

EKALAVYA MODEL RESIDENTIAL SCHOOL

AT- SIRIGUDA, PO- HALUA, DIST-RAYAGADA, ODISHA - 765002

No. 432/ Tender file-VI/ EMRS /2019

Date: 09.07.2019

QUOTATION CALL NOTICE

Sealed Quotations in prescribed form are invited from reputed suppliers/ firms having valid GST /VAT / PAN/ Registration Certificate for supply of Uniform, bedding ,Daily use toiletries & sanitary items for the boarders of EMRS, Siriguda, Rayagada.

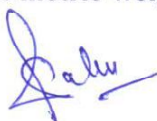
TERM AND CONDITIONS (T &Cs)

1. The rates quoted shall be inclusive of all taxes, loading & unloading, transportation at the school point.
2. The undersigned reserves the right to select any brand(s).
3. The authority is not bound to accept the lowest tender and may reject any or all the tenders without assigning any reason thereof.
4. Quotation received beyond stipulated date & time and without the required documents shall be liable for rejection.
5. The supplier (s) has/have to bear the loss or damage, if any during transit of articles.
6. The general information and bid sheet /scheduled (Form IV, V, VI ,VII & VIII) should be filled up legibly without any correction/over writing and must be a computer typed.
7. The Bid Security of unsuccessful bidders will be returned after issue of supply order to the successful bidder(s). The successful bidder will get the Bid Security returned after completion of full supply of the materials/articles and after completion of the agreement/contract period.
8. Supply order will be placed as per actual requirement and as to be decided by the undersigned.
9. The bidders are required to submit copy of self-attested valid GST certificate, PAN card, VAT clearance certificate & Bid Security money along with their quotation paper failing which their quotation is liable for rejection. They are also required to produce the original documents at the time of opening of quotation for verification.
10. The quotation paper fees is Rs.200/-. Quotationers are required to download the details of quotation papers and forms as available in District website www.rayagada.nic.in. The paper cost i.e. Rs.200/- in shape of Bank Draft/Bankers Cheque in favour of **ODISSA MODEL TRIBAL EDUCATION SOCIETY** issued from any Nationalized Bank and payable at SBI, Rayagada and to be attached with the quotation paper.
11. The quality of materials to be supplied will be same & equal as per samples approved by the committee.
12. Availability of quotation papers is from **10.07.2019 to 20.07.2019 till 5.00PM** in District website www.rayagada.nic.in
13. Period of receipt of quotation papers is from **11.07.2019 to 22.07.2019 till 5.00 pm**.
14. The quotation papers received after stipulated date and time will not be entertained.



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15. Date and time of opening of quotation papers is **25.07.2019 at 03.00PM.** in ITDA, Rayagada. If this day is declared later as a Govt. Holiday, the quotation will be opened in the next working day as per the schedule time.
16. The quotation papers duly filled in and accompanying the quotation paper cost, EMD, and all other relevant documents must be send by registered post / Speed post in sealed cover addressed to the Principal, Ekalavya Model Residential School, At: Siriguda, Po: Halua, Dist :Rayagada, Pin No765002. Any other means of delivery is disallowed .The undersigned will not be held responsible for any postal delay or missing. The sealed cover containing the quotation papers should be super scribed as "Quotation paper for supplying of Uniform, bedding ,Daily use toiletries & sanitary items to EMRS, Siriguda, Rayagada".
17. The suppliers / firms having experience of supply of the tendered materials/ articles to any Govt. office /agency or school are only allowed to participate in this quotation. Supporting document to this effect shall be submitted by the bidder with quotation papers.
18. The undersigned reserves the right to reject or cancel any or all tenders without assigning any reason thereof.
19. The undersigned is not bound to accept the lowest tender and reserve the right to accept the tender in whole or part i.e with respect to all the articles mentioned in the attached statement or in respect of any one or more than one articles specified in the attached statement as he/she may decide.
20. If the firms /suppliers fails to supply the articles within the time stipulated in the supply order issued by the undersigned, the undersigned has the right to purchase the articles from any other firm/supplier and the higher differential cost shall be deducted from the earnest money / security deposited of the firm .
21. The Brand /Make other than the specification given in the tender schedule will not be accepted.
22. In the event of acceptance of the quotation and placing of the order for purchase , the articles so supplied by the firm are subject to verification by the undersigned or his representative and can be rejected /returned, if the articles so supplied are not as per approved samples or do not confirm to the specifications/ brand prescribed/approved .
23. The quotationer may present in person or through his authorized representative during opening of the quotation papers.
24. Tenders who do not comply with the terms and conditions are liable to be rejected.
25. The quotationers are required to produce the samples at the time of opening of quotation papers. Packet items and pieces should be produced one in number invariably printed label of the firm.
26. Payment will be made only after verification of the supplied articles by the quality checking committee/ undersigned and entry in the stock register and scrutiny of bills after full supply as per the order placed to the supplier.
27. Quality should be invariably maintained throughout the year /period of agreement as per the sample and specification .Material cannot be accepted if the item is found substandard or differ from the sample and specification. Articles may be sent for the laboratory testing if required; the articles must be fresh and good in quality.
28. The rate should be quoted in terms of metric weight measure i.e quintal /Kg as the case may be.



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29. It is not compulsory on the part of the undersigned to purchase the items for which the tender is being called and supply order will be placed as per requirement.
30. No interest will be paid by the undersigned for the security deposit / EMD money kept in this School.
31. Payment will be made in shape of A/C payee cheque only.
32. Only one rate should be quoted for each item. Quoting more than one rate for any particular item shall be rejected.
33. The quotationer should submit the recent photograph of his/her shop with their sign board. They will also write the detail postal present address, e-mail ID & Mobile No of their shop in the tender paper.
34. In case of any document submitted by the quotationers in support of their claim are found to be false or forged, the tender is liable for cancellation and EMD deposited by the quotationer will be forfeited .
35. The rate quoted by the bidder shall hold good during the agreement /contract period as mentioned on the bid sheet/schedule with reference to Sl.No 05 of Term and Conditions.
36. The amount of EMD so deposited by the bidder shall be retained by the school till the completion of the agreement /contract period.
37. The undersigned is not bound to purchase all items as mentioned. The supply order will be placed to the firm according to the requirement of the school.
38. The articles should be supplied to the school store and the copy of invoice signed by the receiver to be submitted in the office of EMRS.
39. Details of item-wise earnest money to be submitted along with Quotation Paper are as follows:

Sl. No	Name of items	Amount of Earnest Money(in Rs)
1	Uniform, bedding	Rs.9,000
2	Daily use toiletries & sanitary items	Rs.3,000

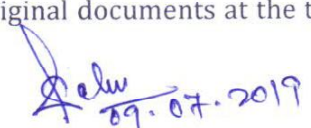
- 40 As regards supply of uniforms,the selected/successfully bidder is required to take measurement of the each students and the uniform to be supplied as per the measurement, failing which the supplied materials is subject to rejection/return.(in case of uniform item)

41. Documents to be attached with quotation paper

- I. Quotation paper cost of Rs.200/- in shape of Bank Draft/Bankers Cheque in favour of **ODISSA MODEL TRIBAL EDUCATION SOCIETY** issued from any Nationalized Bank and payable at SBI, Rayagada.
- II. EMD as mentioned at Sl no 39.
- III. Copy of self attested valid GST Certificate.
- IV. Copy of self attested PAN card.
- V. Copy of self attested VAT clearance certificate.
- VI. Copy of self attested certificate in support of supplying the materials as in the quotation to any Govt. office /Agency/School.
- VII. Undertaking duly fill in and signed by the bidder in the prescribed form as attached to this notice as form IV.

The quotationers are required to produced the above original documents at the time of opening of quotation for verification.

Place: Siriguda, Rayagadā


 Principal
 EMRS, Siriguda, Rayagada

Under taking by the Bidder

I/We/M/s _____ have carefully gone through the terms and conditions (Sl.no 1 to 41) of the present quotation call notice of EMRS,Siriguda,Rayagada published vide No____ date____ and agreed to accept the same and quoted the price on my own and signed the bid sheet/schedule.

Date:
Place:

Full Signature of the Bidder /Supplier
Name of the Firm : _____
Address of the Firm : _____
E-mail ID : _____
Telephone No(Land line): _____
Mobile Number : _____



Price bidding for supply of school uniforms (Boys) for the Financial Year -2019-20
to EMRS, Siriguda, Rayagada

1. Name & Address of the supplier /Firm: _____
2. Earnest Money Deposited Rs. _____ Bank Draft No. _____ Dt. _____.

Particulars of the items and rate quoted

Sl. No	Class	Sex	Item with colour	Brand	Rate quoted
1	VI-VII	Boys	Half Pant (Navy Blue)	Good quality	
2	VI-VII & VIII	Boys	Short (Navy Blue)	Good quality	
3	VI, VII, VIII, IX, X, XI & XII	Boys	Shirt full Sleeve (Blue Check)	Good quality	
4	VI, VII, VIII, IX, X, XI & XII	Boys	Half Sleeve shirt (Blue Check)	Good quality	
5	VI, VII, VIII, IX, X, XI & XII	Boys	Sports T-Shirt (House Colour) Blue - Baitarani, EMRS Green - Brahmani, EMRS Red - Indrabati, EMRS Yellow - Mahanadi, EMRS (Printed in Back Side)	Good quality	
6	VI-VII, VIII, IX, X, XI & XII	Boys	Socks (Navy Blue)	Good quality	
7	VI-VII, VIII, IX, X, XI & XII	Boys	Socks (White)	* Good quality	
8	VI-VII, VIII, IX, X, XI & XII	Boys	Shoe (Leather Black)	Gurukul/Lancer/Paragon	
9	VI-VII, VIII, IX, X, XI & XII	Boys	Sports Shoe (White)	Gurukul/Lancer/Paragon	

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10	VI-VII , VIII,IX,X,XI& XII	Boys	Slipper	Gurukul/Lancer/ Paragon			
11	VI-VII , VIII,IX,X,XI& XII	Boys	Cotton Towel	Good quality			
12	VI,IX &XI	Boys	Track suit (Sky Colour) Printed in School Name & Logo	Good quality			
13	VI,IX &XI	Boys	Pull over Nevy Blue	Good quality			
14	VI,IX & XI	Boys	School Belt	Good quality			
15	VI-VII & VIII	Boys	Short (White)	Good quality			
16	VIII,IX,X,XI,X II	Boys	Full Pant (Navy Blue)	Good quality			
17	IX,X,XI&XII	Boys	Full Pant (White)	Good quality			
18	VI-VII , VIII,IX,X,XI& XII	Boys	Tie/Badge/ID Card	Good quality			

Note : Samples of the materials at Sl. No. 1 to 18 duly packed must be produced indicating the Firm Name during opening of quotation papers.

Date: _____

Signature & Name of the firm with
Address & seal
Phone No :



Price bidding for supply of school uniforms (Girls)for the Financial Year -2019-20
to EMRS,Siriguda, Rayagada

1. Name & Address of the supplier /Firm: _____
2. Earnest Money Deposited Rs. _____ Bank Draft No. _____ Dt. _____.

Particulars of the items and rate quoted

Sl .No	Class	Sex	ITEM	Colour prescribed	Rate quoted
1	VI-VII&VIII	Girls	Skirt (Navy Blue)	Good quality	
2	VI-VII&VIII	Girls	Skirt (white)	Good quality	
3	VI-VII&VIII	Girls	Shirt full Sleeve (Blue Check)	Good quality	
4	VI-VII&VIII	Girls	Half Sleeve shirt (Blue Check)	Good quality	
5	VI,VII,VIII, IX,X,XI&XII	Girls	Sports T-Shirt (House Colour) Blue - Baitarani,EMRS Green -Brahmani,EMRS Red - Indrabati,EMRS Yellow -Mahanadi,EMRS (Printed in Back Side)	Good quality	
6	VI,VII,VIII, IX,X,XI&XII	Girls	Socks (Navy Blue)	Good quality	
7	VI,VII,VIII, IX,X,XI&XII	Girls	Socks (white)	Good quality	
8	VI,VII,VIII, IX,X,XI&XII	Girls	Shoe (Leather Black)	Gurukul/Lancer/Paragon	
9	VI,VII,VIII, IX,X,XI&XII	Girls	Sports Shoe(White)	Gurukul/Lancer/Paragon	
10	VI,VII,VIII, IX,X,XI&XII	Girls	Slipper	Gurukul/Lancer/Paragon	
11	VI,VII,VIII, IX,X,XI&XII	Girls	Cotton Towel	Good quality	
12	VI ,IX & XI	Girls	Track suit (Sky Colour) Printed in School Name & Logo	Good quality	
13	VI ,IX & XI	Girls	Pull over (Navy Blue)	Good quality	
14	VI ,IX & XI	Girls	School Belt	Good quality	
15	VI & VIII	Girls	Stocking	Good quality	
16	IX,X,XI & XII	Girls	Saluwar Kurta (Blue Check)	Good quality	

[Handwritten Signature]

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17	IX,X,XI & XII	Girls	Salwar Kurta (White)	Good quality	
18	IX,X,XI & XII	Girls	Dupatta (Navy Blue)	Good quality	
19	IX,X,XI & XII	Girls	Dupatta (white)	Good quality	
20	VI-VII , VIII,IX,X,XI&XII	Boys	Tie/Badge/ID Card	Good quality	

Note : *Samples of the materials at Sl. No. 1 to 20 duly packed must be produced indicating the Firm Name during opening of quotation papers.*

Date: _____

Signature & Name of the firm with
Address & seal
Phone No :



Price bidding for supply of school Bedding items for the Financial Year -2019-20
to EMRS,Siriguda, Rayagada

1. Name & Address of the supplier /Firm:_____.
2. Earnest Money Deposited Rs._____ Bank Draft No. _____ Dt._____.

Particulars of the items and rate quoted

Sl .No	Class	Sex	Item	Tentative Cost in Rs	Life Span	Rate quoted
1	VI to XII	Boys & Girls	Quilt(3Kg Cotton) with cover Blanket	500 (01PC)	07 years	
2	VI to XII	Boys & Girls	Bed sheet	100 (01PC)	01 year	
3	VI, IX & XI	Boys & Girls	Pillow	100 (01PC)	3 $\frac{1}{2}$ Year	
4	VI to XII	Boys & Girls	Pillow cover (Cotton)	30(01PC)	01 Year	

Note : The Sample of the SL No 1 to 04 must be submitted with proper packet indicating the Firm Name on the date of opening tender.

Date: _____

Signature & Name of the firm with
Address & seal
Phone No :



Price bidding for supply of Daily use toiletry and sanitary items for the Financial Year -2019-20
to EMRS,Siriguda, Rayagada

1. Name & Address of the supplier /Firm:_____.
2. Earnest Money Deposited Rs._____ Bank Draft No. _____Dt._____.

Particulars of the items and rate quoted

(I) Toiletry items

Sl No	Name of the articles	Specifications	Unit	Rate quoted
1	Bathing Soap (75grms to 100grms)	Dettol/Lifebuoy	MRP-13 Per Pc	
2	Washing Soap (100grms)	Surf Excel/ Rin	MRP-10 Per Pc	
3	Tooth Paste (50grms)	Dabur RED/ Colgate	MRP-14 Per Pc	
4	Tooth Brush (02 in a year)	Colgate/Cibaca	MRP-12 Per Pc	
5	Shoe Polish Black (cherry / Kiwi one in each item)	(Cherry / Kiwi)	MRP-18 Per Pc	
6	Sanitary Napkins of clothes for girls	Whisper/Stayfree (Extra Large) 08pade wings	MRP-20 Per Pc	
7	Hair Oil (50ml)	Dabur Amala oil / Parachute Coconut oil	MRP-15 Per Pc	

(II) Sanitary itmes

Sl No	Name of the articles	Specifications	Unit	Rate quoted
1	Phenyl (Daily use Item)	Sanitol /Nimyle	Per Ltr.	
2	Phenyl (Daily use Item)	Black, (Horse)	Per Ltr.	
3	Harpic (Daily use Item)	Liquid	Per ½ Ltr.	
4	Tongue Cleaner	Good quality	Per Pcs *	
5	Bleaching Powder	Good quality	Per 500Gm Pkt	
6	Broom(Phula Jhadu)	Good quality	Per Pcs	
7	Broom(Khadika Jhadu)	Good quality	Per pcs	

Note: The Sample of the SL No 1 to 14 must be submitted properly indicating the Firm Name on the date of opening tender.

Date: _____

Signature & Name of the firm with
Address & seal
Phone No :

