

# EKALAVYA MODEL RESIDENTIAL SCHOOL

AT- SIRIGUDA, PO- HALUA, DIST-RAYAGADA, ODISHA - 765002

No. 404 / Tender file-VII/ EMRS /2019

Date: 29.6.2019

## QUOTATION CALL NOTICE

Sealed Quotations in prescribed form are invited from reputed suppliers/ firms having valid GST /VAT / PAN/ Registration Certificate for supply of grocery, vegetables and non-veg items for the boarders of EMRS, Siriguda, Rayagada.

### TERM AND CONDITIONS ( T &Cs)

1. The rates quoted shall be inclusive of all taxes, loading & unloading, transportation at the school point.
2. The undersigned reserves the right to select any brand(s).
3. The authority is not bound to accept the lowest tender and may reject any or all the tenders without assigning any reason thereof.
4. Quotation received beyond stipulated date & time and without the required documents shall be liable for rejection.
5. The supplier (s) has/have to bear the loss or damage, if any during transit of articles.
6. The general information and bid sheet /scheduled (Form I, II & III ) should be filled up legibly without any correction/over writing and must be a computer typed.
7. The Bid Security of unsuccessful bidders will be returned after issue of supply order to the successful bidder(s). The successful bidder will get the Bid Security returned after completion of full supply of the materials/articles and after completion of the agreement/contract period.
8. Supply order will be placed as per actual requirement and as to be decided by the undersigned.
9. The bidders are required to submit copy of self-attested valid GST certificate, PAN card, VAT clearance certificate & Bid Security money along with their quotation paper failing which their quotation is liable for rejection. They are also required to produce the original documents at the time of opening of quotation for verification.
10. The quotation paper fees is Rs.200/-. Quotationers are required to download the details of quotation papers and forms as available in District website [www.rayagada.nic.in](http://www.rayagada.nic.in). The paper cost i.e. Rs.200/- in shape of Bank Draft/Bankers Cheque in favour of **ODISSA MODEL TRIBAL EDUCATION SOCIETY** issued from any Nationalized Bank and payable at SBI, Rayagada and to be attached with the quotation paper.
11. The quality of materials to be supplied will be same & equal as per samples approved by the committee.
12. Availability of quotation papers is from 01.07.2019 to 10.07.2019 till 5.00PM in District website [www.rayagada.nic.in](http://www.rayagada.nic.in)
13. Period of receipt of quotation papers is from 02.07.2019 to 12.07.2019 till 5.00 pm.
14. The quotation papers received after stipulated date and time will not be entertained.

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15. Date and time of opening of quotation papers is 15.07.2019 at 03.00PM. in ITDA, Rayagada. If this day is declared later as a Govt. Holiday, the quotation will be opened in the next working day as per the schedule time.
16. The quotation papers duly filled in and accompanying the quotation paper cost, EMD, and all other relevant documents must be send by registered post / Speed post in sealed cover addressed to the Principal, Ekalavya Model Residential School, At: Siriguda, Po: Halua, Dist :Rayagada, Pin No765002. Any other means of delivery is disallowed .The undersigned will not be held responsible for any postal delay or missing. The sealed cover containing the quotation papers should be super scribed as "Quotation paper for supplying of Grocery, Vegetable, Non-Vegetable items to EMRS, Siriguda, Rayagada".
17. The suppliers / firms having experience of supply of the tendered materials/ articles to any Govt. office /agency or school are only allowed to participate in this quotation. Supporting document to this effect shall be submitted by the bidder with quotation papers.
18. The undersigned reserves the right to reject or cancel any or all tenders without assigning any reason thereof.
19. The undersigned is not bound to accept the lowest tender and reserve the right to accept the tender in whole or part i.e with respect to all the articles mentioned in the attached statement or in respect of any one or more than one articles specified in the attached statement as he/she may decide.
20. If the firms /suppliers fails to supply the articles within the time stipulated in the supply order issued by the undersigned, the undersigned has the right to purchase the articles from any other firm/supplier and the higher differential cost shall be deducted from the earnest money / security deposited of the firm .
21. The Brand /Make other than the specification given in the tender schedule will not be accepted.
22. In the event of acceptance of the quotation and placing of the order for purchase , the articles so supplied by the firm are subject to verification by the undersigned or his representative and can be rejected /returned, if the articles so supplied are not as per approved samples or do not confirm to the specifications/ brand prescribed/approved .
23. The quotationer may present in person or through his authorized representative during opening of the quotation papers.
24. Tenders who do not comply with the terms and conditions are liable to be rejected.
25. The quotationers are required to produce the samples at the time of opening of quotation papers. Loose articles minimum 100gms should be produced in a transparent jar. Packet items and pieces should be produced one in number invariably printed label of the firm.
26. Payment will be made only after verification of the supplied articles by the quality checking committee/ undersigned and entry in the stock register and scrutiny of bills after full supply as per the order placed to the supplier.
27. Quality should be invariably maintained throughout the year /period of agreement as per the sample and specification .Material cannot be accepted if the item is found substandard or differ from the sample and specification. Articles may be sent for the laboratory testing if required; the articles must be fresh and good in quality.
28. The rate should be quoted in terms of metric weight measure i.e quintal /Kg as the case may be.



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29. It is not compulsory on the part of the undersigned to purchase the items for which the tender is being called and supply order will be placed as per requirement.
30. No interest will be paid by the undersigned for the security deposit / EMD money kept in this School.
31. Payment will be made in shape of A/C payee cheque only.
32. Only one rate should be quoted for each item. Quoting more than one rate for any particular item shall be rejected.
33. The quotationer should submit the recent photograph of his/her shop with their sign board. They will also write the detail postal present address , E –mail ID & Mobile No of their shop in the tender paper.
34. In case of any document submitted by the quotationers in support of their claim are found to be false or forged, the tender is liable for cancellation and EMD deposited by the quotationer will be forfeited .
35. The rate quoted by the bidder shall hold good during the agreement /contract period as mentioned on the bid sheet/schedule with reference to Sl.No 05 of Term and Conditions.
36. The amount of EMD so deposited by the bidder shall be retained by the school till the completion of the agreement /contract period.
37. The undersigned is not bound to purchase all items as mentioned. The supply order will be placed to the firm according to the requirement of the school.
38. The articles should be supplied to the school store and the copy of invoice signed by the receiver to be submitted in the office of EMRS.
39. Details of item-wise earnest money to be submitted alongwith Quotation Paper are as follows:

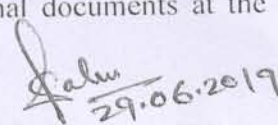
Sl. No	Name of items	Amount of Earnest Money(in Rs)
1	Grocery /Mess items	Rs.25000.00
2	Vegetables, Paneer ,Sweets, Fruits	Rs.8000.00
3	Non-Veg. Item (Chicken ,Egg, Fish)	Rs.3000.00

#### 40. Documents to be attached with quotation paper

- I. Quotation paper cost of Rs.200/- in shape of Bank Draft/Bankers Cheque in favour of **ODISSA MODEL TRIBAL EDUCATION SOCIETY** issued from any Nationalized Bank and payable at SBI, Rayagada.
- II. EMD as mentioned at Sl no 39.
- III. Copy of self attested valid GST Certificate.
- IV. Copy of self attested PAN card.
- V. Copy of self attested VAT clearance certificate.
- VI. Copy of self attested certificate in support of supplying the materials as in the quotation to any Govt. office /Agency/School.
- VII. Undertaking duly fill in and signed by the bidder in the prescribed form as attached to this notice as form IV.

The quotationers are required to produced the above original documents at the time of opening of quotation for verification.

Place: Siriguda, Rayagada

  
 29.06.2019  
 Principal  
 EMRS, Siriguda, Rayagada



Price bidding for supply of **Grocery** items for the Financial Year -2019-20  
to EMRS, Siriguda, Rayagada

1. Name & Address of the supplier /Firm: \_\_\_\_\_  
2. Earnest Money Deposited Rs. \_\_\_\_\_ Bank Draft No. \_\_\_\_\_ Dt. \_\_\_\_\_

**PARTICULARS OF THE ITEMS(Grocery /Mess Items)**

Sl No	Name of the articles	Specifications	Unit	Rate quoted from July -19 to April- 20
1	Cream /butter Biscuit (Mrp-5)	Britania / Parle G	Per pkt	
2	Pickle (Tomato)	Priya / Nilson	Per 5kg jar	
3	Haldi Powder	Ruchi / Bharat	Per kg(50 gm pouch)	
4	Red Chilly powder	Ruchi / Bharat	Per kg(50 gm pouch)	
5	Panchphutan	Ruchi / Bharat	Per kg(50 gm pouch)	
6	Curry Masala Powder	Ruchi / Bharat	Per kg (50 gm pouch)	
7	Chicken Masala	Ruchi / Bharat	Per Kg(50 gm pouch)	
8	Dhania Powder	Ruchi / Bharat	Per Kg(50 gm pouch)	
9	Jeera Powder	Ruchi / Bharat	Per Kg(50 gm pouch)	
10	Sambar Powder	Ruchi / Bharat	Per Kg(50 gm pouch)	
11	Palau Masala	Ruchi/Bharat	Per kg(50 gm pouch)	
12	Garam Masala	Ruchi / Bharat	Per Kg(50 gm pouch)	
13	Jeera gota	Ruchi / Bharat	Per kg(50 gm pouch)	
14	Paneer Masala	Ruchi / Bharat	Per kg(50 gm pouch)	
15	Kashmir Mircha Powder	Ruchi / Bharat	Per Kg(50 gm pouch)	
16	Besan	Swad / Ruchi	Per Kg	
17	Cornflower Powder	Butter fry /Swadist	Per Kg	
18	Ghee(cow)	Gopal/Durga	Per Kg	
19	Ghee(vanaspati)	Ruchi/Dalda	Per Kg	
20	Refine Sunflower/ Vegetable Oil	Freedom / Aadhar	910 gm (01 ltrs Pouch)	
21	Milk Maid	Nestle / amul	Per kg	

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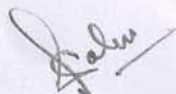
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22	Milk Power	Amul Spray/ Amulya	Per kg	
23	Kismis	Good quality	Per kg	
24	Elaichi small	Good quality	Per Kg	
25	Kaju (Gunda)	Good quality	Per kg	
26	Kaju (Gota)	Good quality	Per kg	
27	Magaj Seed	Good quality	Per kg	
28	Sugar	Crystal with Bada dana	Per Kg	
29	iodine salt	Ashribad/Tata	Per kg	
30	Meal maker soya badi	Local made good quality	Per kg	
31	Papad	Good quality	Per kg	
32	Papad (Triangular size)	Haldiram	Per kg	
33	White Mator	Good quality	Per kg	
34	Kabuli chole	Good quality	Per kg	
35	Green Pease	Good quality	Per Kg	
36	Chana Dal	Good quality ( Stone less )	Per kg	
37	Moong Dal	Good quality	Per Kg	
38	Aruwa (RJL)	Fine Rice stone less	Per Qtl	
39	Harad Dal	Stone less/ Polish (No -01)	Per Qtl	
40	Kandul Dal(Local)	Good quality ( Stone less )	Per Qtl	
41	Masur Dal	Stone less	Per Qtl	
42	Imili	Good quality	Per kg	
43	Guda	Good quality	Per kg	
44	Suji (Bada dana )	Good quality	Per kg	
45	Dry Chilly	Good quality	Per Kg	
46	Groundnut seed	Good quality	Per kg	
47	Rajma	Good quality	Per kg	
48	Idli Suji	Good quality	Per Kg	
49	Semiya	Ruchi / Bharat	Per kg	
50	Atta	Ashribad / Rista	Per Qtl	
51	Chuda	No.22 Brand	Per Qtl	
52	Basumati Kheer Rice	Good quality	Per Kg	
53	Tej Patta	Good quality	Per Kg	
54	Gota Biri( Polish)	Good quality	Per Kg	
55	Chowmin noodles	Good quality	Per kg	
56	Chili Sauce	Prime	Per kg	
57	Soya Sauce	Prime	Per kg	
58	Tomato Sauce	Prime	Per kg	
59	Vinger	Prime	Per kg	
60	Food Soda	Ruchi / Bharat	Per Kg	
61	Washing Powder	Wheel/Rin	Per kg	

*Note: The Sample must be submitted during opening of the quotation from Sl No 01 to 61 properly packed (50grm to 100grm.) and indicating the Firm Name.*

.Date : \_\_\_\_\_

Signature & Name of the firm with  
Address & seal  
Phone No :



Price bidding for supply of Vegetables/paneer/sweets /fruits  
for the Financial year 2019-20 to EMRS, Siriguda ,Rayagada

1. Name & Address of the supplier /Firm: \_\_\_\_\_  
2. Earnest Money Deposited Rs. \_\_\_\_\_ Bank Draft No. \_\_\_\_\_ Dt. \_\_\_\_\_

**PARTICULARS OF THE ITEMS AND RATE QUOTED**

(I) Vegetables

Sl No	Name of the Item	Unit	Rate quoted from July -19 to Dec-19	Rate quoted (Rs) Jan' 20 to April' 20
1	Patato Big size(Good quality)	Per Kg		
2	Khamba Aloo (Desi Aloo )	Per Kg		
3	Onion (Good quality)	Per Kg		
4	Garlic (Good quality )	Per Kg		
5	Ginger (Good quality )	Per Kg		
6	Brinjal	Per Kg		
7	Pumkin	Per Kg		
8	Water guard (Louki)	Per Kg		
9	Beans	Per Kg		
10	Carrot	Per Kg		
11	Beet Root	Per Kg		
12	Cabbage(Bandha kobi)	Per Kg		
13	Cauliflower (Fula kobi)	Per Kg		
14	Tomato	Per Kg		
15	Drum stick (Muniga)	Per Kg		
16	Green Papaya	Per Kg		
17	Jhudanga	Per Kg		
18	Green Leafy. Veg(Bhaji sag )	Per Kg		
19	Green Chilly	Per Kg		
20	Ridge guard (janhi)	Per Kg		
21	Arum (saru)	Per Kg		
22	Shimla Mircha (Capsicum)	Per Kg		
23	Parwal (Potala )	Per Kg		
24	Kunduri	Per Kg		
25	Ladies Finger (Bhendi)	Per Kg		
26	Bitter Guard (Kerala )	Per Kg		
27	Green Banana	Per Dozen		
28	Kankad	Per Kg		
29	Cucumber (Kakudi)	Per Kg		
30	Raddish (Muli)	Per Kg		
31	Coconut (Big Size )	Per Pc		
32	Dhania Patta	Per Kg		
33	Mersinga Patta	Per Kg		
34	Ripe Banana (Bigsize )Good Quality	Per Dozen		
35	Bread (MRP-10/-)	Spencer		

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*[Handwritten Signature]*

(II) Sweets , Paneer ,fruits and Bread

Sl .No	Name of the Item	Unit	Rate quoted from July -19 to Dec-19	Rate quoted (Rs) Jan' 20 to April' 20
1	Mushroom(Button)	Per Kg		
2	Paneer (Omfed/Vishaka )	Per Kg		
3	Paneer (Local ) Loose	Per Kg		
4	Milk (Omfed/Vishaka )	Per liter		
5	Sweet(Rasogola) Big size	Per pc		
6	Sweet(Golabjamu) Big Size	Per pc		
7	Bread (MRP-10/-)	Spencer		
8	Apple (Small Size)Good quality	Per Kg		
10	Orange(Small Size)Good quality	Per Kg		
11	Grapes (Small Size)Good quality	Per Kg		

Date : \_\_\_\_\_

Signature & Name of the firm with  
Address & seal  
Phone No :



Price bidding for supply of Non veg items for the Financial year -2019-20  
to EMRS,Siriguda, Rayagada

1. Name & Address of the supplier /Firm: \_\_\_\_\_  
2. Earnest Money Deposited Rs. \_\_\_\_\_ Bank Draft No. \_\_\_\_\_ Dt. \_\_\_\_\_

**PARTICULARS OF THE ITEMS**

SL NO	NAME OF THE ARTICLES	SPECIFICATIONS	UNIT	RATE QUOTED (RS) July-19 to April 20
1	Chicken without skin	Fresh & good quality	Per Kg	
2	Chicken with skin	Fresh & good quality	Per Kg	
3	Egg(big size)	Fresh & good quality	Per Pc	
4	Fish (Rohi) Cutting pieces without head	Fresh & good quality	Per Kg	

Date: \_\_\_\_\_

Signature & Name of the firm with  
Address & seal  
Phone No :

*[Handwritten Signature]*

Under taking by the Bidder

I/We/M/s \_\_\_\_\_ have carefully gone through the terms and conditions (Sl.no 1 to 41) of the present quotation call notice of EMRS,Siriguda,Rayagada published vide No \_\_\_\_\_ date \_\_\_\_\_ and agreed to accept the same and quoted the price on my own and signed the bid sheet/schedule.

Date:  
Place:

Full Signature of the Bidder /Supplier

Name of the Firm : \_\_\_\_\_

Address of the Firm : \_\_\_\_\_

E-mail ID : \_\_\_\_\_

Telephone No(Land line): \_\_\_\_\_

Mobile Number : \_\_\_\_\_

