



**OFFICE OF THE DIVISIONAL FOREST OFFICER: RAYAGADA DIVISION**

ଝାଣ୍ଡୀୟ ବନାଧିକାରୀଙ୍କ କାର୍ଯ୍ୟାଳୟ: ରାୟଗଡ଼ା ବନଖଣ୍ଡ, ରାୟଗଡ଼ା

(Ph. 06856-222056, 225056. E-mail: [dforgdal7@gmail.com](mailto:dforgdal7@gmail.com) & [dfo.rayagada@odisha.gov.in](mailto:dfo.rayagada@odisha.gov.in))

Tender Notification No. **149 / 1F (Acct.)**

Dated. 29.05.2023

**TENDER CALL NOTICE FOR HIRING OF VEHICLE**

Sealed tenders are invited from interested Vehicle Owners /Travel Agencies / Tour Operators for providing diesel run Bolero / Scorpio / Similar model vehicle 9 Nos. of AC for official use on hiring basis at different Range Offices & Division Office of Rayagada Forest Division on terms and conditions mentioned in the standard bidding documents so as to reach in the office of the Divisional Forest Officer, Rayagada Division in the District of Rayagada on or before **15.06.2023 up to 5.00 PM** through Registered / Speed Post or by courier service and can also be dropped in the Tender Box placed in the office of the Divisional Forest Officer, Rayagada Division. **Tender paper cost for Rs. 1,000/- (Rupees One Thousand) only in shape of Non-refundable Demand Draft from any Nationalize Bank drawn in favour of the Divisional Forest Officer, Rayagada Division in the sealed bid document should be submitted.** The Technical and Financial bid will be opened on **dated. 17.06.2023 at 11 AM** in presence of the bidders or their authorized representative in the office of the undersigned. The standard bidding documents and terms and conditions can be downloaded from [www.rayagada.nic.in](http://www.rayagada.nic.in) and also obtained from the Accountant (Accts), of the Divisional Forest Officer, Rayagada Division from **01.06.2023 to 14.06.2023 (1.00 PM)** in the office day and office hour only. Tender inviting authority reserve the right of accepting or rejecting one or more tenders offer(s) or cancelling the tender assigning any reason thereof.

- (i) The Technical Bids will be opened in presence of the tenderer or the authorized representatives on **dated. 17.06.2023 at 11.00 AM** in the Office of the Divisional Forest Officer, Rayagada Forest Division. The financial Bids will be opened only of successful bidders on the same day at 1.00 P.M.

**LIST OF DOCUMENT TO BE SUBMITTED ALONGWITH THE QUATATION**

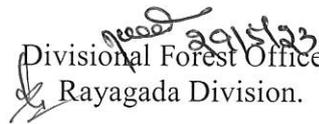
Sl. No	Name of the Vehicle Owner/Agency with address	Regd. No. of the vehicle	Date of registration	Type of Vehicle AC/ Non AC	Year of manufacture	Model of the Vehicle	Fitness Certificate valid up to	Permit validity	Insurance validity	Pollution Certificate validity	Minimum average in km per ltrs	Name of the Driver	Driving license with date of validity
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1. Filled up proforma with Copy of all above documents to be submitted along with the tender paper.
2. Copy of GSTN
3. Copy of PAN Registration
4. In case of Agency valid Registration certificate/license to be submitted.

## Terms and Conditions

1. The quotations received incomplete or after the scheduled date and time are liable to be rejected.
2. The price quoted should be inclusive of all taxes.
3. The rate of successful bidder may be valid up to 31.03.2024 or next call / Tender Call.
4. The undersigned reserves the right to reject / cancel any or all the quotation without assigning any reason thereof and terminate the order in case of changes in Government Procedure or policy of instruction / direction.
5. The Successful bidder shall furnish a security deposit of Rs. 30,000/- in favour of the Divisional Forest Officer, Rayagada Division in shape of STDR / Fixed Deposit drawn on any nationalized Bank payable at Rayagada. The same shall be retained at Rayagada Division and shall be returned after 31.03.2024 or next call / Tender Call.
6. The hiring charges do not include fuel cost which is to be paid separately basing on actual consumption and lubricants as per existing government Norm.
7. The vehicles hired shall be in good condition and shall not be older than three years.
8. It will be ensured through the party of hired vehicles that the vehicles are kept under optimum running condition and avoid accidents attributable due to lack of maintenance. The hired vehicles cannot be used for any private / commercial purpose beyond office hours or during holidays.
9. Log books shall be maintained for the hired vehicles as in the case of Government vehicles, Kilometer reading and POL drawn shall be necessarily recorded in relevant columns and verified regularly by an authorized officer before making payment.
10. Both technical and financial bids should be submitted in separate envelop.
11. All cost relates to driver will be borne by the vehicle provider.
12. The revised norms shall be made applicable for the hired vehicles after completion of the contact period.
13. All the disputes shall be subject to the jurisdiction of Civil Court situated at Rayagada only.

14. This Office shall not be responsible for any challan, loss, damage or any accident of the vehicle or to any other vehicles or for the injury to the driver or to any other third party. The loss or damage or legal expenses on this account shall be borne by the Owner / Service Provider.
15. In case of any breakdown of vehicle on duty, the Owner / service provider shall make arrangement for providing another vehicle. In such a case, mileage from garage to the point of breakdown would not be paid.
16. The Owner / Service Provider shall undertake to indemnify the department against all damages / charges arising on account of or connected with the negligence of the Service Provider or his staff or any person under his control whether in respect of accident / injury to the person or damages to the property of any member of the public or any person or in executing the work or otherwise and against all claims and demand thereof.

  
Divisional Forest Officer,  
Rayagada Division.



**OFFICE OF THE DIVISIONAL FOREST OFFICER: RAYAGADA DIVISION**

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Tender Notification No. 149 Dated. 29.05.2023

**TENDER CALL NOTICE FOR HIRE VEHICLE**

Sealed tenders are invited for hiring of 9 number of vehicles of this office. Tender document can be received from Divisional Forest Officer, Rayagada Forest Division latest by 15.06.2023 at 12.30 PM and to be submitted 5.30 PM on same day. Tender opening date is 17.06.2023 at 11.00 AM. For further detail go through website: <http://www.rayagada.nic.in>.

  
Divisional Forest Officer,  
Rayagada Division.

**Annexure-I**

**APPLICATION FOR QUOTATION/TENDER CALL NOTICE**

From:  
M/s .....  
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To,  
The Divisional Forest Officer,  
Rayagada Forest Division.

I am submitting the price quotations for the supply of the following types of vehicles for engagement in your office on a monthly basis.

The details about the vehicle and driver are attached in **Annexure-II**.

**FORMAT FOR QUOTATION FOR HIRING OF VEHICLE**

Sl. No.	Description of the Vehicle	Monthly Fixed Charges (in Rs)	Consumption of POL (KM/Lt)	Remarks

Date.

PAN/TIN No.

Signature

Name and Address of Authorised Signatory

**GENERAL INFORMATION FOR HIRING VEHICLES**

1. Registration No of Vehicle :
2. Type of Vehicle (AC/Non-AC) :
3. Year of Manufacture :
4. Model :
5. Date of Registration :
6. Name & complete address of the owner of vehicle :
7. Fitness Certificate validity :
8. Permit validity :
9. Insurance Validity
10. Name/Address of the Driver :
11. D.L No & Validity of the D.L of the Driver :
12. Proposed hire charge of the vehicle per month excluding fuel cost :
13. Rate of Fuel consumption/Mileage per Litre :
14. Contract Number of the Service provider (Tenderer / Quotationer) :

Mobile..... Telephone.....

Certified that the information submitted above is true to the best of my knowledge and belief.

Seal & Signature of the Quotation / Tenderer