



INTEGRATED TRIBAL DEVELOPMENT AGENCY, RAYAGADA

E-mail-itdarayagada@gmail.com, Contact No.06856-235165, Pin Code-765001

No 3728 /2018

Dated. 06/11/18

QUOTATION CALL NOTICE


Sealed Quotations in prescribed form are invited from authorized Dealers/ Suppliers/ firms/ Manufacturers having valid GST /VAT / PAN/ Registration Certificate for supply of Blankets to SSD Schools & Hostels under ITDA, Rayagada. The rate quoted by the bidder should be inclusive of all taxes including transportation, loading & un-loading charges at delivery points.

TERMS AND CONDITIONS

1. The rates quoted should be inclusive of all taxes, loading & unloading, transportation charges to the school points within ITDA, Rayagada area.
2. The undersigned reserves the right to select any brand(s).
3. The authority is not bound to accept the lowest tender and may reject any or all the tenders without assigning any reason thereof.
4. Quotation received beyond stipulated date & time and without the required documents shall be liable for rejection.
5. The successful bidder should supply the materials within 15(fifteen) days' from the date of issue of supply order failing which the order will be cancelled.
6. The supplier (s) has/have to bear the loss or damage, if any during the transit of materials to the concerned schools/hostels/office.
7. The intending supplier/firm is required to deposit Rs.60,000/-(Rupees Sixty thousand) as Bid Security in shape of demand draft/Bankers cheque /NSC/ TDR duly pledged in favour of PA, ITDA, Rayagada issued from any Nationalised Bank & payable at SBI, Rayagada.
8. The general information and bid sheet should be filled up legibly without any correction/over writing and must be a computer typed. The rate should be written both in words and figures in the quotation.
9. The Bid Security of unsuccessful bidders will be returned after issue of supplier order to the successful bidder(s). The successful bidder will get the Bid Security returned after six months from date of completion of full supply of the materials.
10. Supply order will be placed as per actual requirement and as to be decided by the office.

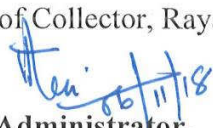
Handwritten signature

11. 95% of the payment will be made after successful supply of ordered materials. Rest 5% shall be paid after 02 (Two) months of complete supply of materials.
12. The bidders are required to submit copy of self-attested valid GST certificate, PAN card, VAT clearance certificate & Bid Security money along with their quotation paper failing which their quotation is liable for rejection. They are also required to produce the original documents at the time of opening of quotation for verification.
13. The technical bid and financial bid should be sealed in separate envelopes and clearly written on the envelopes as technical bid and financial bid. Both the envelopes to be kept in another envelope addressed to **the Project Administrator, ITDA, Rayagada and must be send by registered post/speed post only. Any other means of delivery is disallowed. The undersigned will not be held responsible for any postal delay.**
14. The sealed quotation papers should be superscripted as "QUOTATION FOR SUPPLY OF BLANKETS" on the top of the envelop carrying quotation papers.
15. The quotation papers fees is Rs.500/-. The quotation papers are available in the office of PA, ITDA, Rayagada. Quotationers who downloads quotation papers from the website need to pay the paper cost i.e. Rs.500/- in shape of Bank Draft/Bankers Cheque in favour of **Project Administrator, ITDA, Rayagada** issued from any Nationalized Bank and payable at SBI, Rayagada.
16. The intending Dealers/ Suppliers/ Firms/ Manufacturers can bid for only two brands of blankets. If any quotationer bids for more than two brands his case will be rejected.
17. The quotationers are required to produce sample of the blanket he/she is bidding for at the time of opening of quotation papers failing which his/her case will be rejected. The sample(s) which is/are approved will be retained till completion of supply of the material and the non approved sample(s) will be refunded to the bidders.
18. The quality of materials to be supplied will be same & equal as per samples approved by the committee.
19. After delivery of the materials at the destination, samples of the item shall be compared with the master sample or may be sent for laboratory test. In case there is deviation in specification, the supplier will be asked to take back the consignment and replace it within a week with provision of 20% penalty. In case of failure to supply indented items, the EMD will be forfeited along with other legal actions as may be deemed appropriate.
20. Availability of quotation papers is from 08-11-2018 to 29-11-2018 till 5.00PM in District website www.rayagada.nic.in



21. Period of receipt of quotation papers is from 08-11-2018 to 29-11-2018 till 5.00 pm.
22. The quotation papers received after stipulated date and time will not be entertained.
23. Date and time of opening of quotation papers is 03-12-2018 at 04.00PM.in Collectorate, Rayagada. If this day is declared later as a Govt. Holiday, the quotation will be open in the next working day as per the schedule time.
24. The financial bid of those bidders will be opened whose technical bids are found eligible by the committee.
25. The standard specification of blanket required: Length to 210cm, Width150cm, Weight 2000Grms to 2250Grms, with woollen content minimum 60% or more with two side boarder.
26. The undersigned reserves the right to reject or cancel any or all tenders without assigning any reason thereof.
- 27. Eligibility Criteria for participation in the Quotation.**
 - a. The quotationer shall be a manufacturer/authorised dealer/ supplier/ Firm of the specific brand.
 - b. Annual Turnover shall not be less than Rs 50.00 lakh in each of the last three financial years.
 - c. Must have registered under GST.
 - d. Must not be declared ineligible.
 - e. Outside Dealers/ Suppliers/ firms/ Manufacturers who do not have any branch inside Odisha and have not made any transaction inside Odisha but are participating in the quotation shall produce an affidavit to that effect.
 - f. Copy of all documents submitted with the quotation paper should be self attested by the quotationer.

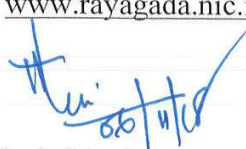
By the order of Collector, Rayagada


Project Administrator,
I.T.D.A, Rayagada

Memo No 3729 /2018

Dt: 06/11/18

Copy along with soft copy in PDF file forwarded to the District Informatics Officer, NIC, Rayagada for information with a request to hoist the above Tender Call Notice in the District Website www.rayagada.nic.in immediately for wide publication.


Project Administrator,
I.T.D.A, Rayagada

Memo No 3730 /2018.

Dt: 06/11/18

Copy to P.D, DRDA, Rayagada/PA, ITDA, Gunupur / Koraput/ Jeypore/ Nawarangpur/ Malkangiri/ Sub-Collector, Rayagada & Gunupur /All Block Development Officers &Tahasildars of Rayagada District/DIPRO, Rayagada/ DWO, Rayagada for information with a request for wide publicity.

Copy to Office Notice Board/Notice Board of Collectorate, Rayagada for information of all concerned.


06/11/18

**Project Administrator,
I.T.D.A, Rayagada**

Dt: 06/11/18

Memo No 3731 /2018

Copy forwarded to the GM, RIC, Rayagada/District Education Officer, Rayagada, Commercial Tax Officer, Rayagada/DIO, NIC, Rayagada/DWO, Rayagada/ Deputy Director of Textile, Koraput for information. They are requested to attend the quotation opening meeting on the scheduled date, place and time as mentioned above.


06/11/18

**Project Administrator,
I.T.D.A, Rayagada**

ANNEXURE-I

Format for submission of Technical Bid

Sl. No.	Particulars	Mention details/No.	Specify the copy of self-attested supporting documents attached
1	2	3	4
1	Name and address of the Dealers/ Suppliers/ Firms/ Manufacturers		
2	Valid GST Certificate		
3	PAN No.		
4	Details of tender paper cost deposited		
5	Details of bid security deposited		
6	Annual turnover of Dealers/ Suppliers/ Firms/ Manufacturers during last three financial years		
a	2015-16		
b	2016-17		
c	2017-18		
7	Filing of income tax return for last three year 2015-16, 2016-17 & 2017-18 (self attested copy to be attached)		
8	Constitution of firm (proprietor/Partnership/ Company with name of the authorized signatory) if any.		
9	Experience in supplying similar type of materials to any Govt. office/agency(Yes / No)		

Seal and dated signature of bidder



ANNEXURE-II

Format for submission of Financial Bid

Sl No.	Name of Dealers/ Suppliers/ Firms/ Manufacturers	Name of Brand of the blanket	Mention details of specification of blanket	Price quoted per unit/piece (In Rs.)
1	2	3	4	5
1				
2				

Seal and dated signature of bidder

NB: One Dealers/ Suppliers/ firms/ Manufacturers can bid for only two brands.



TECHNICAL BID

FORMAT-1

QUOTATION DOCUMENT FOR SUPPLY OF BLANKET

SELF DECLARATION

Date:

Ref:

To

The Project Administrator, ITDA, Rayagada,

Sir,

In response to the Quotation Notice No _____, Dtd _____

I, Ms./Mr _____, as a _____,

I/we hereby declare that our Company/Firm _____ is having unblemished past record and has not been declared ineligible for any corrupt and fraudulent practices either indefinitely or for a particular period of time.

Signature of the Bidder

Date

Place



FORMAT-2

QUOTATION DOCUMENT FOR SUPPLY OF BLANKET

Letter of authorization

Date:

Ref:

To

The Project Administrator, ITDA, Rayagada,

Sir,

Ms./Mr _____ is hereby

authorized to sign relevant documents on behalf of the Company/Firm in relation to Quotation Call Notice No.....Dtd..... She /He is also authorized to attend meetings & submit technical & financial information as may be required by your good office in the course of processing of above said application.

Thanking you,

Authorized Signatory

Representative's Signature

Signature Attested



FORMAT-3

QUOTATION DOCUMENT FOR SUPPLY OF BLANKET

ACCEPTANCE OF TERMS AND CONDITIONS

Date:

Ref:

To

The Project Administrator, ITDA, Rayagada,

Sir,

I have carefully gone through the Terms and conditions contained in the Quotation Call Notice No....., dtdregarding supply of blankets. I declare that all the provisions of this tender documents are acceptable to my company/firm. I further certify that, I am an authorized signatory of my company/firm and am, therefore, competent to make this declaration.

Signature of the Bidder

Date

Place

