

# **DISTRICT RURAL DEVELOPMENT AGENCY, RAYAGADA**

Notice No. 4078 / DRDA, Dated: 20.11.18

## **TENDER NOTICE FOR PROCURMENT OF SPORTS EQUIPMENT FOR BIJU YUVA VAHINI**

In view of urgency in supply of sports equipment, Sealed Tenders are invited by **District Rural Development Agency, Rayagada** from reputed Firms/Agencies as per tender specification for **“Supply of Sports Equipment” under Biju Yuva Vahini Programme**. The detailed tender document may be downloaded from the district website <https://www.rayagada.nic.in>

Interested bidders may submit their sealed tender documents in the prescribed format mentioning **“Supply of Sports Equipment for BYV in Rayagada District”** on the cover of the envelope to the **District Rural Development Agency, Rayagada**, by 28.11.2018 up to 3 P.M through **Speed Post/ Registered Post only**. Bidders are required to submit Technical Bid and Financial Bid in separate envelopes enclosed in a common envelope mentioning **“Supply of Sports Equipment for BYV in Rayagada District”** on the cover of the envelope along with the samples of the Sports Equipment.

The Technical Bid will be opened on 28.11.2018 at 5.00 PM in presence of the bidders or their authorized representatives. The date and time of opening of the Financial Bids will be on same day at 6.00 PM.

Tenders received after due date and time will not be accepted. **District Rural Development Agency, Rayagada** shall not be responsible for postal delay or similar reasons. No Tenders sent through an electronic means shall be accepted. Any corrigendum/addendum, if any, will be uploaded in the above mentioned website.


**District Rural Development Agency, Rayagada**, reserves the right to accept or reject any or all tender without assigning any reason thereof. For any queries you may contact at :

Cell:

Address: District Rural Development Agency, Rayagada

E mail: ori-drayagada@nic.in

(By order of Collector)


  
20.11.18

Project Director  
DRDA, Rayagada

Memo No. 4079 / DRDA,

Dated: 20.11.18

Copy to DIO, NIC, Rayagada for information and necessary action. He is requested to web-hoist the tender notice in district portal.


  
20.11.18

Project Director  
DRDA, Rayagada

Memo No. 4080 / DRDA,

Dated: 20.11.18

Copy to PA to Collector for kind information of Collector, Rayagada

  
20.11.18

Project Director  
DRDA, Rayagada

Memo No. 4081 / DRDA,

Dated: 20-11-18

Copy to Editor, **Samaj, Pragativadi & Sanchar** for information and necessary action with a request to publish the notice in their daily circular limited to Rs. 3000/-.

Hj  
20-11-18

**Project Director**  
**DRDA, Rayagada**

Memo No. 4082 / DRDA,

Dated: 20-11-18

Copy to Notice Board of Collectorate, Rayagada/ DRDA, Rayagada/ All Blocks/ All Tahasil Offices/All ULBs/ O/o DSO, Rayagada for information and requested to display the notice for wide publication.

Hj  
20-11-18

**Project Director**  
**DRDA, Rayagada**

## **Background:**

State Youth Welfare Board (SYWB), Government of Odisha, having its office at Kalinga Stadium, Bhubaneswar, Odisha – 751012, is the Nodal Agency for implementation of the sub scheme Biju Yuva Vahini. Under the Biju Yuva Vahini, an amount of Rs. 50,000/- has been approved towards purchase of sports equipment for each Biju Yuva Vahini. SYWB has placed the funds to the PD DRDA and approved the indicative list of sports equipment and its quantity to be procured for the BYVs. The fund for procurement of sports equipment has been placed with Project Director, DRDA of the respective district.

## **Scope of Work**

PD, DRDA, Rayagada intends to procure sports equipment as per the indicative list (@ Rs.50, 000/-for each BYV) for 161 Nos. BYVs in the district (The requirement of equipments may vary in future depending upon the no. of BYVs formed.). The details list of equipment required for each BYV will be given to the successful Bidder after the completion of the tender process. The cost is inclusive of all applicable taxes, transportation cost and a kit box ( all the sports equipment to be kept in a box except like Carrom Board, Kho- Kho Post etc., specification of kit box provided along with the indicative list) with **printing of BYV logo on it**. The upper price limit for each of the sports equipment must be within the price limit mentioned in the indicative list for each items. (Inclusive of all charges etc.)

The bidders are required to submit sample of each sports equipment as per the specification in the indicative list given below. Bidders are required to submit the sample of the sports equipment along with price quotation for each of the submitted sample.

The selected bidder is required to make necessary delivery the sports equipment at 11 nos. of Blocks (BDO Office), 03 nos. of ULBs (02- NAC Office & 1 -Municipality Office) of the district within 07 (seven) days of assignment of the Order/Contract.

## **Evaluation of Bids:**

1. Technical Bid Evaluation
2. Financial Bid Evaluation.

The Technical Bid will be opened first and technical bid evaluation will be done as per the set criteria in the bid document.

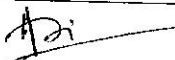
## Technical Bids:

### Technical Evaluation Criteria

Bidders who fulfill all the below mentioned technical evaluation criteria will be considered eligible for compete in the Financial Bid.

### Technical Evaluation Criteria

| S. No. | Criteria  | Supporting Documents to be Submitted   |
|--------|---|--|
| 1      | The Bidder should be a Proprietorship/ Partnership/ Company established in India.   | Bidder must submit the Proprietorship/ Partnership/ Company registration certificate/ incorporation details along with a copy of: <ul style="list-style-type: none"><li>➤ PAN Card</li><li>➤ Income Tax Return of 3 years (FY 2015-16, FY 2016-17, FY 2017-18)</li><li>➤ GST Registration Certificate.</li></ul> |
| 2      | The Bidder should have experience of executing supplying of Sports Equipment at least Rs.50 lakh order supplied in single lot against a single work order in last three years | Copy of work order clearly specifying the date of award , contracting authority and the quantity and cost of sports equipment supplied   |
| 3      | Supply Capacity   | The Bidder must submit an undertaking stating that it has capacity of supplying Sports Equipment up to 1.5 cr.<br>(Attached as <b>Annexure 'C'</b> )   |
| 4      | Financial Details of the Bidder   | The Bidder should have an average annual turnover of at least <b>INR 5 Crore</b> in each of the immediately preceding last three Financial years (i.e. 2015-16, 2016-17 & 2017-18).<br>Proof to be submitted by the Bidder in form of a statement by a chartered accountant/ Financial Audit Report.             |
| 5      | The Bidder should submit a Bid Paper Cost of Rs. 5000/-   | Demand Draft in favour of Project Director, DRDA, Rayagada payable at Rayagada to be submitted along with the Bid document. (Exemption of Bid Paper Cost to any of the agencies is not allowed)  |
| 6      | The bidder should submit an Earnest Money Deposit (EMD) of Rs 5,00,000/-  | Demand Draft in favour of project Director, DRDA, Rayagada payable at Rayagada.<br>(Exemption of EMD to any of the agencies not allowed.)  |
| 7      | Bidder should submit an undertaking that there are no major legal cases pending against it  | Attach self-certification / undertaking on company letter head duly signed and stamped by the competent authority of the Bidder.<br>( Attached as Annexure 'D')  |
| 8      | Bidder should submit an undertaking that is not blacklisted by Government of Odisha or any other Government authority   | Attach a self-certification/ undertaking on company letter head duly signed and stamped by the competent authority of the Bidder.  |



|   |  |  |
|---|--|--|
| 9 | Samples of each item of Sports Equipment | The bidder must submit samples of each item of Sports Equipment in conformity with the specifications mentioned in the tender document |
|---|--|--|

**Note: All the documents must be self-attested by the Bidder.**

The agency will be considered strictly on the basis of the quality of the sample of sports equipment submitted by the bidders which will be evaluated by a District committee constituted for Biju Yuva Vahini of Rayagada.

If the Technical Bid is found complete in all respect, then only financial bid will be opened, otherwise Financial Bid will be returned to the bidder without opening it.

**Financial Bids**

The Financial bids of only the Bidders whose bid is more responsive and whose samples are selected by the evaluation committee (technical) will be opened. Financial Bid must be submitted as per the format at **Annexure B**.

**Contract shall be awarded to the firm (s) offering the lowest/net bundled price and not with reference to lowest price quoted for the sub-items. However, if price for each and every item are not quoted, net-bundled price offered shall not be accepted.**

**Earnest Money Deposit and Performance Security:**

As part of its Technical bid submission, the bidder would be required to submit an earnest money deposit amounting to INR 5,00,000/- (Rupees Five Lakh) in form of a demand draft .The demand draft should be in favour of **Project Director, DRDA, Rayagada** payable at **Rayagada**. The EMD of unsuccessful Bidders will be returned to them within two weeks of the selection of successful Bidder. For successful bidder, the EMD will be returned upon signing of the contract and submission of performance security in the form of Bank Guarantee for a value equal to 5% of the total contract value. The said Performance Security shall be valid beyond 60 days after the end of all contractual obligations on the part of the supplier including warranty obligation, if any. Any bid submitted without EMD will be rightly rejected.

The Earnest Money will be forfeited because of one or more of the following reasons:

- The Bidder withdraws its Bid during the validity period as specified in Bid.
- The Bidder does not respond to requests for clarification of its Bid.
- The Bidder fails to provide the required information during the evaluation process or is found to be non-responsive or has submitted false information in support of its qualification.
- In case of Selected Bidder, the said Bidder fails to sign the Agreement in time, or does not furnish the mandatory Performance Security.
- The Bidder materially alters his Bid during the Bid processing Period.

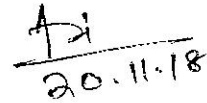


### **Bid Processing Fee**

As part of its Technical bid submission , the bidder would be required to submit a Bid Processing Fee amounting to INR 5,000/- (Rupees Five Thousand) in form of a demand draft payable at Rayagada. The demand draft should be in favour of **Project Director, DRDA, Rayagada** payable at Rayagada. The Bid Processing Fee is Non Refundable.

### **Delivery Mechanism**

The delivery of the sports equipment in a box (with lock and key) as per the list of each BYV shall be made by Bidder at the respective Block headquarters. A random quality and quantity will check will be conducted at the time of each delivery. If the quantity and quality is found to be non-satisfactory, **Bidder will be subjected to a penalty of up to 100% of the Order Value.**

  
20.11.18

**Project Director,  
DRDA, Rayagada**

## **Annexure A' - Technical Submission Checklist**

The Checklist to be provided as first page of the Technical Bid:

| <b>S. No.</b> | <b>Documents</b>   | <b>Attached (Yes/No)</b> |
|---------------|--|--------------------------|
| 1.            | Firm/Agency Registration Details                             |                          |
| 2.            | Income Tax Return acknowledgement                            |                          |
| 3.            | PAN Card   |                          |
| 4.            | GST Registration Certificate                                 |                          |
| 5.            | Proof of Experience/ Contracts                               |                          |
| 6.            | Undertaking for capacity to deliver in stipulated time frame |                          |
| 7.            | Turnover of the Bidder                                       |                          |
| 8.            | Earnest Money Deposit  |                          |
| 9.            | Undertaking for no pending legal cases                       |                          |
| 10.           | Undertaking for no blacklisting                              |                          |
| 11.           | Undertaking for no cross ownership                           |                          |

**Place:**

**Date:**

**Seal & Signature of the Bidder:**

**\*\*\* All documents are to be attached as per serial and pages to be numbered.**

**Sports Equipment Specifications : Indicative list**

| Sl. No. | Name of Sport | Indicative list of Sports Equipment                              | Maximum Qty. (One Time) | Price limited to Maximum (Per Unit) (in Rs.) | Illustrative list of Brands | Remarks   |
|---------|---------------|--|-------------------------|--|-----------------------------|---|
| 1       | Hockey        | Hockey Stick   | 22 nos.                 | 1000.00                                      | HRM, SAS, Rakshak           | Wooden wight light Length 34"35"36" Bow 18mm  |
| 2       |               | Practice Ball  | 24 nos.                 | 100.00                                       | Fenta, RPS                  | Circumference 224-235 mm  |
| 3       |               | Hokey Net  | 2 nos.                  | 1400.00                                      | Vinex, Fenta                | Made of Nylon   |
| 4       |               | Goal Keeper Kit (set)  | 2 nos.                  | 2500.00                                      | RPS, GIS, HRM               | Full Set  |
| 5       | Football      | Football   | 12 nos.                 | 550.00                                       | Nivia, Cosco                | Spherical, Made of leather, circumpherence not more than 70 cm(28 ins) and not less than 68 cm (27 ins)   |
| 6       |               | Football Net   | 2 nos.                  | 1300.00                                      | Vinex, Fenta                | Should cover 24 X 8ft. area with mesh size such that ball should not pass through, Made of Nylon  |
| 7       |               | Goal Keeper Gloves   | 4 pairs                 | 250.00                                       | Vinex, Fenta                |   |
| 8       | Kho-Kho       | Post (Two wooden Poles uniform, cylindrical and smooth all over) | 2 nos.                  | 900.00                                       |                             | 120-125 cm above ground level, diameter 9 to 10 cm and shall be uniform   |
| 9       | Cricket       | Cricket Bat  | 12 nos.                 | 900.00                                       | SG, SS, Gray Nicollas, G&M  | Specifically made for Tennis Ball   |
| 10      |               | Cricket Tennis Ball  | 40 nos.                 | 60.00  | Vicky, Vinex, Nivia         |   |
| 11      |               | Stumps   | 12 nos.                 | 80.00  |                             | Wooden  |
| 12      |               | Batting Gloves   | 12 pairs                | 375.00                                       | SG, SS                      |   |
| 13      | Volleyball    | Volleyball   | 12 nos.                 | 600.00                                       | Nivia, Cosco                | Synthetic Leather Material, Multi colour, Weight-260-280 gm, Circumference:65-67 cm, 18 strips  |
| 14      |               | Volleyball Net   | 2 nos.                  | 700.00                                       | Vinex, Fenta                | The Net is 1mt wide and 9.5 to 10 mt long (with 25 to 50 cm on each side of the side bands) Top horizontal band 7cm wide and bottom 5cm wide, Made of Nylon |
| 15      | Basketball    | Basketball (Size-7 for men & size-6 for women)                   | 6 nos.                  | 700.00                                       | Nivia, Cosco                | Synthetic leather, Circumference of 29.5-29.8 inches  |

|    |               |  |         |         |  |   |
|----|---------------|--|---------|---------|--|---|
| 16 |               | Basketball Net   | 4 nos.  | 400.00  | Spatan,<br>Vinex                         | White cord material with circumference of ring size 400-450 mm in length with 12 loops  |
| 17 | Badminton     | Racquet (2 teams)  | 8 nos.  | 400.00  | Yonex,<br>Silvers,<br>Lining             | Frame shall not exceed 680mm in overall length and 230mm in overall width   |
| 18 |               | Shuttle cock (plastic)                                   | 24 nos. | 30.00   | Vinex,<br>Vicky                          | Plastic   |
| 19 |               | Badminton Net  | 4 nos.  | 600.00  | Vinex,<br>Fenta                          | Depth of the Net 760 mm & length 6.1 mt. Made of Nylon  |
| 20 | Chess         | Chess Board (set)  | 6 nos.  | 600.00  | Vinex,<br>MTG                            | Made of plastic   |
| 21 | Carrom        | Carrom Board Set (with sticker & coins)                  | 8 nos.  | 1450.00 | Stag, Vinex                              | Size 29" X 29"  |
| 22 | Tug of War    | Rope (Sisal/ Jute/ Polymer)                              | 1 nos.  | 3500.00 | Vinex,<br>Esskay                         | Length-20mt, Thikness-25mm  |
| 23 | Skipping Rope | Skipping Rope  | 10 nos. | 200.00  | Nivia,<br>Neulife                        | Length-260cm  |
| 24 | Gym Kit       | PVC 20kg Combo 9WB<br>Width-121.92 cm<br>Height-33.02 cm | 1 set   | 6000.00 | NELCO,<br>Vinex, Viva,<br>Fitzon,<br>KRK | 20 kg of PVC weight(2 kg X 4 = 8kg+ 3kg X 4 = 12kg), 1 X 4 feet plain rod (Shoulder/ Bicep) + 2 X 14" dumbbell Rods, 100% pure leather gym gloves + 1 Skipping rope + 1 Hand gripper + 2 Locks and clippers comes with the rods |

Annexure C

**Undertaking that the Firm/ institution has the capacity to supply Rs..... lakhs sports equipment in the time frame of 07 days from award of contract.**

**UNDERTAKING FOR SUPPLY OF SPORTS EQUIPMENT**

We confirm that we/agency have/has the capacity to supply the required sports equipment amounting Rs.....lakhs to all BYVs of the Rayagada district (.....nos) as per their requirement in a time frame of 07 days from award of contract.

For and on behalf of:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature (with seal)

To:

The Project Director,  
District Rural Development Agency,  
Rayagada District.

**Annexure D – Undertaking that the Firm/ Institution is not Blacklisted**

**UNDERTAKING THAT THE FIRM/ INSTITUTION IS NOT BLACKLISTED**

We confirm that we/agency are/is not blacklisted by any Government Institution/CPSE/SLPE/Local Authority.

For and on behalf of:

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Signature (with seal)

To:

The Project Director,  
District Rural Development Agency,  
Rayagada District.

**Annexure-B - Financial Bid**

| SI. No     | Product   | Specification | Brand | Quantity | Unit Cost<br>(in Rs.) | Total Cost<br>(in Rs.) |
|------------|---|---------------|-------|----------|-----------------------|------------------------|
| <b>1.</b>  | <b>Hockey</b>   |               |       |          |                       |                        |
| (a)        | <i>Hockey Stick</i>   |               |       |          |                       |                        |
| (b)        | <i>Practice Ball</i>  |               |       |          |                       |                        |
| (c)        | <i>Hockey Net</i>   |               |       |          |                       |                        |
| (d)        | <i>Goal Keeper Kit<br/>(set)</i>  |               |       |          |                       |                        |
| <b>2.</b>  | <b>Football</b>   |               |       |          |                       |                        |
| (a)        | <i>Football</i>   |               |       |          |                       |                        |
| (b)        | <i>Football Net</i>   |               |       |          |                       |                        |
| <b>3.</b>  | <b>Kho-Kho</b>  |               |       |          |                       |                        |
| (a)        | <i>Post (Two wooden<br/>Poles uniform,<br/>cylindrical and<br/>smooth all over)</i> |               |       |          |                       |                        |
| <b>4.</b>  | <b>Cricket</b>  |               |       |          |                       |                        |
| (a)        | <i>Cricket Bat</i>  |               |       |          |                       |                        |
| (b)        | <i>Cricket Tennis Ball</i>  |               |       |          |                       |                        |
| (c)        | <i>Stumps</i>   |               |       |          |                       |                        |
| (d)        | <i>Batting Gloves</i>   |               |       |          |                       |                        |
| <b>5.</b>  | <b>Volleyball</b>   |               |       |          |                       |                        |
| (a)        | <i>Volleyball</i>   |               |       |          |                       |                        |
| (b)        | <i>Volleyball Net</i>   |               |       |          |                       |                        |
| <b>6.</b>  | <b>Basketball</b>   |               |       |          |                       |                        |
| (a)        | <i>Basketball (Size -7<br/>for men)</i>   |               |       |          |                       |                        |
| (b)        | <i>Basketball (Size -6<br/>for women)</i>   |               |       |          |                       |                        |
| (c)        | <i>Basketball Net</i>   |               |       |          |                       |                        |
| <b>7.</b>  | <b>Badminton</b>  |               |       |          |                       |                        |
| (a)        | <i>Racquet(2 teams)</i>   |               |       |          |                       |                        |
| (b)        | <i>Shuttle cock<br/>(Plastic)</i>   |               |       |          |                       |                        |
| (c)        | <i>Badminton Net</i>  |               |       |          |                       |                        |
| <b>8.</b>  | <b>Chess</b>  |               |       |          |                       |                        |
| (a)        | <i>Chess Board (set)</i>  |               |       |          |                       |                        |
| <b>9.</b>  | <b>Carrom</b>   |               |       |          |                       |                        |
| (a)        | <i>Carrom Board Set<br/>with Striker &amp;<br/>Coins</i>                            |               |       |          |                       |                        |
| <b>10.</b> | <b>Tug of War</b>   |               |       |          |                       |                        |
| (a)        | <i>Rope (Sisal/ Jute/<br/>polymer)</i>  |               |       |          |                       |                        |

|                    |                            |  |  |  |  |  |
|--------------------|----------------------------|--|--|--|--|--|
| <b>11.</b>         | <b>Skipping</b>            |  |  |  |  |  |
| (a)                | <i>Skipping Rope</i>       |  |  |  |  |  |
| <b>12.</b>         | <b>Gym Kit</b>             |  |  |  |  |  |
| (a)                | <i>1(one) complete set</i> |  |  |  |  |  |
| <b>Grand Total</b> |                            |  |  |  |  |  |

**Total Cost of each items/equipment (in words in INR):**

**\*\*The Cost of sports equipment should be maximum as mentioned in the indicative list above of all the taxes, transportation costs and a kit box with printing of BYV logo on it and any other costs involved.**

**Place:**  
**Date:**

**Seal & Signature of the Bidder:**

**Format for Distribution of Sports Equipment to the Biju Yuva Vahini**

|                   |  |                       |  |
|-------------------|--|-----------------------|--|
| Name of the BYV   |  | Date of Distribution  |  |
| Name of the GP    |  | Place of Distribution |  |
| Name of the Block |  | Name of the District  |  |

| Sl. No | Name of the Sports | Name of the Sports Equipment | Name of the Brand/ Manufacturer | Quantity | Cost of the item (in Rs.) |
|--------|--------------------|------------------------------|---------------------------------|----------|---------------------------|
| 1      |                    |                              |                                 |          |                           |
| 2      |                    |                              |                                 |          |                           |
| 3      |                    |                              |                                 |          |                           |
| 4      |                    |                              |                                 |          |                           |
| 5      |                    |                              |                                 |          |                           |
| 6      |                    |                              |                                 |          |                           |
| 7      |                    |                              |                                 |          |                           |
| 8      |                    |                              |                                 |          |                           |
| 9      |                    |                              |                                 |          |                           |
| 10     |                    |                              |                                 |          |                           |
| 11     |                    |                              |                                 |          |                           |
| 12     |                    |                              |                                 |          |                           |
| 13     |                    |                              |                                 |          |                           |
| 14     |                    |                              |                                 |          |                           |
| 15     |                    |                              |                                 |          |                           |

*Signature of Treasurer(BYV)  
with seal*

*Signature of Secretary(BYV)  
with seal*

*Signature of President(BYV)  
with seal*