



ORMAS, RAYAGADA

Panchayati Raj & Drinking Water Department, Govt. of Odisha
Collectorate Campus, Rayagada, Odisha-765001.
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Letter No. 859...../DSMS

Date: 04/12/2018

QUOTATION CALL NOTICE FOR PRINTING & SUPPLY OF FACIA(FLEX)

NORMS & CONDITION

Sealed quotation are invited from potential **registered printers for printing and supply the Flex Facia for Chaiti –cum- Pallishree mela 2018**, which will be held at GCD High school ground, Rayagada, from **26th December, 2018 to 30th December, 2018**

The Details and SCOPE OF DIFFERENT WORKS

Sl.No	Particular	Specification	Square Feet
01	Facia(Flex)	Size- width 4' Length- 2300'(20 feet length each piece) Multi Color, 4-Pass Front light, 220 gsm Design- As approved	9200 (Minimum)

Norms and Conditions

The Tender should be submitted by following the terms and conditions specified here under,

- I. The envelope containing the Tenders should be duly superscripted as **“Quotation for Printing Work of Pallishree Mela-2018”**.
- II. **The sealed quotations shall be accepted as per the prescribed Performa only, Otherwise the quotation shall be rejected automatically.**
- III. **Place, date and time of receiving Tender** -The sealed tender papers should reach the **Chief Executive, DSMS, Collectorate Campus, Rayagada - 765001 through Registered post / Speed Post only** during official hours on or before **12.12.2018 by 5:00 P.M** . The authority will not be responsible for any postal delay.
 - a. (Other means of receipt of quotation will be rejected).
 - b. Quotations received after the stipulated date and time shall be liable for rejection.

- IV. **Place date and time of opening of Tender-** The quotation shall be opened on the same day i.e. on **13-12-2018 at 11:15 A.M** in presence of the Bidders or their authorized representatives at DRDA Conference Hall, Rayagada
- V. **EMD-** The bidder has to submit a Demand Draft of **Rs. 2000/- (Rupees Two thousand)** only as EMD in favor of **Chief Executive, DSMS, Rayagada payable at Rayagada** which shall be refunded to the unsuccessful bidders immediately & the EMD of the successful bidder will be refunded without interest at the time of execution of agreement.
- VI. **Cost of Tender Papers-** **A non-refundable amount of Rs.360/- (Rupees Three hundred sixty)** is to be deposited along with the Tender in shape of Demand Draft in favour of Chief Executive, DSMS, Rayagada drawn on any bank payable at Rayagada towards the cost of tender paper. The authority will not be responsible if any portion of downloaded Tender paper differ from the approved Tender paper available in the office of the Assistant Director, ORMAS, Rayagada.
- VII. Certificates to be furnished along with the Tender-**

Attested photo copy of following shall be enclosed in the Tender

- a. PAN Card
- b. Allotted Valid Registration Certificate of GST

The Tenders submitted without above documents is liable for rejection. The attested copies will be verified with the Originals at the time of opening of tender / as when required. Therefore the bidders are requested to come with original documents.

- VIII. **Security Deposit-**The successful bidder has required to deposit **5% of the total value as Security Deposit** (refundable without interest) in shape of Demand Draft in favour of Chief Executive ,DSMS , Rayagada drawn on any nationalized/Scheduled bank payable at Rayagada at the time of execution of agreement before issuing work order. The Security Deposit shall be forfeited in case any terms and conditions of the contract are infringed or the bidder fails to make complete supply satisfactorily or complete the work in time.
- IX. The work should be completed and handed over latest by **24th December, 2018**. The successful bidder should submit a certificate about the quality, as pre the specifications in a judicial stamp paper.
- X. The Price offered by the firm should include all taxes and others
- XI. The rates offered by the firms should be valid till completion of the Pallishree Mela-2018.
- XII. The successful bidder has to sign an agreement in non-judicial stamped paper minimum worth of Rs.20/- with Assistant Director, ORMAS, Rayagada and deposit the required Security Deposit within 01(one) day after finalization of the Tender prior to issue of work order. The work should be completed and hand over within the time frame.



- XIII. Payment will be made only after successful completion of the work within one month.
- XIV. The Collector-cum-Chairman, Pallishree Mela Committee, Rayagada reserves the right to accept or reject any or all Tenders, full or part of the Tenders without assigning any reasons what-so-ever and no intimation will be given to the bidders. In this account no disputes will be entertained. Any dispute arises subject to Rayagada Jurisdiction only.

The above-described works may be modified during the mela if felt necessary and the firm should be accommodative to these minor changes. The quotation finalization authority will have the right to bifurcate and give the work to one or more firms if felt necessary & can cancel the tender without giving any reason thereof and the firm will be black listed.

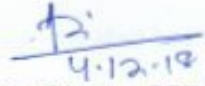
Flex Printing and supply the following item for Pallishree mela-2018

PROFORMA

01. Name of the Supplier :
02. Address :
03. Pan No. :
04. GST No. :
05. Total years of Experience :
06. Experience Certificate : YES NO
(Please submit the proof of Experience)
07. EMD of Rs.2,000/- : DD No. Date:
08. Cost of Tender Paper Rs 360/- : DD No. Date:

Sl.No	Particular	Specification	Square Feet	Rate in Rupees for 9200 Sqft including all Taxes
01	Facia(Flex)	Size- width 4' Length- 2300', Multi Color, 4-Pass Flex-260 gsm Front lite,Design- As approved	9200 (Minimum)	

Signature of the Proprietor


4.12.18
Project Director, DRDA-cum-
Vice-Chairman, ORMAS, Rayagada