Address : _____
: _____
: _____
3. Contact No. : _____
4. Whether offset printer is available or not : _____
5. PAN / TAN No. : _____
6. Valid GST Registration Certificate with upto date returns (GST) : _____
7. EMD of Rs.20,000/- (D.D. No., Date & Name of Drawee Bank) : _____
8. Registration Certificate of DIC in latest format: _____

This rate given below is for 2 paged question papers and of 10,000 sets.

Sl. No.	Item	Quantity	Rate Quoted		Amount
			(in figures)	(in words)	
1	Paper: 60 GSM good quality (Cream wove) spoilage (2% of 2500) (Brightness as per BIS norms)	<u>2 pages X 10,000</u> 8 =2,500 sheets <u>50 sheets</u> 2550 sheets	@ Rs. _____/- per 500 sheets		
2	Printing	<u>2 pages X 10,000</u> = 20,000	@ Rs. _____/- per 1000 pages single side printing		
3	Plate making	One Plate	Rs. _____/- per Plate		
4	Packing	Rs.10,000 X 2 = 20,000 pages	Rs. _____/- per 1000 pages		
Total (Excluding transportation cost)					

B. Total Transportation Cost Rs. _____/- (Rupees _____) only for disbursement of printing materials from printing source to 11 BEO head quarters. (No more than the amount approved by the District Purchase Committee will be paid extra in any circumstances).

- a. Certify that the documents and information furnished above are correct and no part of it is false and fabricated.
- b. We agree to supply the required quantity of printing materials within the stipulated date in accordance with the technical specifications and as per the terms and conditions specified in the Tender Call Notice.

Date: _____

Signature of the owner / proprietor of the firm



Annexure - II

C. Format for Quoting rate for printing and supply of Student Report Card for SA-II, 2020

1. Name of the Firm and Proprietor : _____
2. Detail Address : _____
: _____
3. Contact No. : _____
4. Whether offset printer is available or not : _____
5. PAN / TAN No. : _____
6. Valid GST Registration Certificate with upto date returns (GST) : _____
7. EMD of Rs.15,000/- (D.D. No., Date & Name of Drawee Bank) : _____
8. Registration Certificate of DIC in latest format: _____

Sl. No.	Item	Quantity	Rate Quoted	
			(in figures)	(in words)
1	Student Report	Per Report Card containing 04 pages both side printing	@ Rs. _____/- per piece of Card (should be inclusive of all taxes and transportation charges)	

- a. Certify that the documents and information furnished above are correct and no part of it is false and fabricated.
- b. We agree to supply the required quantity of printing materials within the stipulated date in accordance with the technical specifications and as per the terms and conditions specified in the Tender Call Notice.

Date: _____

Signature of the owner / proprietor of the firm

