



ORMAS, RAYAGADA

Panchayati Raj & Drinking Water Department, Govt. of Odisha
Collectorate Campus, Rayagada, Odisha-765001.
Ph: 06856 - 225794 email: dmsrayagada@gmail.com



Letter No. 520...../DSMS

Date: 04.../12.../2019

QUOTATION CALL NOTICE FOR DEPLOYMENT OF PRIVATE SECURITY

TERMS & CONDITION

Sealed quotations are invited from potential registered private security service agency for Pallishree mela-2019 which will be held at GCD High school ground, Rayagada, from 26th to 30th December, 2019


The Tender should be submitted following the terms and conditions specified here under,

- I. The envelope containing the Tenders should be duly superscripted as "Quotation for Private Security Service for Pallishree Mela-2019".
- II. The sealed quotations shall be accepted as per the prescribed proforma only, other means the quotation shall be rejected automatically.
- III. Place, date and time of receiving Tender -The sealed tender papers should reach the Dy. CEO, ORMAS, Collectorate Campus, Rayagada - 765001 through Registered post / Speed Post only during official hours on or before 11.12.19 at 5:00 AM/PM. The authority will not be responsible for any postal delay. (Other means of receipt of quotation will be rejected). Quotations received after the stipulated date and time shall be liable for rejection.
- IV. Place date and time of opening of Tender- The quotation shall be opened on ~~the same day i.e.~~ on 12.12.19 at 4:00 AM/PM in presence of the Bidders or their authorized representatives at DRDA Conference Hall, Rayagada
- V. EMD- The bidder has to submit a Demand Draft of Rs.2000/- (Rupees two thousand) only as EMD in favor of ORMAS, RAYAGADA payable at Rayagada which shall be refunded to the unsuccessful bidders immediately & the EMD of the successful bidder will be refunded without interest after completion of the event.

- VI. Cost of Tender Papers- A non-refundable amount of Rs.400/- (Rupees four hundred) is to be deposited along with the Tender in shape of Demand Draft in favor of ORMAS RAYAGADA drawn on any nationalized /scheduled bank payable at Rayagada towards the cost of tender paper. The authority will not be responsible if any portion of downloaded tender paper differ from the approved Tender paper available in the office of the Dy. CEO, ORMAS, Rayagada.
- VII. The company should provide the security personnel's from 25th to 31st December, 2019.
- VIII. The Price offered by the firm should include of all taxes.
- IX. The rates offered by the firms should be valid till completion of the Pallishree Mela-2019.
- X. Payment will be made within 30 days after successful completion of the work sucessfully.

The undersigned reserves the right to accept or reject any or all Tenders, full or part of the Tenders without assigning any reasons what-so-ever and no intimation will be given to the bidders/Quotationers. In this account no disputes will be entertained. Any dispute arises subject to Rayagada Jurisdiction only.




3.12.19
Project Director, DRDA-cum-
Vice-Chairman, ORMAS, Rayagada

**FORMAT FOR DEPLOYMENT OF PRIVATE SECURITY
FOR PALLISHREE MELA-2019**

Sl.No.	Name of the Item	Details
01	Name of the Supplier	
02	Full Address of the Supplier	
03	PAN No.	
04	GST Registration No.	
05	Company Registration No.	
06	Labour License No. & Validity	
07	Service Tax registration No	
08	EPF certificate	
09	ESIC registration certificate No	
10	Total Years of Experience	
11	Experience Certificate (Please attach the experience certificate)	
12	No. of Security Supervisors (with Gun)	
13	No. of Security Supervisors(with out Gun)	
14	No. of Guards with Lathi	

15	EMD	<u>Rs.2000/-</u>
(DD No..... Date..... Name of the Bank.....)		
16	Cost of Tender Papers	<u>Rs.400/-</u>
(DD No..... Date..... Name of the Bank.....)		

Sl.No.	Persons	SHIFT	Requirement	Total Rate for 7 Days including all taxes (In Rupees)
01	Security Supervisor	8 Hrs (Shift)	28 Shifts	
02	Guard with Lathi	8 Hrs (Shift)	140 Shift	

Signature of the Proprietor

