

OFFICE OF THE TAHASILDAR, BISSAMCUTTACK

No: 280 /2023

Dated 1/2/2023

QUOTATION /TENDER CALL NOTICE

Sealed quotations/tenders are invited from interested reputed Travel Agencies/Tour Operators or private individuals for providing **01(One) Non AC /AC TUV 300/Bolero / Sumo Gold / Ertiga Diesel driven vehicle** having sitting capacity not more than 07 (Seven) including driver, which shall confirm to the Terms and conditions (**Annexure – II**) for official use by the Tahasildar, Bissamcuttack for the period upto the end of Financial Year 2022-23 i.e. 31.03.2023 on monthly rent basis.

1. The Vehicle must be in Road worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate and valid Contract Carriage Permit, proof of up to date tax payment, etc. which are mandatory for plying of vehicle.
2. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
3. The Driver should be well behaved, gentle and obedient in nature.
4. A sum of **Rs. 5,000/-** (Rupees Five Thousand) only shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of the Tahasildar, Bissamcuttack and submitted along with the quotation/tender as EMD (refundable without interest) / Security deposit. After completion of tender process, the Bank Draft will be refunded without interest to unsuccessful bidders.
5. The monthly rate of maximum hire charges is limited to **Rs. 31000/-** (Rupees Thirty One Thousand) only (excluding fuel and lubricants) .
6. The Vehicle must achieve a fuel efficiency of minimum mileage average of 10 KMs per liter.
7. The details of the make and year of manufacture of the vehicle, registration no., mileage (KMs covered per litre) and name of the Driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/Tender (**Annexure - III**).
8. The Tender paper completed in all respect should reach to the undersigned on or before **15.02.2023 by 5.30 P.M.** by Regd. Post or Speed Post only . The tenders received after due date and time will not be entertained by this office and will be rejected without assigning any reason thereof.. The quotation received by this office shall be opened on **16.02.2023 at 11.00A.M** in the



office Chamber of the undersigned in presence of the bidders or their authorized representatives.

9. The application form of quotation / tender containing General Bid Information and Terms and conditions for Hiring of Vehicles etc. will be available with the Tahasil Office, Bissamcuttack on payment of Rs. 100/- (Non refundable) from 01.02.2023 to 14.02.2023 or can be downloaded from District Official Website (www.rayagada.nic.in) from 01.02.2023 to 14.02.2023. In case the application form is downloaded from the district website, the applicant shall furnish a Demand Draft in favour of Tahasildar, Bissamcuttack for an amount of Rs. 100/- (Rupees One Hundred) only towards the cost of application along with the application.
10. The undersigned reserves the right to cancel or reject any or all the tenders without assigning any reason thereof.

Memo No- 281 /2023

Copy to notice Board of Tahasildar, Bissamcuttack.


1/2/23
TAHASILDAR
Bissamcuttack
Dated 1/2/2023

Memo No- 282 /2023

Copy submitted to Additional District Magistrate, Rayagada for favour of kind information and wide publicity in his office Notice Board.

Copy submitted to Sub-Collector, Rayagada / Gunupur / All Block Development Officers / All Tahasildars except Bissamcuttack of Rayagada district for favour of information and wide publicity in their office Notice Board.


1/2/23
TAHASILDAR
Bissamcuttack
Dated 1/2/2023

Memo No- 283 /2023

Copy alongwith copy of standard bidding document, terms and conditions and other information for hiring vehicle in Annexure-I, II & III forwarded to the District Informatic Officer, NIC, Rayagada for favour of information with a request to publish this in the District website (www.rayagada.nic.in) for information of the general public.


1/2/23
TAHASILDAR
Bissamcuttack

Attested copies of documents to be submitted alongwith Tender

1. Account payee Bank Draft of Rs. 5000/- (Rupees Five Thousand) Only drawn in favour of Tahasildar, Bissamcuttack towards EMD/ Security Deposit.
2. MR for Rs. 100/- towards cost of Tender / Quotation paper or DD for the amount if the application form is downloaded from the website.
3. Valid Registration Certificate.
4. Insurance Certificate.
5. Fitness Certificate.
6. Valid contract carriage permit.
7. Proof of up to date tax payment.
8. DL of the Driver.


Signature of the Tenderer.
Tahasildar
Bissamcuttack

TERMS & CONDITIONS FOR HIRING OF VEHICLES:

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as- Valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. and D.L of the driver available all the times. The Department / Office hiring the vehicle shall not be responsible for any damage/ loss caused to hired vehicles or loss of life./ injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts & lubricating oil of Engine Gear Box and differential coolant, Tyres & tubes, Battery etc. will be borne by the bidder.
3. It shall be responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of break down for reason whatsoever the replacement of a vehicle of same or better model shall be provided by the owner of the vehicle / bidder.
5. In case of the vehicle don't report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. The vehicles shall report for duty for minimum of 25 days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
8. Monthly hire charges and reimbursement towards cost of diesel (as per actual) and lubricant (as per Govt. norms) of selected bidder will be paid in every succeeding month, as per as possible within in fifteen days of submission of the bills by the service provider and no advance payment will be made.



9. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
10. If the services are found to be unsatisfactory, client shall give one month notice and terminate the agreement.
11. In case of the service provider intends to withdraw the service of his vehicle and terminate the agreement, It shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
12. If bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.


1/2/23
Signature of
Quotation /Tender Calling Authority
Tahasildar
Bissamcuttack

GENERAL INFORMATION FOR HIRING VEHICLES

- 1) Registration No. of Vehicle:-
- 2) Type of Vehicle(A/C /Non AC):-
- 3) Year of Manufacture:-
- 4) Model :-
- 5) Date of Registration:-
- 6) Name & complete address
of the owner of vehicle:-
- 7) Fitness Certificate Validity:-
- 8) Permit Validity:-
- 9) Insurance Validity:
- 10) Name & address of the Driver :-
- 11) D.L No. & D.L validity of the Driver:-
- 12) Proposed hire charge of the vehicle per month
excluding the fuel cost :-
- 13) Rate of fuel consumption /Mileage per litre :-
- 14) Contact No. of the service provider
Mob No.Telephone No. :-

“Certified that the information submitted above is true to the best of
my knowledge and belief”.

Signature of Applicant