




**INTEGRATED TRIBAL DEVELOPMENT AGENCY: GUNUPUR
SHORT QUOTATION CALL NOTICE**

No: 2023/2018 dated 06.11.2018

Sealed quotations are invited in the prescribed form from interested reputed Manufacturers/ authorized Dealers for supply of **Frame looms & Weaving Accessories** to ITDA, Gunupur in Raygada District, which shall conform the terms and condition (Annexure-I). The sealed quotations should reach to the Project Administrator, ITDA, Gunupur on or before 28.11.2018 by 1 PM by registered post/speed post only and will be opened on the **same day at 3 PM** in the office chamber of the Project Administrator, ITDA, Gunupur in the presence of the bidders or their authorized representatives. If this day is declared later as Government holiday, the quotations will be received and opened on the next working day as per the scheduled time. The detailed term and conditions and General bid information can be downloaded from the district website www.rayagada.nic.in.

The undersigned reserve the right to reject any or all the quotations without assigning any reason thereof.


Collector, Rayagada


Memo No 2024/2018
Copy to the ITDA, Gunupur Notice Board.

Dated 06-11-2018


Project Administrator,
I.T.D.A, Gunupur.

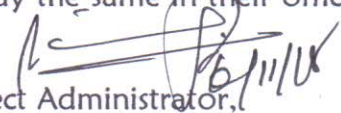
Memo No 2025/2018
Copy along with soft copy in PDF file to District Informatics Officer, NIC, Rayagada for information and web hosting the same in the District website.

Dated 06-11-2018


Project Administrator,
I.T.D.A, Gunupur.

Memo No 2026/2018
Copy to the Executive Officer, Rayagada Municipality / NAC, Gunupur / Gudari for information necessary action. They are requested to display the same in their office notice board for wide publicity.

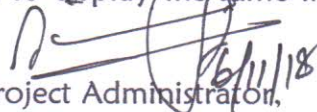
Dated: 06-11-2018


Project Administrator,
I.T.D.A, Gunupur.

Memo No 2027/2018

Dated: 06-11-2018

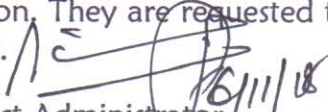
Copy to the all Block Development Officers / Tahasildars of Rayagada District for information and necessary action. They are requested to display the same in their office notice board for wide publicity.


Project Administrator,
I.T.D.A, Gunupur.

Memo No 2028/2018

Dated: 06-11-2018

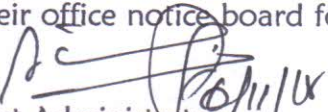
Copy forwarded to the Project Administrator, Rayagada/Koraput/ Jeypore / Nawarangpur / Malkangiri for information and necessary action. They are requested to display the same in their office notice board for wide publicity.


Project Administrator,
I.T.D.A, Gunupur.

Memo No 2029/2018

Dated: 06-11-2018

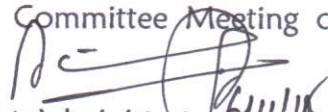
Copy forwarded to the Sub-Collector, Gunupur/Rayagada for information and necessary action. They are requested to display the same in their office notice board for wide publicity


Project Administrator,
I.T.D.A, Gunupur.

Memo No 2030/2018

Dated: 06-11-2018

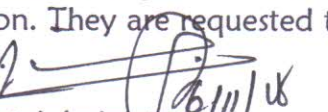
Copy submitted to the members of the Tender Committee for information and necessary action. They are requested to attend the Tender Committee Meeting on 28.11.2018 at 3 PM .at I.T.D.A, Gunupur.


Project Administrator,
I.T.D.A, Gunupur.

Memo No 2031/2018

Dated: 06-11-2018

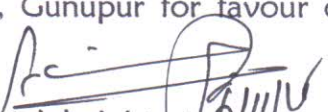
Copy forwarded to the Additional District Magistrate, Rayagada / Project Director, DRDA, Rayagada for information and necessary action. They are requested to display the same in their office notice board for wide publicity.


Project Administrator,
I.T.D.A, Gunupur.

Memo No 2032/2018

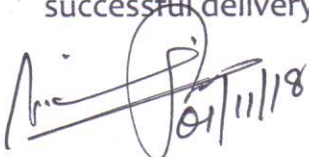
Dated: 06-11-2018

Copy to PA to the Collector-cum-Chairperson, ITDA, Gunupur for favour of kind information of the Collector.

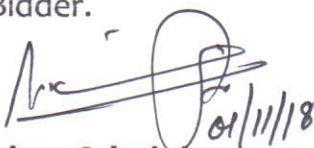

Project Administrator,
I.T.D.A, Gunupur.


Terms and conditions;

1. The document form of quotation containing general bid information and terms & conditions can be downloaded from the district website www.rayagada.nic.in. from ~~1.2.11.2018~~ to ~~27.11.2018~~ up to 5.00 PM. The bidder should deposit **Rs.3000/-** in shape of account payee bank draft drawn from any nationalized bank in favour of Project Administrator, ITDA, Gunupur and payable at Gunupur towards cost of Tender Paper.
2. The sealed documents should reach to the Project Administrator, ITDA, Gunupur on or before ~~28.11.2018~~ by 1.00 P.M by registered post / Speed Post only and will be opened on the same day at 3.00 P.M in the office chamber of Project Administrator, ITDA, Gunupur in the presence of the bidders or their authorized representatives. If this day is declared later as Government holiday, the quotations will be received and opened on the next working day as per the scheduled time.
3. The Manufacturers /Authorized Dealers should deposit an amount of **Rs. 5,000/-** towards EMD in shape of National Saving Certificate / Saving Bank Accounts/TDR/KVP/STDR duly pledged in favour of Project Administrator, I.T.D.A, Gunupur. The quotations submitted without EMD will be rejected. After completion of tender process the EMD will be refunded to the unsuccessful bidders.
4. The general information and bid sheet should be filled up legibly without any correction/over writing and must be a computer typed copy. The rates should be written both in words and figures in the quotation.
5. The rates quoted should be inclusive of all taxes.
6. The successful Authorized Dealers/ Manufacturers should supply the materials within fifteen days time from the date of issue of order by the undersigned failing which the order shall be stand cancelled automatically.
7. The supplier has to bear the loss or damage if any during the transit of materials to the concerned office:
8. The interested Manufacturers /Authorized Dealers submitting Quotations should have clearance Certificate under different Tax provision (GST, IT etc.) The quotationer should submit the copy of valid (GST, IT etc.) registration certificate and PAN Card along with the quotation paper as per annexure-2. The Manufacturers /Authorized Dealers shall have to produce the original documents before the Tender Committee for verification.
9. Payment shall be made by Project Administrator, ITDA, Gunupur against the successful delivery of the materials and submission of bills.

A handwritten signature in black ink, followed by the date '01/11/18' written in a similar style.

10. The tender should be super scribed as TENDER FOR SUPPLY OF _____ (name of the items) on the top of the envelop.
11. The quotations received beyond the stipulated date and time and incomplete quotations in any respect shall not be taken into consideration and liable for rejection. The ITDA shall not be responsible for any postal delay.
12. The competent authority is not bound to accept the lowest tender and may reject any or all the tenders without assigning any reason thereof.
13. The samples of materials should be produced at the time of opening of the quotation for consideration by purchasing committee. The samples which are approved by the committee will be retained till completion of the order and other non-approved samples will be returned back to the suppliers.
14. The quality of materials to be supplied will be same & equal as per samples approved by the committee.
15. The successful bidder shall execute an agreement with the Project Administrator, ITDA, Gunupur within 7 days of communication of acceptance of his offer on payment of security deposit. Agreement format will be supplied along with the communication letter regarding acceptance of offer.
16. After the delivery at the destination, samples of the item shall be compared with the master sample or may be sent for laboratory test. In case there is deviation in specification, the supplier shall be notified to take back the consignment and replace it within a week with the provision of 20% penalty. In case of failure to supply indented items, the EMD will be forfeited along with other legal actions as may be deemed appropriate.
17. The undersigned reserves the right to reject or cancel any or all quotations without assigning any reason thereof.
18. Eligibility Criteria for Bidder:
 - a. The Bidder should be a manufacturer/Authorized dealer for supply of Handloom Materials
 - b. Annual Turn Over statement of last three years.
 - c. Must have registered under GST
 - d. Must have valid Manufacturing License issued by competent authority in case of manufacture-bidder.
 - e. Must not be under declaration of ineligibility.
 - f. g. All the document copies submitted with the quotations should be self attested by the Bidder.


Project Administrator,
ITDA, Gunupur.


Collector,
R a y a g a d a

TENDER DOCUMENT FOR SUPPLY OF HANDLOOM MAT

TECHNICAL BID

1	Name Manufacturer/Authorized Dealer/ Supplier			
2	Address for correspondence : (With Tel. No. /Fax. No. with STD code, Mobile)			
3	License with up to date renewal of the Manufacturing Unit, issued by the Directorate of factories. (Attested photo copy of license shall be attached, in case of manufacturer – bidder)			
4	Photo copy of Certificate of registration with sale tax authorities (Self-attested photo copy of certificate shall be attached)(GST)			
5	PAN No			
6	Annual Financial Turn over (Rupees in lakhs)	2015-16	2016-17	2017-18
7	Self-attested copies of Income Tax Returns for the FY 2015-16, 2016-17 & 2017-18 to be attached			
8	Self-attested copies of VAT return for the said three years to be attached			
9	Particulars of E.M.D. deposited			
10	Cost of Tender Document			



Signature of Bidder

TENDER DOCUMENT FOR SUPPLY OF
(Frame looms & Weaving Accessories)

SELF DECLARATION

Date:

Ref:

To

The Project Administrator
ITDA, Gunupur, At/Po-Gunupur
District-Rayagada, Odisha, Pin-765022

In response to the tender notice No. _____, Dt: _____,
I, Ms. /Mr. _____, as a _____, I / We hereby
declare that our company _____ is having unblemished
past record and was not declared ineligible for corrupt & fraudulent practices either
indefinitely or for a particular period of time.

Signature of the Bidder

Date

Place



A handwritten signature in black ink, followed by the date '6/11' written vertically below it.

TENDER DOCUMENT FOR SUPPLY OF
(Frame looms & Weaving Accessories)

Letter of authorization

Date:

Ref:

To

The Project Administrator
ITDA, Gunupur, At/Po-Gunupur
District-Rayagada, Odisha, Pin-765022

Ms./Mr. _____ is hereby authorized to sign relevant documents on behalf of the company in dealing with invitation reference No. _____ dated _____. She /He is also authorized to attend meetings & submit technical & commercial information as may be required by you in the course of processing above said application.

Thanking you,

Authorized Signatory

Representative's Signature

Signature attested

A handwritten signature in black ink, consisting of a stylized, cursive script. The signature is written over a horizontal line and includes the date '6/11' at the end.

TENDER DOCUMENT FOR SUPPLY OF
(Frame looms & Weaving Accessories)

ACCEPTANCE OF TERMS & CONDITIONS

Date:

Ref:

To

**The Project Administrator
ITDA, Gunupur, At/Po-Gunupur
District-Rayagada, Odisha, Pin-765022**

Sir,

I have carefully gone through the Terms & Conditions contained in the Tender Notice [No. _____] regarding supply of **Frame looms & Weaving Accessories** .

I declare that all the provisions of this tender document are acceptable to my company. I further certify that I am an authorized signatory of my company and am, therefore, competent to make this declaration.

Signature of the Bidder

Date

Place

A handwritten signature in black ink, followed by the date '6/11' written below it.

**TENDER DOCUMENT FOR SUPPLY OF
(Frame looms & Weaving Accessories)**

Financial Bid:

MATERIALS TO BE PURCHASED

SL No	ITEM	Quantity	Amount including all Taxes
1	56" R.S. Frame loom made up of Sal wood fitted with 5 wheel take-up motion- Detailed specification to be maintained separately (Slay- Teak Wood).	1	
2. Weaving Accessories:-			
a	C.V heald/ Nylon (4 Shaft-different counts from 40s x 52" to 80s x 52")	1	
b	Pitch bound steel reed (different counts from 40s x 52" to 80s x 52")	1	
c	Brass Reed (different counts from 40s x 52" to 80s x 52")	1	
d	Cycle Rim Charkha fitted with spindle & Break System.	1	
e	Wooden/ Nylon Bobbin-6"	1	
f	Wooden/ Nylon Pirn-4"	1	
g	5 wheel take-up motion set	1	
h	Plain wooden handloom shuttle (Detail specification-Brand wise)	1	
i	Counting Glass	1	
j	Drawing Hook	1	
k	Heald Stave (Teak-wood-4pcs/set)	1	
3	Warping Drum with different specification with bobbin stand and lease stand (Details to Specify)	1	



Signature of the bidder

4. Dyeing Accessories:

Sl No	Name of the Item required	Specification	Quantity	Amount including all Taxes
a	Stainless Steel dyeing pot heavy gauze high polished	40 ltrs. (22 gauze)	1	
b	Stainless Steel dyeing pot heavy gauze high polished with lid	30 ltrs. (22 gauze)	1	
c	Stainless Steel dyeing pot heavy gauze high polished with lid	20 ltrs. (22 gauze)	1	
d	Stainless Steel dyeing pot heavy gauze high polished with lid	10 ltrs. (22 gauze)	1	
e	Stainless Steel dyeing pot heavy gauze high polished with lid	5 ltrs. (22 gauze)	1	
f	Stainless Steel bucket joint less fitted with heavy handled rod	20 ltrs. (22 gauze)	1	
g	Stainless steel Rod- smooth finished tempered, strengthen solid	8mm thick x 30" length	1	
h	Stainless steel pipe with both end closed	1" dia x 30" length	1	
i	Stainless Steel mug single piece joint less round beaded edge mirror polish with heavy flat handle	1 ltrs/500 ml	1	
h	Measuring Cylinder-unbreakable nylon plastic with embossed measuring marks	100 ml	1	
k	Graduated Breaker- Synthetic plastic made	220 ml/ 100 ml	1	
l	Centigrade lab. Thermometer	100 degree Celsius	1	
m	Acid & Alkali proof rubber Hand Gloves	12" Length -pair	1	
n	Weighing Balance small weight handle with weight unit up to 50gm	For weight of dye stuff 1 mg to 50 mg	1	
o	Weighing Balance small weight handle with weight unit up to 20 gm	For weight of dye stuff 1 mg to 20 mg	1	
p	5 litre capacity of filled LPG gas with burner	ISI Mark	1	
q	Stainless Steel Spoon (Small size)	4" &6"	1	



Signature of the bidder