



ORMAS, RAYAGADA

Panchayati Raj & Drinking Water Department, Govt. of Odisha
Collectorate Campus, Rayagada, Odisha-765001.
Ph: 06856 - 225794 email: dmsrayagada@gmail.com



Letter No. 261...../DSMS

Date: 04.12..../2018

QUOTATION CALL NOTICE FOR DEPLOYMENT OF PRIVATE SECURITY SERVICE.

NORMS & CONDITION for DEPLOYMENT OF PRIVATE SECURITY

Sealed quotations are invited from potential **registered private security service agency for Pallishree mela-2018** which will be held at GCD High school ground, Rayagada, from **26th to 30th December, 2018**

The bid to be submitted by the Bidder shall consist of 2 (two) parts :-

Part - I :- "Technical Bid" (1st Envelope) shall contain:-

The Tenderar/Supplier participating in Tendering process should submit the details as per the format "Format of Technical Bid". in separate envelop and should write clearly on the top of the envelop i.e., "Quotation for Technical Bid for Deployment of Private Security"

Part - II :- "Financial Bid " (2nd Envelope) shall contain:-

The Tenderar/Supplier participating in Tendering process should submit the details as per the format "Format of Financial Bid" in separate envelop and should write clearly on the top of the envelop i.e., "Quotation for Financial Bid for Deployment of Private Security for Pallishree Mela" i.e., Schedule of Rates

The Tender should be submitted following the terms and conditions specified here under,

The bidder shall seal the two envelopes (both technical & financial bids in two separate envelopes) and put in one outer cover and submit before the date and time.

The envelope containing the above mentioned two documents as mentioned in the Complete Bidding Document shall be opened in front of all intending bidders. The Technical Bid shall be opened and evaluated by the Tender Committee constituted for the purpose. The amount, form and validity of Bid Security/Earnest Money furnished will be read out. If Earnest Money not in conformity, the Technical Bid and sealed Financial Bid will be returned to the bidder.

The Tender should be submitted following the terms and conditions specified here under,

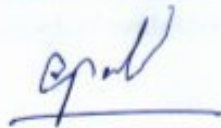
- I. The envelope Main containing the Tenders should be duly superscripted as "**Quotation for Private Security Service for Pallishree Mela-2018**".

- II. The sealed quotations shall be accepted as per the prescribed Performa only, Otherwise the quotation shall be rejected automatically.
- III. Place, date and time of receiving Tender -The sealed tender papers should reach the Chief Executive, DSMS, Collectorate Campus, Rayagada - 765001 through Registered post / Speed Post only during official hours on or before 12.12.2018 time 5:00 PM . The authority will not be responsible for any postal delay. (Other means of receipt of quotation will be rejected). Quotations received after the stipulated date and time shall be liable for rejection.
- IV. Place date and time of opening of Tender- The quotation shall be opened on the same day i.e. on 13.12.2018 at 11:55 AM in presence of the Bidders or their authorized representatives at DRDA Conference Hall, Rayagada
- V. EMD- The bidder has to submit a Demand Draft of Rs. 2000/- (Rupees two thousand) only as EMD in favor of Chief Executive, DSMS, Rayagada payable at Rayagada which shall be refunded to the unsuccessful bidders immediately & the EMD of the successful bidder will be refunded without interest at the time of execution of agreement.
- VI. Cost of Tender Papers- A non-refundable amount of Rs.360/- (Rupees Three hundred sixty only) is to be deposited along with the Tender in shape of Demand Draft in favor of Chief Executive, DSMS, Rayagada drawn on any nationalized /scheduled bank payable at Rayagada towards the cost of tender paper. The authority will not be responsible if any portion of downloaded Tender paper differ from the approved Tender paper available in the office of the Assistant Director, ORMAS, Rayagada.
- VII. The company should provide the security personnel's from 25th to 31st December, 2018
- VIII. The Price offered by the firm should include all taxes.
- IX. The rates offered by the firms should be valid till completion of the Pallishree Mela-2018.
- X. Payment will be made only after successful completion of the work within 30 Days

The Collector-cum-Chairperson, Pallishree Mela Committee, Rayagada reserves the right to accept or reject any or all Tenders, full or part of the Tenders without assigning any reasons what-so-ever and no intimation will be given to the bidders. In this account no disputes will be entertained. Any dispute arises subject to Rayagada Jurisdiction only.

FORMAT FOR TECHNICAL BID FOR DEPLOYMENT OF PRIVATE SECURITY FOR PALLISHREE MELA-2018

Sl.No.	Name of the Item	Details
01	Name of the Supplier	



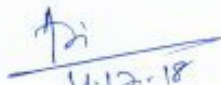
02	Full Address of the Supplier	
03	PAN No.	
04	GST Registration No.	
05	Company Registration No.	
06	Labour License No. & Validity	
07	Service Tax registration No	
08	EPF certificate	
09	ESIC registration certificate No	
10	Total Years of Experience	
11	Experience Certificate (Please attach the experience certificate)	
12	No. of Security Supervisors (with Gun)	
13	No. of Security Supervisors(with out Gun)	
14	No. of Guards with Lathi	
15	EMD	Rs.2000/-
(DD No..... Date..... Name of the Bank.....)		
16	Cost of Tender Papers	Rs.360/-
(DD No..... Date..... Name of the Bank.....)		

Signature of the Proprietor

FORMAT FOR FINANCIAL BID FOR DEPLOYMENT OF PRIVATE SECURITY FOR PALLISHREE MELA-2018

Sl.No.	Persons	SHIFT	Requirement	Total Rate for 7 Days including all taxes (In Rupees)
01	Security Supervisor	8 Hrs (Shift)	28 Shifts	
02	Guard with Lathi	8 Hrs (Shift)	140 Shift	

Signature of the Proprietor


4-12-18
Project Director, DRDA-cum-
Vice-Chairman, ORMAS, Rayagada