

OFFICE OF THE COLLECTOR & DISTRICT MAGISTRATE, RAYAGADA
(Social Security & Empowerment of PwDs Section)

e-mail: dssr@rayagada.gov.in

Quotation/Tender Call/Notice

No. 988 / SSEP, dtd. 12.06.19

Sealed quotations/tenders are invited from interested reputed Travel Agencies/Tour Operators of private individuals for providing 1 (one) no. of diesel driven Bolero/TUV vehicle having sitting capacity not more than 7 including driver, which shall conform to the Terms and conditions (Annexure-II) for official use in Dist. Social Security Office, Rayagada on monthly rent basis:

- 1) The vehicle must be in Road worthy Condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. which are mandatory for plying of vehicle.
- 2) The Driver of the vehicle must have a Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
- 3) The driver should be well behaved, gentle and obedient in nature.
- 4) A sum of Rs.5000/- (Rupees five thousand) shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of the Dist. Social Security Officer, Rayagada and submitted along with the tender as Security Deposit (refundable without interest). After completion of tender process, the amount will be refunded to unsuccessful bidders.
- 5) The monthly rate of maximum hire charges is limited to Rs.20000/- (Rupees twenty thousand) only (excluding fuel) be quoted separately in the general bid information.
- 6) The Vehicle must achieve a fuel efficiency minimum average mileage of 10 Kms per litre (Non-AC).
- 7) The details of the make and year of manufacture of the vehicle, registration no., mileage (Kms covered per litre) and name of the Driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with Quotation/Tender (Annexure-III).
- 8) The quotation completed in all respect should reach the undersigned on or before 28/06/2019 by 12.00 AM/PM and shall be opened on the same day at 12.30 AM/PM in presence of the bidders or their authorized representatives.
- 9) The application form of quotation/tender containing General Bid Information and Terms & Conditions for Hiring of Vehicles etc. will be

available with Dist. Social Security Officer, Rayagada Office on payment of Rs.100/- (non-refundable) from Dt. 13/06/2019 to Dt. 28/06/2019, 12:00 PM can be downloaded from district website www.rayagada.nic.in from . 13/06/2019 to Dt. 28/06/2019, 12:00 PM. In case the application form is downloaded from Dist. website, the applicant shall furnish a Demand Draft for an amount Rs.100/- (Rupees one hundred) only towards the cost of application alongwith the application.

- 10) The undersigned reserves the right to cancel or reject any or all the quotations/tenders without assigning any reason thereof.

13/6/19
Collector, Rayagada

Memo No. 989 /SSEPD, Dtd. 12.06.19
Copy forwarded to the Dy. Secretary to Government, Deptt. of Social Security & Empowerment of PwDs, Odisha, SIDR Building, Capital Hospital Campus, Unit -6, Bhubaneswar for information.

[Signature]
Dist. Social Security Officer,
Rayagada

Memo No. 990 /SSEPD, Dtd. 12.06.19
Copy to the Notice Board of DSSO, Rayagada/Collectorate, Rayagada.
Copy to Cashier of Social Security Section.

[Signature]
Dist. Social Security Officer,
Rayagada

Memo No. 991 /SSEPD, Dtd. 12.06.19
Copy to Sub-Collector Rayagada/Gunupur/ All BDOs/CDPOs of Rayagada district for information and publicity in their office Notice Board.

[Signature]
Dist. Social Security Officer,
Rayagada

Memo No. 992 /SSEPD, Dtd. 12.06.19
Copy to District Informatics Officer, NIC, Rayagada for information and necessary action with request to publish the Quotation Call Notice advertisement in the district website.

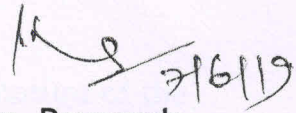
[Signature]
Dist. Social Security Officer,
Rayagada

TERMS & CONDITIONS FOR HIRING OF VEHICLE

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as : valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. and D.L of the driver available all the times. The Department / Office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicles or loss of life / injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall not be responsible for all such litigation.
2. The hire charges to be paid for monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc, will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.

5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. The vehicles shall report for duty for minimum of 25 days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
8. Monthly hire charges and reimbursements towards cost of diesel (as per actual) of selected bidder will be paid in every succeeding month, as far as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
9. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition ^{during} the period of contract.
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10. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
11. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
12. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.


Collector, Rayagada

GENERAL INFORMATION FOR HIRING VEHICLES

- 1) Registration No. of Vehicle :
- 2) Type of Vehicle (AC/ Non-AC) :
- 3) Year of Manufacture :
- 4) Model :
- 5) Date of Registration :
- 6) Name & Complete address
of the owner of vehicle :
- 7) Fitness Certificate validity :
- 8) Permit validity :
- 9) Insurance validity :
- 10) Name/ Address of the Driver :
- 11) D.L. No. & Validity of the D.L. of the Driver :
- 12) Proposed hire Charge of the vehicle
per month excluding fuel cost :
- 13) Rate of fuel consumption/ Mileage per litre
With AC :
Without AC :
- 14) Contact Number of the Service provider (Tender/Quotationer)
MobileTelephone.....

“Certified that the information submitted above is true to the best
of my knowledge and belief.”

**Seal & Signature of the
Quotationer/Tenderer**

**Attested Copies of Documents to be Submitted along with
Tender/Quotation**

01. Account payee Bank Draft of Rs.5000/- drawn in favour of Dist. Social Security Officer, Rayagada towards EMD/Security Deposit.
02. MR for Rs.100/- towards cost of tender/quotation paper or DD for the amount if the application form is downloaded from the website.
03. Valid Registration Certificate
04. Insurance Certificate
05. Fitness Certificate
06. Valid contract carriage permit
07. Proof of up to date tax payment
08. DL of the Driver

Signature of the Tenderer/Quotationer