

OFFICE OF THE PANCHAYAT SAMITI, GUNUPUR

Letter No. 670 /PS-2023

Date. **21.03.2023**

SHORT TENDER CALL NOTICE

Sealed Tenders in conformity with the details given are invited from the interested reputed Vendors/Firms/Suppliers having a valid PAN/TAN & GSTIN with up-to-date GST clearance for supply of the following articles as per requirement for different 5T High Schools under Gunupur Block, Rayagada. Detailed specifications with quantity are given below.

Sl. No.	Name of the Article	Detailed Specifications	Unit	Total Quantity required
1	Desktop Computer (DELL/HP/LENOVO or Equivalent)	Core i3 12 th Generation/ 8 GB RAM/ 512 SSD/21.5" Monitor/ Windows 11/ Ms-Office/ Key Board & Mouse	01	58 No.s

School Wise List of requirement of Desktops

Sl. No.	Name of the School	No. of Desktops Required
1	Govt. High School, Gothalpadar	08
2	Govt. High School, Dombasara	07
3	U.G. High School, Sirijholi	06
4	U.G. High School, Bagasala	07
5	Govt. High School, Chalkamba	07
6	Govt. High School, Jagannathpur	11
7	U.G. High School, Titimiri	06
8	Govt. High School, Jaltar	06
	TOTAL	58

The sealed Tenders complete in all respect should reach the office of the undersigned on or before **27.03.2023** by **1:00 PM** through Regd./ Speed Post or by hand. The sealed Tenders shall be opened in the Block Conference Hall **at 4:00PM** on the same day i.e. on **27.03.2023** in presence of the participants/ authorised persons. The details of the Short Tender call notice is available in the notice board of Panchayat Samiti, Gunupur and the same can be downloaded from the NIC website of Rayagada District (<https://rayagada.nic.in>).

Sl. No.	Particulars	Details
1	Date of issue of Short Tender Call Notice	21.03.2022
2	Last date and Time for submission of Tender	27.03.2023 (by 1:00PM)
3	Date of opening of Tender	27.03.2023 (at 4:00PM)

The participants are requested to go through the terms and conditions as mentioned in Annexure-I

P. B. S.
21/03/23
Block Development Officer
Panchayat Samiti, Gunupur

Memo No. 671

Date. 21.03.2023

Copy submitted to the CDO-cum-EO, Zilla Parishad, Rayagada for favour of kind information.

P. B. S.
21/03/23
Block Development Officer
Panchayat Samiti, Gunupur

Memo No. 672

Date. 21.03.2023

Copy to notice board/ copy submitted to NIC, Rayagada for display in the Rayagada district website.

P. B. S.
21/03/23
Block Development Officer
Panchayat Samiti, Gunupur

DETAILS OF TERMS & CONDITIONS OF THE TENDER

1. The Tenderers are required to deposit Rs.20,000/- (Rupees Twenty Thousand) only as EMD in the shape of Bank Draft drawn in favour of The Block Development Officer, Gunupur payable at Gunupur. EMD will be refunded to the unsuccessful Tenderers after finalisation of the tender.
2. Earnest Money Deposited by the successful bidder will be converted to Security Deposit which will be refunded after 03 Months of successful installation of the items. The whole or part of the Security Deposit will be forfeited for irregular performance or breach of any term(s) and condition(s).
3. The successful tenderer will be bound to supply the required No.s of items as per rate quoted and quality approved within 5 days from issue of supply order. If the materials are not supplied as per specification within 5days of the date of issue of supply order, the order will automatically stand cancelled and EMD will be forfeited.
4. The supplier has to install the Computers at the school point as mentioned in the Tender at no extra cost.
5. No advance payment will be made. Payment will be made after supply of the goods in conformity with the specifications mentioned and in good condition.
6. No Extra amount over and above the rate approved will be paid.
7. The tenderers should submit their bids with detailed specifications and indicating the unit cost, which includes all the taxes and incidental charges. The unit cost quoted should include the installation charges, if any.
8. The tender paper shall be duly stamped and signed by Authorized Signatory of the bidder on all pages.
9. There shall not be any cutting/overwriting in the bid document. The financial figures in the commercial bid should be written both in figures and in words. In case of any discrepancy the amount written in words shall be considered.

10. The envelope containing the tender paper should be superscripted "**Tender for supply of Desktops to 5T Schools under Gunupur Block.**"
11. The tenders received after the due date and time shall not be entertained.
12. The quantity mentioned in the notice may go upward or downward as per requirement.
13. Conditional / incomplete Tenders are liable for rejection.
14. GST TDS and IT will be deducted as per law.
15. The authority reserves the right to accept or reject in full or part of the tender without assigning any reason thereof.


Block Development Officer
Panchayat Samiti, Gunupur