



OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER  
DISTRICT PROGRAMME MANAGEMENT UNIT,  
NHM, ZSS, RAYAGADA

email: [dpmunrhmrayagada@gmail.com](mailto:dpmunrhmrayagada@gmail.com) Phone/Fax: 06856-235357

Letter No. 7528 / NHM / Rayagada

Date 07 / 12 / 2019

To,

The DIO, NIC, Rayagada

Sub:- Request to Hoist the Inviting Objection against Scrutiny checklist of the desk appraisal process (Annexure-B) of NGOs/Agency for Operation and Management of PHC (N) in PPP mode under NHM at Likitipadar of Padmapur Block.

Sir,

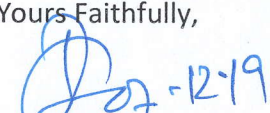
With reference to the subject cited above, The Inviting Objection against Scrutiny checklist of the desk appraisal process (Annexure-B) of NGOs/Agency for Operation and Management of PHC (N) in PPP mode under NHM at Likitipadar of Padmapur Block, Rayagada District may be hoisted in the district website: [www.rayagada.nic.in](http://www.rayagada.nic.in) till 15.12.19.

This is for your information and necessary action.

The detail documents are enclosed:-

- Annexure-B, CARAM NGO
- Annexure-B, HLPPT


Yours Faithfully,

  
CDM & PHO-cum-DMD  
Rayagada

Memo No: 7528 /2019

Date: 07 / 12 /2019

Copy to the Mission Director, NHM, Odisha, BBSR for kind Information.

  
CDM & PHO-cum-DMD  
Rayagada

APPLICATION SCRUTINY FORMAT

NAME OF THE AGENCY : CARAM  
 Name of the PHC(N) Project : LIKITIPADAR  
 Name of the District applied for : RAYAGADA

Sl. No	Details of the submissions of key documents	Whether submitted (Yes/No)	Detail Remarks
<b>Compulsory Documents</b>			
1	Whether application is received on/by due date and by registered post/speed post/courier services?	Yes	
2	Whether all pages of proposal & documents are signed by Chief Functionary of the Agency?	Yes	
3	Whether the Agency has submitted EMD in the mode of valid Demand Draft /Banker Cheque with required amount ?	Yes	
4	Whether copy of the Registration Certificate of the Agency (under Society/Trust/ Companies Act) submitted ?	Yes	
5	Whether the organization completed 5 years of registration by 30.09.2019 ?	Yes	
6	Whether copy of the Unique ID under NITI Ayog NGO Darpan submitted ?	Yes	
7	Whether copy of the Memorandum of Association / By-Law of the Agency submitted ?	Yes	
8	Whether copy of the Contract/MoU documents pertaining to the Agency work experience to meet the eligibility criteria submitted ?.	Yes	
9	Whether Annual Financial Statements of the last 3 years duly audited by a qualified CA (As per <b>Form-T3</b> ) submitted ?	Yes	
10	Whether the agency is having an annual turnover per each year in the last three financial year as per eligibility criteria ?	Yes	
11	Whether Fixed Asset Statement of last Financial Year duly audited by a qualified CA (As per <b>Form-T4</b> ) submitted ?	Yes	
12	Whether the Agency is having the fixed assets in the form of infrastructure/land/building/asset as per eligibility criteria ?	Yes	
13	Whether copy of the 12A Registration certificate submitted?	Yes	
14	Whether copy of PAN Card submitted ?	Yes	
15	Whether copy of Bank Pass Book submitted ?	Yes	

Sl. No	Details of the submissions of key documents	Whether submitted (Yes/No)	Detail Remarks
16	Whether an undertaking in the form of Affidavit that the office bearer of the Agency has not been convicted by any court of law for any criminal offence (As per <b>Form-T6</b> ) submitted ?	Yes	
17	Whether Affidavit certifying that Entities are not blacklisted (As per <b>Form-T7</b> ) submitted by the Agency ?	Yes	
18	Whether an undertaking that the Agency is willing to sign the service level agreement (As per <b>Form-T8</b> ) submitted?	Yes	
<b>Optional Documents</b>			
19	Whether copy of the 80G Registration certificate submitted?	Yes	
20	Whether names of the Office Bearers along with their addresses statement submitted ?	Yes	
21	Whether copy of the meeting minutes of the Executive Committee/ Governing body/ any other body meeting based on by-law/ Memorandum of the Society/ registration document of last three financial years till date submitted ?	Yes	
22	Whether details statement of the manpower engaged by the Agency other than Funding Project Staff (Name, Designation, Qualification, years of experience etc) submitted ?	Yes	
23	Whether copy of the document relating to the presence of Agency in the State of Odisha either land & building record issued in the name of Agency/lease agreement in affidavit mode submitted ?	Yes	
24	Whether copy of the award certificate (National/State/Dist) received from any Govt./Govt. Institutions only submitted?	Yes	

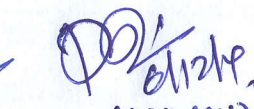
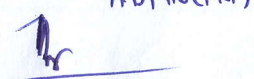
**N.B: The supporting documents/requirements from the Sl. No. 1 to 18 are compulsory, failing which the application of the Agency shall be rejected.**

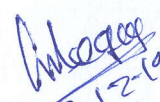
**Findings of the Scrutiny:** Whether Accepted or Rejected ?, If Rejected, reasons to be specified at below:

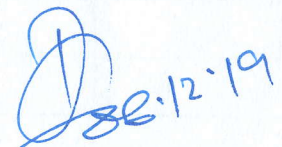
"Accepted"

  
DAM

  
DPM

  
ADPHO (PHI)  
  
DCIO

  
DSCIO

  
CDN & PHO



## ANNEXURE-B

## APPLICATION SCRUTINY FORMAT

NAME OF THE AGENCY : HINDUSTAN LATEX FAMILY PLANNING PROMOTION TRUST  
 Name of the PHC(N) Project : LIKITIPADAR  
 Name of the District applied for : RAYAGADA

Sl. No	Details of the submissions of key documents	Whether submitted (Yes/No)	Detail Remarks
<b>Compulsory Documents</b>			
1	Whether application is received on/by due date and by registered post/speed post/courier services?	yes	
2	Whether all pages of proposal & documents are signed by Chief Functionary of the Agency?	yes	
3	Whether the Agency has submitted EMD in the mode of valid Demand Draft /Banker Cheque with required amount ?	yes	
4	Whether copy of the Registration Certificate of the Agency (under Society/Trust/ Companies Act) submitted ?	yes	
5	Whether the organization completed 5 years of registration by 30.09.2019 ?	yes	
6	Whether copy of the Unique ID under NITI Ayog NGO Darpan submitted ?	yes	
7	Whether copy of the Memorandum of Association / By-Law of the Agency submitted ?	yes	
8	Whether copy of the Contract/MoU documents pertaining to the Agency work experience to meet the eligibility criteria submitted ?.	yes	
9	Whether Annual Financial Statements of the last 3 years duly audited by a qualified CA (As per Form-T3) submitted ?	NO	Not submitted AS PER FORM-T3
10	Whether the agency is having an annual turnover per each year in the last three financial year as per eligibility criteria ?	NO	Not submitted TURNOVER SHEET
11	Whether Fixed Asset Statement of last Financial Year duly audited by a qualified CA (As per Form-T4) submitted ?	yes	
12	Whether the Agency is having the fixed assets in the form of infrastructure/land/building/asset as per eligibility criteria ?	yes	
13	Whether copy of the 12A Registration certificate submitted?	yes	
14	Whether copy of PAN Card submitted ?	yes	
15	Whether copy of Bank Pass Book submitted ?	NO	

Sl. No	Details of the submissions of key documents	Whether submitted (Yes/No)	Detail Remarks
16	Whether an undertaking in the form of Affidavit that the office bearer of the Agency has not been convicted by any court of law for any criminal offence (As per <b>Form-T6</b> ) submitted ?	yes	
17	Whether Affidavit certifying that Entities are not blacklisted (As per <b>Form-T7</b> ) submitted by the Agency ?	yes	
18	Whether an undertaking that the Agency is willing to sign the service level agreement (As per <b>Form-T8</b> ) submitted?	yes	
<b>Optional Documents</b>			
19	Whether copy of the 80G Registration certificate submitted?	yes	
20	Whether names of the Office Bearers along with their addresses statement submitted ?	yes	
21	Whether copy of the meeting minutes of the Executive Committee/ Governing body/ any other body meeting based on by-law/ Memorandum of the Society/ registration document of last three financial years till date submitted ?	NO	
22	Whether details statement of the manpower engaged by the Agency other than Funding Project Staff (Name, Designation, Qualification, years of experience etc) submitted ?	NO	
23	Whether copy of the document relating to the presence of Agency in the State of Odisha either land & building record issued in the name of Agency/lease agreement in affidavit mode submitted ?	yes	
24	Whether copy of the award certificate (National/State/Dist) received from any Govt./Govt. Institutions only submitted?	NO	

**N.B: The supporting documents/requirements from the Sl. No. 1 to 18 are compulsory, failing which the application of the Agency shall be rejected.**

**Findings of the Scrutiny:** Whether Accepted or Rejected ?, If Rejected, reasons to be specified at below:

"Rejected" due to Sl. No. 9, 10 & 15 mentioned documents are not submitted

DAM - 
  
 DPM 
  
 A DPHO (PH) 
  
 D4 - District Planning 
  
 6.12.19 DSC/O

38.12.19  
CDMA PHO