

OFFICE OF THE COLLECTOR, RAYAGADA
(GEN. & MISC. SECTION)

Letter No. 417 /II- 47/23

Date: 17/03/2023

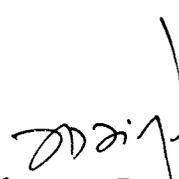
TENDER CALL NOTICE

Sealed Tenders are invited in conformity with the Details of Tender Call Notice from the intending registered Firms / Agencies / Suppliers having valid GST Registration Certificate and PAN/TAN with up-to-date GST clearance for supply of following articles as per the approximate requirement for Collectorate, Rayagada.

Sl. No.	Name of the items	Specification	Approximate Requirement	Maximum rate per Hoardings/ Flex Banner including all taxes and the cost of fittings of Frame / Mounting (Bamboo / Wood)
1	2	3	4	5
1	Hoardings	150 Sqft. 15 ft. X 10 ft.	5 Nos	Rs. 5500/-
		100 Sqft. 12 ft. X 8 Ft.	14 Nos	Rs. 3300/-
2	Flex Banner	18 Sqft. 6 ft. X 3 ft.	400 Nos	—————

The sealed tender be addressed to Collector, Rayagada & should reach in Gen. & Misc. Section, Collectorate, Rayagada through Registered post / Speed post only in between the office hours till 21/03/2023 by 5:30 PM and will be opened in the presence of the renderers or their authorized agents and members of the District Level purchase Committee on 22/03/2023 (11.00 AM) in the Sadhabana Conference Hall, Collectorate, Rayagada along with the samples of the tender items for verification by tender Committee. Details regarding terms and conditions, earnest money deposit etc., can be obtained on payment of Rs. 500/- (Rupees Five hundred) only from the office of the Collector (Gen. & Misc. Section) during the office hours from 17/03/2023 to 20/03/2023 by 5.30 PM in any working day towards cost of tender paper (Non-refundable).

The same can also be down loaded from the official website <http://rayagada.nic.in> & the tender can be filled with a DD of Rs. 500/- (Rupees five hundred) only drawn in favour of Collector, Rayagada and payable at Rayagada towards the cost of tender papers (non-refundable) along with EMD. The tender received beyond the date and time mentioned above shall not be taken in to consideration. The authority reserves the right to reject any or all tenders without assigning any reason thereof.


17/03/23
Collector, Rayagada.

SEBC SURVEY

DETAILS OF TENDER CALL NOTICE

FOR SUPPLY OF HOARDINGS & FLEX BANNERS

FOR COLLECTORATE, RAYAGADA

(GEN. & MISC. SECTION)

Issued to:

Sri / Ms.

**COLLECTORATE, RAYAGADA,
(GEN. & MISC. SECTION)**

The Tender should be submitted following the Terms and Conditions specified here under. The sealed cover containing the Tender should be duly super scribed as follows.

**“TENDER for Supply of HOARDINGS & FLEX BANNERS
to the office of Collector, Rayagada”**

TERMS & CONDITIONS

The rates of the materials should be inclusive of all taxes and transportation charges to the office of Collector, Rayagada.

The rate quoted will remain same till completion of one year.

Any increase in the rates during the time of supply are not permissible.

1 Quoting rates for
the Items

The quoted rates should be free from corrections / errors.

The rates should be quoted in the enclosed prescribed format both in figures and words. In case there is any difference in rates, the rates in figure will prevail.

2 EMD

Rs. 8000/- (Rupees eight thousand) only is to be deposited along with the Tender for Hoardings & Flex Banners and Rs. 500/- (Rupees five hundred) in shape of Demand Draft in favour of Collector, Rayagada, drawn on any nationalized bank payable at Rayagada (amount refundable without interest). The EMD money shall be forfeited in the event of withdrawal of the tender once submitted or in the case of a successful bidder who fails to execute necessary agreement within the specified period.

3 Samples

The Bidders are required to produce the samples of the items quoted for verification by the District Purchase Committee members at the time of Opening of tenders. The Samples of approved items will be retained in this office till completion of the agreement.

4 Security Deposit

The successful bidder has to deposit 25% of the total Tender Cost (refundable without interest) as Security Deposit in shape of Demand Draft in favour of Collector, Rayagada drawn on any nationalized bank payable at Rayagada at the time of agreement before issuing work order. The Security Deposit shall be forfeited in case any terms and conditions of the contract are infringed or the bidder fails to make complete supply satisfactorily and in timely.

The successful Bidder will have to supply the Hoardings, Flex Banners as per the approved specifications as indented within 05 days of receipt of Supply Order as per details given below, failing which the Security Deposit will be forfeited.

5

Delivery of Items

- (i) Delivery of Hoardings (150 Sqft.) shall be installed by the successful bidder at the location as per the direction of District Administration.
- (ii) Delivery of Hoardings (100 Sqft.) shall be installed by the successful bidder at each block / ULB headquarters i.e. (14 X 1=14)
- (iii) Delivery of Flex Banners (18 Sqft.) shall be made by the successful bidder at respective survey centers as per direction of District Administration / Block Administration.
- (iv) The subject matter which will be published in the Hoardings & Flex Banners will be provided to the successful bidder after finalization of tender.

6

Purchase of Tender Paper

Details regarding terms and conditions, earnest money deposit etc., can be obtained on payment of Rs. 500/- (Rupees Five hundred) only from the office of the Collector (Gen. & Misc. Section) during the office hours from 17.03.2023 to 20.03.2023 by 5.30 PM in any working days towards cost of tender paper (Non-refundable).

The same can also be down loaded from the official website <http://rayagada.nic.in> & the tender can be filled with a DD of Rs. 500/- (Rupees five hundred) only drawn in favour of Collector, Rayagada and payable at Rayagada towards the cost of tender papers (non-refundable)

7

Place, date and time of receiving Tender

The sealed tender papers should reach the Office of the Collector, (Gen. & Misc. Section) Rayagada- 765001 through Registered post / Speed Post only during official hours on or before 21/03/2023 at 5.30 PM.

The authority will not be responsible for any postal delay.

8

Place date and time of opening of Tender

The tender papers will be opened at Sadbhabana Sabha Gruha Collectorate, Rayagada on 22/03/2023 by 11.00 A.M in the presence of the bidders or their authorized representatives and the members of the District Purchase Committee, Rayagada.

9

Technical Bid

The Technical bid should contain the following

- A Demand draft of Rs.500/- (Rupees Five Hundred) only for cost of tender papers.
- A Demand draft of Rs. 8,000/-(Rupees Eight Thousand)only as EMD from any nationalized Bank payable at Rayagada drawn/pledged in favour of the Collector, Rayagada, which is refundable without interest.
- Copy of GST Regd certificate.

- Up to date GST Return file for last 3 years.
- Copy of the PAN/TAN Card.
- Tender paper should be signed in each page.

10 **Financial Bid**

The financial bid should contain the Unit price of each item as per the prescribed format of the tender paper and the price quoted must be inclusive of all taxes, loading ,unloading , transportation delivery and installation of Frame / Mounting (Bamboo / Wood) and refitting in respective places. No over and above the rate quoted/approved will be paid extra under any circumstances.

The Financial bid should be filled in properly and legibly without any correction/over writing. The rate and units should be written both in words and figures and it should be serialized. The rate quoted should be final and the tenderer shall not be allowed to change the same under any circumstances.(enclosed Annexure-1)

11 **Signing of Agreement**

The successful bidder has to sign an Agreement in non-judicial stamped paper with the undersigned within 02 days after finalization of the Tender, Deposit of security deposit and issuance of Acceptance Letter from Collector (Gen. & Misc. Section), Rayagada.

12 **Payment**

Necessary payments after deduction of tax on IT & GST as per rule for the items supplied will be made to the successful Bidder after supply of the required material to the Office of Collectorate, Rayagada and designated places in good condition & as per approved samples with certification of verified officers assigned for the purpose and on submission of the Credit Bill. No extra amount over and above the rates approved by the District Purchase Committee will be paid.

13 **Terms and Conditions**

Earnest Money Deposited by the successful tenderer will be converted to security deposit which will be refunded after successful completion of contract period and audit of accounts of the supplier. The whole or part of the Security Deposit will be forfeited for irregular performance or breach of any term(s) and condition(s)

The tenderers/bidders should submit bids in two envelopes, one containing technical bid consisting of all technical details and the other containing the financial bid indicating the unit cost, which includes all taxes. The envelopes should be superscribed accordingly. Both the covers should be placed in a big sealed cover superscripting "Tender for supply of Hoardings and Flex banners for SEBC survey addressed to Collector, Rayagada (G&M Section).

Only one quotation should be submitted by one party

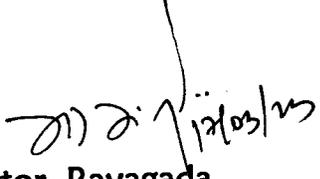
No preference will be given to any bidder or class of bidders either for price or for any other reason.

Conditional / incomplete Tenders are liable for rejection

TDS on IT & GST is applicable as per rule from time to time

The Tenders received without fulfilling the Terms and Conditions are liable for rejection

The Collector, reserves the right to accept or reject any or all Tenders, full or part of the Tenders without assigning any reasons what-so-ever and no intimation will be given to the bidders. In this account no disputes will be entertained. Any dispute arises subject to Rayagada Jurisdiction only.


Collector, Rayagada.

FORMAT FOR QUOTING RATES FOR PROCUREMENT OF HOARDING, FLEX BANNERS
AT DISTRICT / MUNICIPAL CORPORATION / BLOCK / G.P./ FPS/ SURVEY CENTER
LEVELS FOLLOWING ARTICLES

Sl. No.	Description of Goods with specification	Specification	Approximate Requirement	Rate quoted per unit	
				In figures	In words
1	2	3	4	5	6
1	Hoarding	150 Sqft. 15 ft. X 10 ft.	5 nos.		
		100 Sqft. 12 ft. X 8 Ft.	14 nos.		
2	Flex banner	18 Sqft. 6 ft. X 3 ft.	400 nos.		

- Certified that the documents and information furnished above are correct and no part of it is false and fabricated.
- I/We agree to supply the required quantity of materials within the stipulated date in accordance with the technical specification and as per the terms and conditions specified on the Tender call notice.

Signature of the Bidder

OFFICE OF THE COLLECTOR, RAYAGADA
(GEN. & MISC. SECTION)

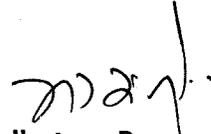
Letter No. 418 /G&M/2023

Date: 17/03/2023

TENDER CALL NOTICE

Sealed Tenders are invited in conformity with the Details of Tender Call Notice from the intending registers Firms / Agencies / Suppliers having valid GST Registration Certificate and PAN/TAN with up-to-date GST clearance for supply of Hoarding and Flex Banners for Collectorate, Rayagada. The details tender call notice including terms and conditions are available in the official website i.e <http://rayagada.nic.in> at the cost of rupees 500/- (Five hundred)only.

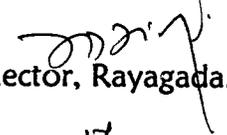
1. Last date of receipt of tender through Registered post / Speed post : 21.03.2023 up to 5.30 PM
2. Date & Time of Opening of Tender : 22.03.2023 at 11.00 AM
3. Place of opening of Tender : Sadbhabana Conference Hall


Collector, Rayagada.

Memo No. 419 /2023

Dated 17 /03/2023

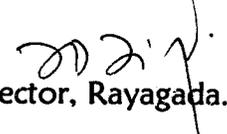
Copy to the D.I.O., NIC, Rayagada for information and necessary action. He is requested to publish the Tender Call Notice and the Details of Tender Call Notice in the official website of Rayagada district.


Collector, Rayagada.

Memo No. 420 /2021

Dated 17 /03/2023

Copy forwarded to the Deputy Director of I & P. R (Advt.), Bhubaneswar for Information and necessary action. He is requested to publish the TENDER CALL NOTICE in two wide circulated leading Odiya dailies for one instance only within a financial limit of Rs.3,000/- (Rupees three thousand) each with a copy to this office.


Collector, Rayagada.