



## ZILLA SWASTHYA SAMITI, RAYAGADA



Advt. No :

**QUOTATION FOR HIRING OF VEHICLES FOR DPMU,NHM,RAYAGADA**

Date:

Sealed quotations are invited from interested eligible bidders (Private individuals/Tour operators/Travel Agency/Society/Firm) for hiring of vehicles to be engaged in DPMSU, NHM Rayagada on a monthly basis. The eligibility criteria of Vehicles can be downloaded from the district website: [www.rayagada.nic.in](http://www.rayagada.nic.in). Interested bidders fulfilling the eligibility criteria may submit their Quotations/proposal(s) with the technical & financial bid which are available at [www.rayagada.nic.in](http://www.rayagada.nic.in). The last date of submission of quotation/proposals is on **18.01.2020** The Quotations will be opened on 20.01.2020 at 3.30PM in the office chamber of the undersigned.

Sd/-  
CDM&PHO, rayagada

  
31.12.19  
CDM & PHO  
RAYAGADA

CDM & PHO  
RAYAGADA

**OFFICE OF THE CHIEF DISTRICT MEDICAL&PUBLIC HEALTH OFFICER,**  
**RAYAGADA**

Letter No \_\_\_/ date: \_\_\_/2019

Advertisement No. \_\_\_\_\_, dated \_\_\_\_\_

**QUOTATION CALL FOR HIRING OF VEHICLE FOR DPMSU, NHMRAYAGADA**

Sealed quotations are invited from interested eligible bidders (Private individuals/Tour operators /Travel Agency/Society/Firm) for hiring of four wheeler vehicle such as Bolero, Marshall, Scorpio, Innova, Zylor for the Monitoring and Supervision of DPMSU (NHM) under CDM&PHOs Officer, Rayagada. The vehicle will be engaged on the following terms and conditions only:-

- a. The vehicle should be of less than two years old.
- b. All the taxes, driver salary, minor repair etc shall be borne by the vehicle owner & no extra payment will be made.
- c. The vehicle can also be used on government holidays, night hours / odd hours as per need, but no extra payment in that regard can be claimed /paid.
- d. The other terms and conditions are laid down in the annexure-1 separately for reference.
- e. The vehicle should have commercial registered number; in case of private number then the vehicle owner should submit an undertaking that if engagement will be done then he will convert it into commercial registration it immediately before signing the contract / agreement.

Interested bidders fulfilling the terms and conditions may submit their quotations / proposal(s) in a closed envelop with a superscription that **"Proposal for engagement of Vehicle under DPMU-NHM, Rayagada"**. In that closed envelop the Financial and Technical Bids should be submitted separately. The formats of Financial Bid & Technical Bid are attached in annexure-2 & 3. Both the Financial bid and Technical bid envelops should be submitted in the closed envelop to the CDM &PHO, Rayagada in the O/o the CDM&PHO, Rayagada at DHH, Rayagada , Pin-765001 on or before **18.01.2020 by 4.00 PM** through registered post / courier only and the quotations / proposals will be opened at **3.30 PM on 20.01.2020**. The bidder/authorised representatives may remain present during the opening of quotations for verification of original documents and vehicle thereafter.

Documents need to be submitted along with technical bid:-

- i) Photocopy of RC book / card
- ii) Photocopy of pollution certificate
- iii) Photocopy of insurance certificate
- iv) Photocopy of driver licence
- v) Photocopy of fitness certificate

The selection committee under the chairmanship of CDM &PHO Cum DMD, Rayagada will finalise the vehicle selection process. The selection process may be L1/any other process as finalised by the committee on the day. The undersigned reserves the right to cancel any or all proposals without assigning any reason thereof.

Sd/-  
CDM&PHO cum District Mission Director,  
Rayagada

**Enclosed: Annexure1, 2, 3**

  
**CDM & PHO  
RAYAGADA**

**ANNEXURE-1**  
**Terms of Reference**

- The Contract of engagement must be entered into with a travel agency/individual and the Chief District Medical Officer-Cum-District Mission Director.
- The Vehicle must be a multi utility vehicle, showing a mileage of at least i.e. @ 10 kms per litre for movement of vehicle. The Vehicle should be less than 2 years old.
- The contract period should not exceed 12 Months.
- The travel agency/ individual must have its office at the district Headquarter.
- The vehicle to be engaged should not belong to any employee of NHM, CDM&PHO Office any Health department employee.
- All the major and minor repair shall be made by the vehicle owner himself. DPMU will provide only the Lubricants & fuel.
- The vehicle must be available with DPMU office on all working days & on holidays as desire by DPMU, for office purpose only.
- The vehicle should not be spared for private use of any officials of DPMU or CDM&PHOs office.
- A log book has to be maintained on daily basis and be signed by the concerned member of DPMU who ever uses the vehicle on that particular day.
- A fixed payment will be paid irrespective of distance/Mileage travelled in a month as per quoted by the selected firm/Owner. The Payment will be made on a monthly basis on submission of bill to the effects.
- The amount includes the cost towards salary of driver, service, repair & maintenance of the Vehicle and all other incidental expenses such as entry Tax, toll charges etc, excludes the fuel and oil.
- DPMU, NHM will bear the actual cost of fuel and oil for the use of vehicles.
- The driver will report at DPMU at 8.00 a.m in the morning and will be available till 8.00 pm in the evening to drive the vehicle.
- The vehicle will be parked in DPMU. The responsibility of comprehensive insurance of vehicle and personal accident insurance of the driver will be of the owner.
- In case the driver is called in night, no extra charge will be paid.
- There will be no extra night halt charge for using the vehicle in the night.
- The owner where by provide service of vehicle in a neat & clean condition with clean towels on the seat twice a month and general servicing and pollution check-up will be carried out by the owner with prior permission from DPM.

Sd/-  
CDM&PHO Cum District Mission Director,  
Rayagada

  
**CDM & PHO  
RAYAGADA**

**ANNEXURE-2**

**Technical Bid for Hiring of Vehicle for DPMSU, NHM, Rayagada**

1.	Name of the Bidder	
2.	Address & Telephone/Mobile No.	
3.	E-mail of the contract person, if any	
4.	ID Proof of the Individual / Registration certificate of the Organization (Photocopy)	
5.	Details of EMD enclosed (EMD @Rs.10,000/- per vehicle to be submitted)	
6.	Details of Vehicle (s) enclosed ( <b>Only vehicle with Commercial registration shall be accepted</b> ) <ul style="list-style-type: none"><li>• Date of Purchase-</li><li>• Make &amp; Model-</li><li>• Registration No.-</li><li>• Insurance certificate</li><li>• Fitness Certificate,</li><li>• Up to date tax payment</li></ul> Documentary evidence (Photocopy) for all above details to be attached.	
7.	Declaration - I/We are not black-listed by any Central/State Government/Public Sector Undertaking in India. (To be furnished in non judicial stamp paper of worth Rs.10/- duly certified by Notary)	

Yours faithfully,

(Signature of the Applicant)

Name:  
Designation:  
Seal:

  
21.12.19  
CDM & PHO  
RAYAGADA

**ANNEXURE-3**  
**Financial Bid**

<b>Make &amp; Model Vehicle</b>	<b>*Monthly Hiring Charges (Rs.) including all charges of the Driver</b> <b>(Exclusive of Fuel Cost)</b>

(\*Pl. refer to the type of vehicle & the Max. Monthly hire charges requirement)

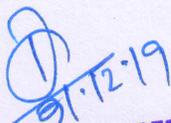
**Signature**

**Name (Firm/Company/Tour operator/Individual)** \_\_\_\_\_

**Date:**

**Place:**

**Seal** \_\_\_\_\_

  
**CDM & PHO**  
**RAYAGADA**