

No: 100 /DCPU/2023

Date: 13-04-2023

Quotation/Tender Call Notice

Sealed quotations are invited from interested reputed Travel Agencies/Tour Operators or private individuals for providing 01(One) no. of Non AC/AC Diesel driven **Bolero Plus /Scorpio** commercial vehicle compliant to BS-IV or more having sitting capacity not less than seven persons including driver, which shall conform to the Terms and conditions (Annexure – II) for official use in the office of the Dist. Child Protection Officer (DCPO, Rayagada on monthly rent basis initially for a period of 12 months up to 31st March'2024 and likely to be extended thereafter.

- 1) The Vehicle must be in road worthy condition and shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, insurance Certificate, Fitness Certificate and valid Contract Carriage Permit, proof of the up to date tax payment, etc. which are mandatory for plying of vehicle.
- 2) The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
- 3) The Driver should be well behaved, gentle and obedient in nature.
- 4) A sum of Rs. 5,000/- shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of the **Collector, Rayagada** and be submitted along with the quotation as security deposit. After completion of the quotation/tender process, the Bank Draft will be refunded to unsuccessful bidders.
- 5) The monthly rate of hire charge be quoted separately in the general bid information (excluding fuel and lubricants)
- 6) The Vehicle must have a fuel efficiency of **10 Km** per litre.
- 7) The details of the make and year of manufacture of the vehicle, registration no., mileage (Kms covered per litre) and name of the Driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/Tender (Annexure - III)
- 8) The Quotation completed in all respect should reach the **DCPO, (R)** on or before 29-04-2023 by 10-00 A.M. and shall be opened on the same day at 12-00 P.M in presence of the bidders or their authorized representatives.
- 9) The application form of quotation / tender containing General Bid Information and Terms and conditions for Hiring of Vehicles etc. will be available with the **District Child Protection Officer, Rayagada, Co-operative Colony, DIC Office Road, Rayagada (Phone-9439188462)** and can be obtained on payment of Rs. 100/- in any working day from 8.00 A.M to 1.00 P.M or can be downloaded from **Rayagada District Official Website www.rayagada.nic.in** from Dt. 17-04.23 to Dt. 28-04.2023. In case the application form is downloaded from the website, the applicant shall furnish a Demand Draft for an amount of Rs. 100/- (Rupees One Hundred) only towards the cost of application along with the application.


Seal and Signature of
Quotation / Tender Calling Authority
Collector, District Magistrate
Rayagada
Date: 13-04-2023

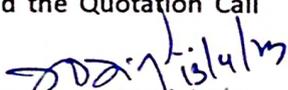
Memo No- 101/DCPU/2023

Copy to notice Board of RTO, BDOs of all Blocks, Sub-Collectors and others for display.


Collector, District Magistrate
Rayagada
Date: 13.04.2023

Memo No- 102/DCPU/2023

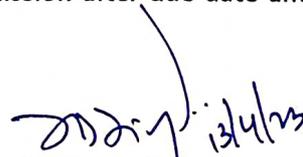
Copy with enclosures in soft copy sent to the DIO, NIC to upload the Quotation Call Notice in the District website.


Collector, District Magistrate
Rayagada

TERMS & CONDITION FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the bidders for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as :- valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of the up to date tax payment etc. and D.L. of the driver available all the times. The Department / Officer hiring the vehicle shall not be responsible for any damage / loss caused to hired vehicles or loss of life/injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis is final but does not include cost of diesel, which is to be paid separately @ 10 K.M per litre basing on coverage of mileage during the month. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & different Coolant, Tyres & Tubes and Battery etc. will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle /bidder.
5. In case of the vehicle do not report regularly in time, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. The vehicle shall report for duty for minimum of 25 days in a month. But the said vehicle can't be given on rent during the days it is not used by the office who hired it for the complete month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
8. The cost of diesel to be consumed throughout the month will be borne by the bidder/owner of the vehicle which will be reimbursed in subsequent month @ 10 K.M per litre along with the monthly rent.
9. Monthly hire charges and reimbursement towards cost of diesel as per actual will be paid to the selected bidder on production of bill for rent and the bills for fuel (each separately) in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider subject to availability of funds and no advance payment will be made.
10. The vehicle shall not be more than 3 years old from the initial registration and also in good running conditions during the period of contract.
11. The maximum rate of hire charge should not exceed to the amount of Rs.30, 000/-(Thirty Thousand) only per month.
12. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
13. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of services and termination of agreement.
14. If the bidder violets any of the terms of contract, Government shall forfeit the entire amount of security deposit.
15. The bidder should sign in each page of the tender/quotation paper in Annexure-I, II, III as a token of agreement of the conditions.
16. The bidder shall submit the Annexure-I, II, III duly signed and filled in. The incomplete quotation papers without signature in each page and submission after due date and time will be rejected.


 Signature of
 Quotation / Tender & Dist. Magistrate
 Collector & Bidding Authority
 Rayagada

QUOTATION APPLICATION FORM

1	Application Cost	Rs. 100/- Paid vide Receipt/Bank Draft No:	Receipt/D.D No:	Name of the Issuing Bank & Branch	Date
2	Security Deposit	Rs. 5,000/- made through D.D			

GENERAL INFORMATION OF THE VEHICLE:

1. Make/Manufacture: Year of Manufacture:
2. Model: Bolero- Scorpio -
3. Type of Vehicles- AC- Non AC-
4. Registration No. of Vehicle:-
5. Date of Registration:-
6. Colour of the Vehicle-

INFORMATION ON THE OWNER:

1. Name of the Owner/Service Provider: -----
2. Complete Address : -----

Contact No:

1. Fitness Certificate Validity up to :- (attach self signed Photocopy)
2. Permit validity up to :- (attach self signed Photocopy)
3. Insurance validity up to :- (attach self signed Photocopy)
4. Tax Paid up to :- (attach self signed Photocopy)
5. PAN Card No. of the Owner :- (attach self signed Photocopy)
6. Aadhar Number of the Owner (attach self signed Photocopy)

1. Name / Address of the Driver:- -----
2. D.L. No. & Validity of the D.L of the Driver:-
3. Hire Charge of the vehicle per month Quoted:-

Rs.	/-	per month
Rupees		only

"Certified that the information submitted above is true to the best of my knowledge and I am agreed to abide with the terms and conditions as laid down in Annexure- II attached herewith.

Date: ____/____/2023

Seal & Signature of the
Quotationer / TendererNB: Please note to bring the original certificates for verification on the date of opening of the tender.