

OFFICE OF THE DISTRICT MAGISTRATE & COLLECTORATE, RAYAGADA
(SOCIAL WELFARE SECTION)

NO. 1498/

Date: 25.6.2018

TENDER CALL NOTICE

Sealed tender are invited from intending credible printing press/ firms having valid PAN Card, TIN & GST holder for printing and supply of the following items.

1. New Arunima Abhyasa pustika -I & II 2. Calendar on Nua Arunima 3. Booklet on Early Childhood & care education (ECCE) for supply to different ICDS project of Rayagada district. The tender completed in all respect shall reach to the DSWO Office, Collectorate, Rayagada by registered/ speed post only till office hours of 1.00 PM on 06.7.2018 and will be opened at 4.00 PM on 06.07.2018 in the Collectorate, Rayagada. in the presence of the tenderer or their authorized agents and members of the District level purchase Committee. Details regarding terms and conditions, specifications earnest money deposit etc. can be obtained on payment of Rs.5000/- (Rupees Five Thousand) only non refundable towards the cost of tender papers from the office of the Collector, Rayagada (DSWO section) during the office hours from 25.6.2018 to 05.7.2018 in working days. The same can also be down loaded from the official website <http://rayagada.nic.in> and tender paper can be filled with a DD of Rs.5000/- (Rupees Five Thousand) only non refundable drawn in favour of DSWO, Rayagada from any nationalized bank and payable at Rayagada towards the cost of tender papers along with EMD.

The tender received beyond the date and time mentioned above shall not be taken in to consideration. The authority will not be held responsible for any postal delay. The authority reserves the right to accept or reject any or all tenders without assigning any reason thereof.

Memo No. 1499 IX -35/2018

Copy to Notice Board/Copy to the DIO- NIC, Rayagada for information and requested to upload the tender notice in the district website.

COLLECTOR, RAYAGADA.

Dated: 25-6-18

Memo No. 1500 IX -35/2018

Copy to the Editor, SAMBAD & DHARITRI for publication of the above tender call notice in your esteemed paper for one day only. The advertisement cost should not exceed Rs.5000/- each.

COLLECTOR, RAYAGADA

Dated: 25-6-18

Memo No. 1501 IX -35/2018

Copy to all District Level Officer of Rayagada district/Sub-Collector Rayagada & Gunpur/ DIPRO-Rayagada/ All BDOs / All CDPOs for information and they are requested to display the tender call notice in their Notice Board for wide publicity.

COLLECTOR, RAYAGADA

Dated: 25-6-18

COLLECTOR, RAYAGADA

DETAILED TENDER NOTICE , TERMS AND CONDITIONS

Sealed tender in the prescribed form are invited, from the intending printing press/firms having valid GST/TIN/PAN holder for printing & supply of 1.New Arunima Abhyasa pustika -I & II 2.Calendar on Nua Arunima 3.Booklet on Early Childhood & care education (ECCE) to different ICDS project of Rayagada district.

1. The tender paper must reach to the (DSWO section), Collectorate Rayagada by Registered post/speed post only on or before 1.00 PM of 06.7.18 till office hour.
2. The detailed tender papers along with prescribed Tender Schedule (Annexure - I ,II.III) can be obtained on payment of Rs.5000/- (Rupees Five Thousand) only (Non- refundable) from the Accounts section of D.S.W.O., Rayagada during the office hours from dt. 25.06.2018 to dt. 05.07.2018 on any working day. The money receipt thereof is to be submitted along with the tender forms - technical bid .The prescribed tender schedule can also be down loaded from the District website <http://rayagada.nic.in> & can be filed along with a DD of Rs.5000/- (Rupees Five Thousand) drawn in favour of DSWO, Rayagada and payable at Rayagada towards the cost of tender paper with EMD.
3. The tender will be opened at 4.00pm dated 06.07.2018 in the Collectorate, Rayagada in the presence of the tenderers or their authorized agents and members of the District Level Purchase Committee constituted.
4. The detailed matter, color etc. of the inner pages & cover page of the Abhyasa pustika I & II, Calendar on Nua Arunima & Booklet on Early Childhood & care education (ECCE) to be printed can be inspected in the office of the DSWO, Rayagada in any working days till 05.7.2018 and a soft copy may be taken by the tenderer, before filing tenders or the same can also be downloaded from the District website.
5. The sealed tender cover should super-scribed 'Tender for printing of New Arunima Abhayasa Pustika Part I & II, Calender on Nua Arunima & Booklet on ECCE ".
6. In no way these items be re-designed or modified.
7. The intending supplier should deposit Rs.100000/- (Rupees one lakh) only as EMD in shape of BD in favour of the DSWO, Rayagada along with the tender in Technical bid which will be kept as Security Deposit . The amount will be refunded in case of unsuccessful tenderers.
8. Earnest Money deposited by the successful tenderer will stand converted to security deposit which will be refunded after successful completion of contact period and audit of accounts of the supplier. The whole or part of the Security Deposit will be forfeited for irregular performance or breach of any term(s) and condition(s) of agreement during the period of Earnest Money.
9. In case of disputes about the quality, Collector or his authorized representative (s) will cause an enquiry and take suitable action including debarment against the supplier.
10. The sample of the i)Arunima Abhayasa Pustika Part I & II ii) Calender on Nua Arunima iii) Booklet on ECCE to be supplied must be placed before

- the Tender committee and supply is to be made as per the sample presented before the Tender Committee.
11. The agency finalized for printing should be fully understood the expected quality & quantity of production along with specification of the books.
 12. The successful tenderers shall be required to supply the required quantity of the i) Arunima Abhayasa Pustika Part I & II ii) Calender on Nua Arunima iii) Booklet on ECCE at ICDS Project Centre point within 30 days of the indent placed with the supplier.
 13. The selected Agency must deliver the i) Arunima Abhayasa Pustika Part I & II ii) Calender on Nua Arunima iii) Booklet on ECCE at the project level and CDPOs will acknowledge the receipt of bill. The bill will be paid by the DSWO, Rayagada after random collection of samples from any project/projects and sent it to Competent authority for verification.
 14. If the successful firm fails to execute the contract or withdraw the tender paper, the EMD of the firm will be forfeited.
 15. If any deficiency to be found in the application form, the Tender application will be outright rejected.
 16. The successful Tender if fails to supply the required i) Arunima Abhayasa Pustika Part I & II ii) Calender on Nua Arunima iii) Booklet on ECCE during the schedule period the next highest Tenderer (L2) will be allowed to supply the same and the differential amount will be recovered from the first Tenderer (L1).
 17. In case more than one tenderer quotes the same lowest rate, all the tenderers who have quoted the same lowest rates shall be called for and decision will be taken by the Tender Committee or through lottery.
 18. In case of disputes about the quality, Collector or his authorized representative (s) will cause an enquiry and take suitable action including debarment against the supplier.
 19. The Financial bid should be filled in properly and legible without any correction/over writing. The rate and units should be written both in words and figures and it should be serialized. The rate quoted should be final and the tenderer shall not be allowed to change the same under any circumstances.
 20. Tenders received after the stipulated date and time or without sample shall be liable for rejection.
 21. The Authority reserves the right to reject any or all tenders received without assigning any reason thereof.
 22. The financial bids will be opened only of those tenderers whose technical bid are found illegible.
 23. The tenderer has to sign in each of the tender paper as acknowledgment of acceptance of the Terms, conditions, Specification etc.


COLLECTOR, RAYAGADA



2a) TECHNICAL BID

The Technical bid should contain the following in the prescribed format-III of the tender paper

- i) Attested copy of the registration certificate under DIC.
- ii) Attested copy of PAN card, TIN Number
- iii) Attested copy of up to date GST clearance certificate
- iv) Attested copy of IT return of last financial year
- v) Attested copy of production capability of firm
- vi) Money receipt of Rs.5000/-towards purchase of Tender papers
- vii) Attested copy of Production capability firm
- viii) EMD amounting to Rs.100,000/- (Rupees one lakh) only in shape of Bank Draft from any nationalized Bank favouring District Social Welfare Officer , Rayagada payable at Rayagada refundable without interest.
- ix) The sample copy of 1.Nua Arunima Abhyasa pustika-I & II, 2.Calendar on Nua Arunima 3.Booklet on Early Childhood & care education (ECCE) as per specification
- x) Attested copy of the past performance certificate for similar kind of work

2b) FINANCIAL BID

The financial bid should contain the price of the unit cost of the 1.New Arunima Abhyasa pustika -I & II 2.Calendar on Nua Arunima 3.Booklet on Early Childhood & care education (ECCE) in the prescribed format in annexure-IV of the tender paper and price quoted must be inclusive of all taxes, loading, unloading , transportation and delivery at 11 ICDS project point.


COLLECTOR, RAYAGADA



Annexure -II

**SPECIFICATION /TECHINICAL BID & FINANCIAL BID FOR SUPPLY OF
1.ARUNIMA WORK BOOK I & II 2.CALENDAR ON NUA ARUNIMA 3.BOOKLET ON
EARLY CHILDHOOD & CARE EDUCATION (ECCE)**

1) The specification of the work Books are as follows

a) New Arunuma Abhayasa Pustika Part-I

- Pages- Text- 56, Cover -4
- Paper- text -80 GSM Maplitho
Cover -220 GSM art paper
- Printing-Text and Cover- Multi colour
- Lamination- Matt Finish
- Binding-Centre stitch
- Size -21cms x 28 cms

Quantity - **19775** (approximately)

b) New Arunuma Abhayasa Pustika Part-II

- Pages- Text- 60, Cover -4
- Paper- text -80 GSM Maplitho
Cover -220 GSM art paper
- Printing-Text and Cover- Multi colour
- Lamination- Matt Finish
- Binding-Centre stitch
- Size -21cms x 28 cms
- Quantity - **23970** (approximately)

c. Specification for Calendar & ECCE Booklet

SI No	Items	For 2000copies	Estimate Rate
01	Calendar(Including Design & Taxes) Quantity : 1958	No.ofpages:7 Size:19"x28" Both sided Paper quality: Cover 300gsm matt Finishing: Wiro Binding Colour: 4 Colour	Rs.130/-
02	New Arunima Booklet(Including Design & Taxes) Quantity: 2167	No. of Pages: 12 Size: Crown Paper Quality: a. Cover 300gsm matt b. 170Inner ; gsm matt Finishing: Perfect Binding Colour: 4 Colour	Rs.30/-

2) The bidders should submit bids in two envelopes, one containing technical bid consisting of all technical details and the other containing the financial bid indicating the unit cost. The envelopes should be superscribed accordingly. These two covers be sealed in a big cover

2a) TECHNICAL BID

APPLICATION -TECHNICAL BID

Printing & Supply of (1).Arunima Abhyasa pustika I & II (2) Calendar on Nua Arunima (3) Booklet on Early Childhood & care education (ECCE)

1	Name & address of the Firm / Agency/ Contact No. of the authorized person of the Firm/Agency	
2	No &Date of the Money receipt of Rs 5000/- Towards purchase of Tender paper(copy enclosed)	
3	EMD in shape of Demand Draft Rs100000/- in favour of DSWO, Rayagada(enclosed)	
4	GST registration No/ TIN No(Attested copy to be enclosed)	
5	Up-to-date GST clearance Certificate No/ Date(Attested copy to be enclosed)	
6	PAN No(Attested copy to be enclosed)	
7	Copy of IT clearance certificate(Attested copy to be enclosed)	
8	Registration Certificate under DIC(Attested copy to be enclosed)	
9	Sample copy of each item to be enclosed as per specification	
10	Past experience(Attested copy to be enclosed)	
11	Any other if any(Attested copy to be enclosed)	

Date:

Signature of the authorized person/
Agency/Firm

Financial bid paper for the (1).Arunima Abhyasa pustika I & II (2) Calendar on Nua Arunima (3) Booklet on Early Childhood & care education (ECCE)

I do hereby tender to execute the under mentioned supply 1).Arunima Abhyasa pustika I & II (2) Calendar on Nua Arunima (3) Booklet on Early Childhood & care education (ECCE) in accordance with the conditions as noted below in consideration of rate specified in the following schedule. Payment being made for the quantities of stock supplied and transported at the project level.

Name of the Item	Specification	Total Quantity	Rate quoted per unit
<u>Arunima Abhyasa pustika-I</u>	Pages- Text- 56, Cover -4 Paper- text -80 GSM Maplitho Cover -220 GSM art paper Printing-Text and Cover- Multi colour Lamination- Matt Finish Binding-Centre stitch Size -21cms x 28 cms	19775	
<u>Arunima Abhyasa pustika-II</u>	Pages- Text- 60, Cover -4 Paper- text -80 GSM Maplitho Cover -220 GSM art paper Printing-Text and Cover- Multi colour Lamination- Matt Finish Binding-Centre stitch Size -21cms x 28 cms	23970	
Calendar on Nua Arunima	No.ofpages:7 Both sided Paper quality: Cover 300gsm matt Finishing: Wiro Binding Colour: 4 Colour Size:19"x28"	1958	
Booklet on ECCE	No.ofPages:12 Size: Crown Paper Quality: c. Cover 300gsm matt d. 170Inner ; gsm matt Finishing: Perfect Binding Colour: 4 Colour	2167	

Date:

Signature of the tenderer

Address:

Mail Id/ Phone No: